

Sample Generative AI Syllabus Statements (Optional)

The Teaching & Learning Center prepared these optional sample syllabus statements to help you craft your own Generative AI policies. We encourage you to review [2025 AI Syllabus Statement Considerations](#) as you select and craft a statement.

In addition to generic statement examples, we have included four example statements in use at WCU and links to two repositories of statements. The links below will take you directly to a statement.

1. [Use with Acknowledgement](#)
2. [Use with Permission](#)
3. [Use for Editing Only](#)
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Use with Acknowledgement

Generative Artificial Intelligence (AI) tools may be used in this course so long as you

1. **Acknowledge when and how you used them**
 - a. Include the name of the tool and a brief description of what you did. Examples of how to do this in different scenarios are at the bottom of the [WCU Generative AI Guiding Framework](#).
 - b. When in doubt, err on the side of acknowledgment.
 - c. Proper acknowledgment ensures academic integrity and demonstrates understanding of the source and influence of generative AI tools on your work.
2. **Verify the accuracy of AI outputs**
 - a. You are responsible for what you submit under your name, even if you used AI to create part or all of it.
 - b. Be cautious about using AI answers regarding subjects you do not know well. AI tools make mistakes that appear accurate to novices in the subject.
 - c. Don't assume AI tools are using accurate sources. You need to double check that the sources are real and say what AI says they say.

If I suspect you used Generative AI and you did not acknowledge that use, I reserve the right to withhold a grade until I have had a conversation with you.

Use with Permission

Generative Artificial Intelligence (AI) tools may be used for specific assignments with **prior** permission. To request permission, (*add your specific directions here*). When use is allowed, you are required to provide clear citations or acknowledgment that include the tool name and source. Examples of how to do this in different scenarios are at the bottom of the [WCU Generative AI Guiding Framework](#).

For each assignment, I will provide an explanation of the rationale behind allowing or disallowing the use of generative AI tools. Failure to acknowledge the use of generative AI tools may be considered a

violation of the [WCU academic integrity policy](#). You are still responsible for what is submitted, no matter how it is created.

Use for Editing Only

Generative Artificial Intelligence (AI) tools may be used throughout the course to improve your original work but cannot be used to do the initial creation of an assignment. You are required to provide the original assignment before any AI improvements are made as an appendix to the assignment. Providing your original draft ensures academic integrity and demonstrates understanding of the source and influence of generative AI tools on your work. Failure to provide your original draft may be considered a violation of the [WCU academic integrity policy](#). You are still responsible for what is submitted, no matter how it is created.

Use for Idea Generation Only

Generative Artificial Intelligence (AI) tools may be used throughout the course only for pre-task activities such as brainstorming, structure creation, and idea generation. AI tools cannot be used to create assignments. Final assignment submissions should show how you developed and refined AI ideas. Any submitted work may be reviewed for AI-generated content. Submission of AI-generated work for this course will be considered a violation of the [WCU academic integrity policy](#).

No Use

The use of generative artificial intelligence (AI) tools (ChatGPT, Dall-E, etc.) is not permitted. (*Explain why for your specific discipline and course context*). Any submitted work may be reviewed for AI-generated content. Submission of AI-generated work for this course will be considered a violation of the [WCU academic integrity policy](#).

AI Syllabus Statements in Use at West Chester University

The following AI syllabus policies have been or are being used at the university.

First Year Experience 2025 Use AI Policy

Generative Artificial Intelligence (AI) tools may be used in this course so long as you

1. **Acknowledge when and how you used them**
 - a. Include the name of the tool and a brief description of what you did. Examples of how to do this in different scenarios are at the bottom of the [WCU Generative AI Guiding Framework](#).
 - b. When in doubt, err on the side of acknowledgment.
2. **Verify the accuracy of AI outputs**
 - a. You are responsible for what you submit under your name, even if you used AI to create part or all of it.

- b. Be cautious about using AI answers regarding subjects you do not know well. AI tools make mistakes that appear accurate to novices in the subject.
- c. Don't assume AI tools are using accurate sources. You need to double check that the sources are real and say what AI says they say.

If we suspect you used Generative AI and you did not acknowledge that use, we reserve the right to withhold a grade until we have had a conversation with you.

First Year Experience 2025 Do NOT Use AI Policy

Artificial Intelligence tools are increasingly accessible and powerful—but using them in FYE is counterproductive and defeats the core principles of growing as a learner. While AI can assist in many areas, true learning happens when you engage directly with the material, think critically, and express your own ideas.

Unless explicitly permitted, all work submitted for a grade must be entirely your own. Submitting work generated by AI tools (such as ChatGPT, GrammarlyGO, or others) without permission is considered a violation of academic integrity.

If we suspect that AI has been used inappropriately, you will receive a written or in-person notification. The assignment in question will not be graded until you follow up with your Breakout professor. If you do not follow up, the grade on the assignment will turn to zero after two weeks.

This course is designed to help you grow through reflection, exploration, and personal expression. The most rewarding experiences will come from grappling with ideas and communicating them in your own voice.

Nursing Department 2024 Statement

Generative Artificial Intelligence (AI) tools (Co-pilot, Chat GPT, Dall-E, etc.) may be used for specific assignments with **prior** permission. To request permission, the student must discuss with the faculty and include the tools they plan to use. When use is allowed, you are required to provide clear citations or acknowledgment that include the tool name and source. The faculty will provide an explanation of the rationale behind allowing or disallowing the use of generative AI tools. When citing generative AI content please use the APA format. Failure to acknowledge the use of generative AI tools may be considered a violation of the [WCU academic integrity policy](#). Submitted work may be reviewed for AI-generated content.

Department of Educational Leadership and Higher Education Administration 2024 AI Philosophy Statement

In the past few years, the availability and use of AI technologies, such as ChatGPT, has increased substantially across all sectors in the United States. Higher education as an industry is grappling with the benefits and disadvantages of such technologies in terms of the impact on student learning and academic integrity. In order to best navigate these emergent technologies, we, the department faculty, are engaging in continual conversation about the use of AI in classes taught in our department programs. We are committed to these conversations about the current and emerging technologies as they intersect with our collective work as educators both in and outside of the classroom.

Our department programs emphasize the values of leadership, research, equity, service, and human development and growth among others. In general the principle of academic integrity balanced with our commitment to your growth and learning combine to make clear that the use of AI technologies as a substitute for your own independent, individual effort is insufficient. We want you to do the independent reading, critical thinking, analysis, and writing that will best contribute to your development over the course of your degree program. We believe there is significant long-term value in your developing these capacities unmediated by AI tools. We also believe that, as educational leaders, we can and should be at the forefront of engaging in these critical dialogues about the impact and use of AI as it informs scholarship, teaching, and learning. Things are moving quickly; we will continue to be in conversation with you and each other in how AI is integrated (or not) into our work together.

Research and writing are daunting tasks for most scholars. West Chester University has resources to assist you in this process.

[The WCU Writing Center](#)

[The FHG Library Reference Librarians](#)

Your classroom faculty/faculty advisor

Additional Syllabus Resources

For 190+ additional syllabus statement ideas from various courses and institutions see [Syllabi Policies for AI Generative Tools](#) and for another 180+ statements organized by discipline see [Syllabi Policies for Generative AI – Repository](#).

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