

CSM SUPPLEMENTAL FUNDING FOR FACULTY DEVELOPMENT (SFFD)

SFFD Evaluation Rubric

Evaluators will score each proposal in the following categories as excellent, very good, good, fair, or poor. The proposals and ratings will therein be discussed in a panel.

Item	E 5	VG 4	G 3	F 2	P 1
Adherence to Guidelines. The InfoReady submission is filled out completely and correctly and the chair's email has been included to ensure that the chair has been notified. The proposal includes all the required components. Page limits are within guidelines: 2-page narrative, 1-page budget.					
Summary of Project Goals. The narrative clearly outlines the goals of the project.					
Description and Rationale. The manner in which the development funds will be used is clearly described. A projected timeline for the project is provided, including details about how time will be spent. The description and rationale indicate that the project is well-conceived and well-planned and is likely to be completed successfully.					
Proposed Outcomes. The gains for the SFFD applicant are described clearly. Other opportunities that might become available to the applicant following the completion of this project are clearly described. Outcomes and deliverables are likely to be achieved and will make a significant contribution to the applicant, as well as to the department, college, and university strategic goals.					
Budget. The budget components are itemized specifically. Expenses are based on informed estimates that have been appropriately researched. A budget justification for each item is provided, explaining why the item is needed to complete the project.					
Total					

E = Excellent VG = Very Good G = Good F = Fair P = Poor

SFFD Scoring Guide

Based on the scores and discussion during the panel, evaluators will then place the proposal in one of three categories:

1. Highly Competitive
2. Competitive
3. Not Competitive

The recommendations of the panel will be taken into consideration by the dean, who will make the final decisions on the awards to be made.