

ORDINANCE NO. <sup>11</sup> \_\_\_\_\_

BOROUGH OF WEST CHESTER

CHESTER COUNTY, PENNSYLVANIA

AN ORDINANCE OF THE BOROUGH OF WEST CHESTER, CHESTER COUNTY, PENNSYLVANIA, AMENDING CHAPTER 3, TITLED "ADMINISTRATIVE CODE" OF THE CODE OF THE BOROUGH OF WEST CHESTER, SPECIFICALLY SECTION 3-38, TITLED "ADVISORY COMMITTEES AND COMMISSIONS" TO AMEND SECTION 3-38.D AND TO ADD A NEW SECTION 3-38.T TO ESTABLISH THE COMMUNITY CAMPUS COMMITTEE.

BE IT ENACTED AND ORDAINED, and it is hereby enacted by authority of the Council of the Borough of West Chester, as follows:

**SECTION 1.** Chapter 3 of the Code of the Borough of West Chester, titled "Administrative Code," Section 3-38, titled, "Advisory Committees and Commissions", Section 3-38.D shall be amended as follows:

"D. Appointment. The Borough Council shall appoint the members of advisory boards and commissions. Except for the Community Campus Committee, no member of Borough Council, nor any person holding any other office in the Borough, shall be appointed as a member of an advisory board or commission. Appointments to fill vacancies shall be only for the unexpired portion of the term."

**SECTION 2.** Chapter 3 of the Code of the Borough of West Chester, titled "Administrative Code," Section 3-38, titled, "Advisory Committees and Commissions", is hereby amended by adopting a new Subsection T, titled, "COMMUNITY CAMPUS COMMITTEE, as follows:

"T. COMMUNITY CAMPUS COMMITTEE. Pursuant to the authority in § 3-38A, there is hereby established for the Borough of West Chester an Advisory Committee known as the "Community Campus Committee" which shall be organized for the purposes hereinafter set forth.

(1) Mission. The purpose of the Community Campus Committee is to promote and increase communication and collaboration between Borough of West Chester community leaders and residents and West Chester University officials and students on issues that affect health, safety, and quality of life for the campus and Borough community.

- (2) Responsibilities of Committee. The Committee shall serve in an advisory capacity to Borough Council and to West Chester University administration and shall perform the following duties:
- (a) Partner in community engagement and conduct regular meetings with Borough and University community members to discuss issues and concerns about University activities, events, policies and affairs.
  - (b) Promote and encourage cooperation and planning for University events that will have an impact on Borough residents such as move in and move out days, homecoming, graduation and other functions or events that impact the residents of the Borough in and around the University Campus.
  - (c) Develop and foster relationships and liaise with leaders and committees of the Borough and University.
  - (d) Identify issues of mutual concern to the Borough and University while maintaining open and transparent communications with all relevant parties and departments within both the Borough and the University.
  - (e) Initiate solutions for issues or problems that impact the quality of life for Borough residents.
  - (f) Provide reports to Borough Council on the activities and accomplishments of the Committee either by submission of a written report sent to Council members or by a Committee member presenting an oral report at Council meetings. The Committee shall submit at least one report per University semester to Borough Council.
- (3) Membership and Terms of Office. The Committee shall consist of ten members representing the Borough (the "Borough members"). The Borough members shall consist of the following:
- (a) The West Chester Borough Mayor;
  - (b) A representative from the West Chester Borough Police Department who is selected by the Mayor;
  - (c) A member of Borough Council's Public Safety, Events and Quality of Life Committee who is selected by Council;
  - (d) A Borough resident from the 2W and 4<sup>th</sup> Wards who is appointed by Borough Council;

- (e) Two at-large Borough residents who are appointed by Council;
- (f) A member of the West Chester Apartment Housing Association or a property owner in the Borough who owns student rental units who is appointed by Council;
- (g) A member of the West Chester Restaurant Association or a business owner in the Borough who owns an establishment with a liquor license who is appointed by Council; and
- (h) The Director of the Department of Building, Housing and Code Enforcement.

In addition to the members appointed by Council, the Committee shall include ten representatives from West Chester University (the "University members") who shall be selected by the University and represent various departments selected by the University administration such as the following:

- (a) Student Affairs;
- (b) Civic Engagement and Social Impact;
- (c) External Relations;
- (d) Fraternity and Sorority Life;
- (e) Student Government Association;
- (f) Off Campus and Commuter Services;
- (g) Public Safety;
- (h) Student Conduct; and
- (i) Wellness Promotion.

Borough Council shall appoint the Borough members to serve on the Committee at the reorganizational meeting of Council held in January of 2022. The University administration shall appoint the University members to serve on the Committee on or before January 1, 2022. Members shall be appointed to serve a three-year term except for the initial terms which shall be staggered so that the terms of at least three members shall expire every year.

The first term of the Committee shall commence on January 1, 2022 and continue until Borough Council elects to abolish the same.

The Committee shall have Co-Chairpersons. One Chairperson shall represent the Borough members and be selected by the Borough members of the Committee. The second Chairperson shall represent the University members and be selected by the University members of the Committee.

Vacancy. A vacancy on the Committee shall be filled in the same manner as the original appointment by the Borough Council for Borough members and by the University for University members.


**SECTION 2. SEVERABILITY.** If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal, or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts hereof. It is hereby declared as the intent of Council of the Borough of West Chester that this Ordinance would have been adopted had such unconstitutional, illegal, or invalid sentence, clause, section, or part thereof not been included therein.

**SECTION 3. REPEALER.** All Ordinances or parts of Ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

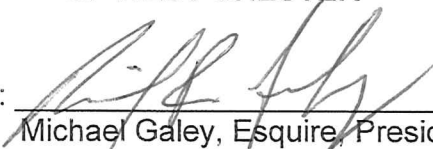
**SECTION 4. EFFECTIVE DATE.** This Ordinance shall become effective upon enactment as provided by law.

ENACTED AND ORDAINED THIS 20TH DAY OF OCTOBER, 2021.

ATTEST:

  
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Michael A. Perrone, Secretary

**COUNCIL FOR THE BOROUGH  
OF WEST CHESTER**

By:   
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Michael Gale, Esquire, President

APPROVED THIS 20TH DAY OF OCTOBER, 2021.

  
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Jordan Norley, Mayor