** Date:**

**Academic Dismissal Appeal**

**Undergraduate Students**

*Instructions:* Use this form to request a semester of continued probation following notice of an academic dismissal. Submit the completed appeal form via email to: dismissal@wcupa.edu.

|  |  |
| --- | --- |
| **Student Name**:       | **WCU ID#**:       |
| **Email Address**:       | **Phone Number:**       |

**Continued probation requested to begin:**  [ ]  Fall [ ]  Spring [ ]  Summer [ ]  Winter

1. **Please explain the circumstances that led to your academic difficulties.**

(Attach any additional documentation that assists in your explanation.)

1. **Please explain your plans to improve your academic performance.**

(Attach any additional letters of support.)

1. **Statement of support (*optional*)**

(If your advisor, chairperson, or coach wishes to submit a statement of support, they may do so here or attach a separate document.)

**Dismissal Appeal Decision**

(*Academic Affairs Office use only*)

[ ]  **Appeal approved. Conditions of continued probation:**

[ ]  **Appeal denied. Reasoning and advisement:**

**Approving authority name:**      **Approving authority signature:**       **Date:**