CELT
November 15, 2017
Time 3:00-4 pm
Location: BPMC 434

Present: Co-chairs, Rachel Joseph and Janneken Smucker, Patricia Davidson (via remote), Beatrice Adera, Ola Kopacz, Lisa Lucas, Stephen Marvin, Cassandra Reyes, Tina Selvaggi and Jackie Zaleswki

1. Introduction
   A. Call to Order and minutes were reviewed for additions or corrections. The minutes of the CELT meeting will be posted to the TLAC website (https://www.wcupa.edu/tlac/celt)
   B. Appointment of minute taker – Stephen Marvin volunteered
   C. Approval of minutes – any edits, please send to co-chairs
   D. Approval of agenda-additions/deletions - none

2. Subcommittee updates
   • CELT Tank: Nov 9-10-Update Lisa Lucas was very pleased with the ideas and collegial brainstorming for this event. Wants to pursue increasing the current $8,000 budget with maximum of $2,000 award. Awards can be made in smaller amounts to help with the proposals. There is considerable ‘give back’ to improve the variety and quality of proposals. Some wish to attend conferences and include travel expenses but CELT wants to maintain the uniformity for approval. CELT can review the rubric again. Committee members may not currently apply.

   • Schedule timeline for Call- Reviewers- Deadlines. Applications will be submitted in mid-February in PDF format. A date will be selected after looking at the demands on CELT members’ teaching schedule. All members are asked to participate with the proposal reviews. There will be a scoring sheet. A mid-year report is due in December of CELT activities. Janneken to send reminder to the awardees.

   • Fall Book club report (Jodie & Tricia) Attendance of over 10 who were well prepared and made excellent comments. Learned how to and what is service learning, reflective and process to identify players and assessment and whether the activity works >> moving toward integration. Very effective discussion as questions were sent in advance. Those who did not attend must return the books.
   • Upcoming Book clubs: (Spring-small teaching): Lisa will develop flyer and send to all faculty. Faculty prefer hardcopies. Audio books are more expensive; However, Lisa will investigate. Audio books do resolve vision accommodations.

   • SoTLA Conference and book review: Speaker: the author of The Spark of Learning, Sarah Rose Cavanaugh: Conference is on January 11th. The book review/club will be on January 10th. Must register for SoTLA conference to participate in the book club. Book club is limited to 20 participants; the group will meet off site on January 10th (Time----) at the Faunbrook and must sign up in advance. Although the SoTLA conference was originally planned for the 12th of January, due to space availability it was moved to the
11th. This created a conflict of schedule with the Brandywine project on sustainability is on the 9th and 10th.

• Spring Workshop /Conference: Speaker, Diana Lautenberg. Discussed her expertise and willingness to focus on inquiry based learning with an interactive focus on higher education. Used the Guidelines for Selecting Guest Speakers and theme of Learning and Cognition. She can adapt her topic — inquiry based learning or project based learning (or other concepts) to the needs of WCU audience. Diana’s theme will fit with the continued discussion on the book club using the book Make it stick. Jackie to contact Diana and confirm dates May 22nd or 23rd.

• The workshop day can include oral presentations of projects funded by CELT. To schedule 15 minutes for each presenter to discuss their projects at the beginning of the day. The events will span from 9-2Pm with lunch. Details to follow.

3. Other discussion
• Speaker selection guide for review
• Mindful Mentoring: January 25 Stress Reduction Strategies; 3:30 – 6pm at the Contemplative Center focus on healthy habits to reduce stress, yoga, and guided mindfulness. Will send reminders.

• CELT members:
  • Promote our events to colleagues and campus community
  • Contribute ideas for how CELT can better meet its mission
• LyndaCampus — A library of high-quality training videos and tutorials dedicated to specific skills, subject areas and software are available; many are technical but also cover pedagogy well. Excellent tool for professional development, tutorials, ‘how to’, Check out Lynda.wcupa.edu

  • LyndaCampus Lunch & Learn Location: Anderson Room 024  Thursday, December 7, 2017 – 12:00pm-12:45pm

Respectfully submitted,

Stephen Marvin