1. **Introductions and committee membership.** We still a couple of holes to fill in membership. If anyone has suggestions for potential committee members from CBPM notify Lisa. She can appoint a member as interim for this year and we can run a new election for this position in the spring.

2. **Responsibilities of CELT members.**
   - Attend meetings
   - Serve on at least one subcommittee
   - Promote our events to colleagues and campus community
   - Contribute ideas for how CELT can better meet its mission

One of our most significant commitments as members must be promoting the events and initiatives we plan. Attendance at events is always a challenge at events at WCU. Various methods may work, but communicating directly to our colleagues, encouraging them to apply for funding or attend our workshop, may be our best tactic.

3. **Overview of CELT activities throughout the year.** TLAC will take a thematic approach to its initiatives beginning in 2018: learning cognition and the science of emotion. For CELT this will mostly affect our book club selections and our Spring Workshop. To this end we have selected *Small Teaching* by James Lang for Spring 2018 book club and *Make it Stick* by Peter Brown, et al for Fall 2018.

   TLAC’s 2nd annual SOTLA conference will take place Friday, January 12, 2018, and will also dovetail with the year’s theme with a keynote and lecture by Sarah Cavanaugh on the science of emotions. Lisa Lucas is chairing a committee planning the conference, with Ola representing CELT on the committee.

   As we plan CELT’s Spring Workshop, we will also keep this theme front and center.

4. **Book Club report – Jodie, Tricia.**

   Tricia feels great about the first meeting. Attendees came prepared and took a lot of initiative for the discussion. There were 8 attendees plus 3 facilitators, which means a few participants who originally signed up did not attend. Attendees must come to at least two meetings due to the cost of the books. We tried to have book club with ebooks from the library but faculty were not
interested and requested hard copies. Attendees wanted to immediately implement service learning in their courses and syllabi. The participants come from a range of experiences, some having taught with service learning and others new to the concept. About half attended the workshop in the spring.

Melissa and Tricia will lead book club in the Spring with Small Learning.

5. CELT Tank responsibilities and planning. Low hanging fruit to apply for grant funding internally. CELT tank designed to help potential applicants know if their project is well suited for our guidelines. Each member should sign up for at least one slot.

6. Workshop planning
We want to tie the workshop in to the theme for the year of Learning Cognition and the Science of Emotion. Find search terms within

7. Sub-committee sign-up

Book Club: Tricia, Melissa
Spring Workshop: Jackie, Beatrice, Rachel, Stephen
Website: Tina, Jodi, Ola, Janneken

8. Website
• Website updates – We made major updates to the CELT website over the summer, but it is still a work in progress.
• We need to update membership roster on website

9. News, announcements, suggestions

Stephen Marvin encourages us to find ways for non-classroom faculty to feel involved.

Consider implementing Qualtrics survey to past book club attendees to gauge how they feel about ebooks vs. print books.

One of the recipients of 2017-18 CELT funding will not be able to go on his service learning trip.

Respectfully submitted,

Janneken Smucker
CELT co-chair