

2. The President shall be the chief executive officer of the Corporation; he shall preside at all meetings of the Board of Trustees; he shall have general and active management of the affairs of the Corporation; shall see that all orders and resolutions of the Board of Trustees are carried into effect, subject, however, to the right of the Trustees to delegate any specific powers, except such as may be by statute exclusively conferred on the President, to any other officer or officers of the Corporation. He shall execute bonds, mortgages and other documents requiring a seal, under the seal of the Corporation. He shall be Ex-Officio a member of all committees and shall have the general powers and duties of supervision and management usually vested in the office of President.

3. The Vice-President shall act in all cases for and as the President in the latter's absence or incapacity, and shall perform such other duties as he may be required to do from time to time.

4. The Secretary shall attend all meetings of the Board of Trustees and act as clerk thereof, and record all the votes of the Corporation and the minutes of all its transactions in a book to be kept for that purpose; and shall perform like duties for all committees of the Board of Trustees when required. He shall give, or cause to be given, notice of all meetings of the Board of Trustees, and shall perform such other duties as may be prescribed by the Board of Trustees or President, under whose supervision he shall be. He shall keep in safe custody the corporate seal of the Corporation and, when authorized by the Board of Trustees, affix the same to any instrument requiring it.

5. The Treasurer shall have custody of the corporate funds and securities and shall keep full and accurate accounts of receipts and disbursements in books belonging to the Corporation, and shall keep the moneys of the Corporation in a separate account to the credit of the Corporation. He shall disburse the funds of the Corporation as may be ordered by the Board of Trustees, taking proper vouchers for such disbursements, and shall render to the President and Trustees, at the regular meetings of the Board of Trustees, or whenever they may require it, an account of all his transactions and the financial condition of the Corporation.

ARTICLE V – VACANCIES

1. If the office of any officer or agent, one or more, becomes vacant for any reason, the Board of Trustees may choose a successor or successors, who shall hold office for the remaining period of time of the unexpired term.

2. Vacancies in the Board of Trustees, including vacancies resulting from an increase in the number of Trustees, shall be filled by a majority of the remaining members of the Board, though less than a quorum, and each person so elected shall be a Trustee for the remaining period of time of the unexpired term.

ARTICLE VI – BOOKS AND RECORDS

1. The Corporation shall keep at its registered office, records of the proceedings of the Trustees, and complete records of its finances.
2. Every member shall have the right to examine in person, or by agent or attorney, at any reasonable time or times, for any reasonable purpose, the books of account and the records of the proceedings of the Corporation.

ARTICLE VII – TRANSACTION OF BUSINESS

1. The Corporation shall not borrow money, or purchase, sell, lease away, otherwise dispose of any real estate, unless and until a resolution authorizing the same shall have been approved by a majority of the Board of Trustees at a regular or special meeting, duly convened upon proper notice of this purpose. All proceeds derived from any loan, sale, lease, ground rent or mortgage, shall be faithfully and specifically used for or applied to the lawful activities of the Corporation, and in case such proceeds are derived from any real estate subject to a trust, the trust shall be impinged upon such proceeds.
2. The Corporation shall have the right and power to receive and collect moneys to the extent necessary for the accomplishment of the purpose or purposes for which it is organized, and in so doing, may make an incidental profit to the extent provided by law and the Articles of Incorporation. All moneys so received or collected shall be applied to the maintenance and operation or the furtherance of the lawful activities of the Corporation, and in no case shall such moneys be divided or distributed in any manner whatsoever among the Trustees of the Corporation.
3. All checks or demands for money and notes of the Corporation shall be signed by such officer or officers as the Board of Directors may from time to time designate.

ARTICLE VIII – ANNUAL STATEMENT

1. The President and Board of Trustees shall present at each annual meeting a full and complete statement of the activities and affairs of the Corporation for the preceding year. The Board of Trustees shall keep accurate accounts of all trust funds, separate and apart from the other funds of the Corporation, and shall, unless the terms of the particular trust instrument provide otherwise, make an annual report, signed by the Treasurer, to the Board of Trustees of the Corporation concerning the trust funds held and the use made of such funds and of the income thereof.

ARTICLE IX – NOTICES

1. Whenever written notice is required to be given to any person, it may be given to such person either by sending a copy thereof through the mail, telegram, or telefacsimile, charges prepaid to his address appearing on the books of the Corporation or supplied by him to the Corporation for the purpose of notice. If the notice is sent by mail, it shall be deemed to have been given to the person when deposited in the United States mail. If notice is given by telefacsimile, it shall be deemed to have been given when transmitted. Such notice shall specify the place, day and hour of the meeting and, in the case of a special meeting, the general nature of the business to be transacted.

2. Whenever any written notice is required by statute, by the Articles of Incorporation or Bylaws of this Corporation, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice. Except in the case of a special meeting, neither the business to be transacted at nor the purpose of the meeting need be specified in the waiver of notice of such meeting, except where a Trustee attends a meeting for the express purpose of objecting to the transaction of any business because the meeting was not lawfully called or convened.

ARTICLE X - INDEMNIFICATION

1. The Corporation shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action or proceeding, including actions by or in the right of the Corporation, whether civil, criminal, administrative or investigative, by reason of the fact that such person is or was a Trustee or officer of the Corporation, or is or was serving while as a Trustee or officer of the Corporation at the request of the Corporation as a Trustee, officer, employee, agent, fiduciary or other representative of another corporation for profit or not-for-profit, partnership, joint venture, trust, employee benefit plan or other enterprise, against expenses (including attorneys' fees), judgments, fines, excise taxes and amounts paid in settlement actually and reasonably incurred by such person in connection with such action or proceeding; provided however, that if he acted in good faith and in a manner he reasonably believed to be in and not opposed to the best interest of the Corporation, and, with respect to any criminal action or proceeding, had no cause to believe his conduct was unlawful. Notwithstanding the foregoing, the right to indemnification shall not exist if the act or failure to act giving rise to the claim for indemnification is determined by a court to have constituted willful misconduct or recklessness.

ARTICLE XI – AMENDMENTS

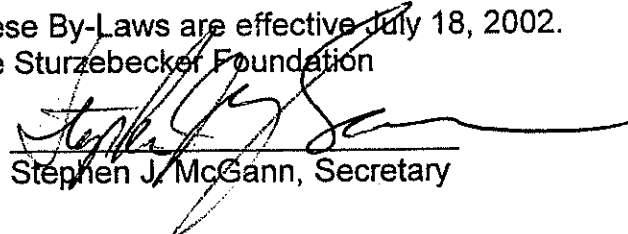
1. These Bylaws may be altered, amended or repealed by a majority vote of the Board of Trustees who are present and entitled to vote at any regular or special meeting duly convened after notice to the Trustees of that purpose.

ARTICLE XIII - GENDER REFERENCES

1. The masculine gender when used herein shall likewise be construed to include both feminine and neuter gender.

These By-Laws are effective July 18, 2002.
The Sturzebecker Foundation

BY:



Stephen J. McGann, Secretary

Thursday January 8, 2004 12:03 PM

Page: 1

Sturzebecker Foundation Trustees

2003 - 2004

Carole Redding Murray
West Chester University
West Chester, PA 19383

Charles E Swope
9 North High Street
West Chester, PA 19380

Col J. T. Fisher, USMCR RET
963 Sunset Hollow Road
West Chester, PA 19380-1849

Dean A DiMidio
3092 Williamsburg Drive
State College, PA 16801

Donald E Barr, Ph.D.
945 Baylowell Drive
West Chester, PA 19380

Dr. Benedict Coren
4 Harvey Lane
Newtown Square, PA 19073-1913

Edward J Coyle, Jr., Ph.D.
1078 Putnam Boulevard
Wallingford, PA 19086-6747

Frank F Fry, Jr., D. PE.
West Chester, PA 19383

Guy R Campo
1000 Putnam Boulevard, Apt. 403
Wallingford, PA 19086-6301

Jamie W Goncharoff, Esq.
14 North Church Street
West Chester, PA 19380

Thursday January 8, 2004 12:03 PM

Sturzebecker Foundation Trustees

2003 - 2004

John J Furlow
10 Keen-wik Road
Selbyville, DE 19975

June L McKown
1502 Iron Horse Court
Downingtown, PA 19335

Lloyd C Wilkinson
1415 Grand Oak Lane
West Chester, PA 19380-5908

Milan Trnka
827 Roslyn Avenue
West Chester, PA 19382-5439

Mildred L Greenwood
30 Glenwood Circle
Aldan, PA 19018-3112

Phillip B Donley
827 South New Street
West Chester, PA 19382-5357

Raymond F. DiSerafino
357 Highland Avenue
Berwyn, PA 19312-1600

Richard Pagano
1311 Donna Avenue
Woodlyn, PA 19094

Robert E Kerper, Jr.
40 St. James Court
Philadelphia, PA 19106

Russell L Sturzebecker, D.Ed.
503 Owen Road
West Chester, PA 19380-4322

Thursday January 8, 2004 12:03 PM

Sturzebecker Foundation Trustees

2003 - 2004

Stephen J McGann
P.O. Box 3105
West Chester, PA 19381-3105

The Honorable Elinor Z Taylor
859 Spruce Avenue
West Chester, PA 19382-5443

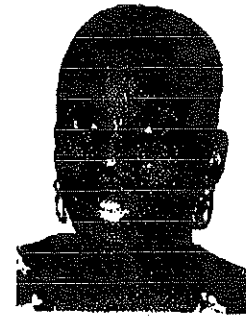
The Honorable Richard B Yoder
525 North High Street
West Chester, PA 19380

Thomas A Fillippo
245 Mine Road
Malvern, PA 19355-9649

2000 HALL OF FAME INDUCTEES

Tina Sloan Green '66

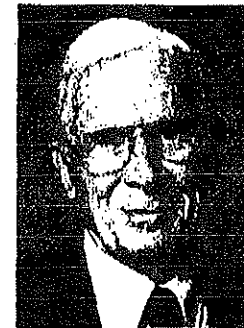
Athlete, coach, educator, author
 Professor of physical education, Temple University
 Named to All-American Field Hockey Team, 1965 and 1966
 Member West Chester University Women's Athletic Hall of Fame
 Member International Lacrosse Hall of Fame
 Member Temple University Athletic Hall of Fame
 Member Women's Sports Foundation International Hall of Fame
 In 1988 led Temple lacrosse team to third national title
 Coached Temple's field hockey team to national prominence
 President, Black Women in Sports Foundation



Tina Sloan Green
WCU 1966

Robert E. Kerper, Jr., B.S. '50

Distinguished Alumni Award from West Chester University
 YMCA leader on local, regional and national level
 State PIAA 100-Yard Backstroke Champion, 1941 and 1942
 National Prep School 100-Yard Backstroke Champion, 1943
 Middle Atlantic Intercollegiate Champion and Record Holder, 150-Yard Backstroke
 and 300-Yard Individual Medley, 1947 and 1948
 State Intercollegiate Conference Champion, 2-Mile Run, 1946 and 1947. Held
 numerous cross country collegiate running records.
 Member, West Chester University Athletic Hall of Fame
 Member, Pennsylvania Sports Hall of Fame, Berks Chapter
 Member, Berks County Swimming Hall of Fame
 World War II veteran—U.S. Navy. Retired advertising and PR executive.



Robert E. Kerper, Jr.
WCU 1950

Catherine C. Rush, B.S. '68, M.Ed. '72

Coached Immaculata women's basketball team to three consecutive National
 AIAW Championships
 Coached and directed the Gold Medal winning U.S. women's basketball team at
 the Pan American Games
 Inducted into Women's Basketball Hall of Fame, 2000
 Inducted into Pennsylvania Sports Hall of Fame
 Former member, U.S. Olympic Committee, women's basketball
 Inducted into Philadelphia's Big 5 Hall of Fame
 President, Future Stars Camps conducting basketball, field hockey, soccer and
 other sports and arts for boys and girls
 Color commentator for major networks including, NBC, CBS, ESPN, PRISM,
 Comcast and the Sports Channel



Catherine C. Rush
WCU 1968

THE STURZEBECKER FOUNDATION OF WEST CHESTER UNIVERSITY

BOARD OF TRUSTEES

President
 Dr. Russell L. Sturzebecker '37
Vice Presidents
 Ms. June L. McKown
 Mr. Dean A. DiMidio
Co-Chairmen
 Dr. Benedict Coren '48
 Mr. Raymond F. DiSerafino '49
Secretary and Treasurer
 Mr. Stephen J. McCann '69

The Honorable Elinor Z. Taylor '43
 Dr. Charles E. Swope
 Mr. John Furlow '55
 Ms. Mildred L. Greenwood
 Col. Guy R. Campo '52
 Dr. Edward J. Coyle, Jr. '73
 Mr. Thomas A. Fillippo '69
 Col. J. Thomas Fisher
 Mr. Milan Trnka
 Mr. Philip Donley
 Mr. Richard Pignano
 Jamie W. Goncharoff, Esq. '82

Mr. Lloyd C. Wilkinson '57
 Mr. Richard B. Yoder '59
 Mr. Robert E. Kerper, Jr. '50

EX OFFICIO TRUSTEES

Dr. Donald E. Barr
Dean, School of Health Sciences
 Ms. Carole Redding Murray '62
Director, Alumni Relations
 Dr. Frank F. Fry, Jr. '72
*Chairman, Sturzebecker Scholarship
 Committee*



Not For Profit Organization Liability Policy

Chubb Group of Insurance Companies
Capital Center, 251
North Illinois, Suite 1100
Indianapolis, IN 46204

DECLARATIONS

Policy Number 8179-6961

Federal Insurance Company, a stock insurance company, incorporated under the laws of Indiana, herein called the Company.

THIS IS A CLAIMS MADE POLICY. THIS POLICY COVERS ONLY CLAIMS FIRST MADE AGAINST THE INSURED DURING THE POLICY PERIOD. PLEASE READ CAREFULLY.

Item 1. **Organization:** STURZEBECKER FOUNDATION
C/O FIRST NATIONAL BANK OF CH
WEST CHESTER, PA 19381

Item 2. **Limits of Liability:** (A) Each **Loss** \$1,000,000.00
(B) Each **Policy Year** \$1,000,000.00

Note that the limits of liability and deductible are reduced or exhausted by **Defense Costs**.

Item 3. **Policy Period:** From 12:01 a.m. on September 15, 2003
To 12:01 a.m. on September 15, 2004
Local time at the **Organization's** address

Item 4. **Deductible Amount:** (A) Non-Indemnifiable **Loss** None
(B) Indemnifiable **Loss** \$1,000.00

Item 5. **Extended Reporting Period** (A) Additional Premium: \$1565
(B) Additional Period: 1 year

Item 6. **Pending or Prior Date:** September 15, 2000

Item 7. **Termination of Prior Policies:** 8179-6961 (September 15, 2002 - September 15, 2003)

In witness whereof, the Company issuing this policy has caused this policy to be signed by its authorized officers, but it shall not be valid unless also signed by a duly authorized representative of the Company.

FEDERAL INSURANCE COMPANY

Henry A. Aubil

Secretary

Thomas F. Motamed

President

09/17/2003

Date

Robert Hamburger

Authorized Representative

**THE STURZEBECKER FOUNDATION OF
WEST CHESTER UNIVERSITY**

FINANCIAL STATEMENTS

Year Ended December 31, 2003



MAILLE, FALCONIERO & COMPANY, LLP
Certified Public Accountants and Business Counselors



MAILLIE, FALCONIERO & COMPANY, LLP
Certified Public Accountants and Business Counselors

22 North Church Street
PO Box 3068
West Chester, PA 19381-3068
610-696-4353

FAX NO.: 610-430-8811
www.maillie.com

Independent Auditors' Report

To the Board of Directors
The Sturzebecker Foundation of West Chester University
Chester Springs, Pennsylvania

We have audited the accompanying statement of financial position of The Sturzebecker Foundation of West Chester University (a nonprofit organization) as of December 31, 2003, and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of The Sturzebecker Foundation of West Chester University's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Sturzebecker Foundation of West Chester University as of December 31, 2003, and the changes in its net assets and its cash flows for the year then ended in conformity with U.S. generally accepted accounting principles.

Maillie, Falconiero + Company

January 2, 2004

THE STURZEBECKER FOUNDATION OF WEST CHESTER UNIVERSITY

STATEMENT OF ACTIVITIES

Year Ended December 31, 2003

REVENUE, GAINS AND OTHER SUPPORT

Contributions	\$ 3,320
Golf outing	10,420
Annual banquet	3,635
Interest income	<u>16</u>

TOTAL REVENUE, GAINS AND OTHER SUPPORT 17,391

EXPENSES

Program services	575
Office expense	1,565
Insurance	750
Professional fees	5,718
Golf outing expense	6,648
Banquet expense	<u>15,256</u>

TOTAL EXPENSES

INCREASE IN NET ASSETS 2,135

NET ASSETS AT BEGINNING OF YEAR 8,868

NET ASSETS AT END OF YEAR \$ 11,003

See accompanying note.

THE STURZEBECKER FOUNDATION OF WEST CHESTER UNIVERSITY
NOTE TO FINANCIAL STATEMENTS
December 31, 2003

NOTE A NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

The Sturzebecker Foundation of West Chester University (the "Foundation"), a Pennsylvania corporation, was formed in 1997 to award scholarships to students attending West Chester University (the "University") and to recognize individuals associated with the University for distinguished achievement.

Basis of Accounting

The financial statements of the Foundation have been prepared on the accrual basis of accounting.

Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statements of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-for-Profit Organizations*. Under SFAS No. 117, the Foundation is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets. For the year ended December 31, 2003, the Foundation had accounting transactions in the unrestricted net assets category only.

Income Tax Status

The Foundation is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. In addition, the Foundation qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation under Section 509(a)(3).

Cash

The Foundation normally deposits its cash with one financial institution and does not carry balances in excess of FDIC insured limits.



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383-1000

Council of Trustees
Resolution
2004-08

www.wcupa.edu

Proposed

RESOLUTION

COUNCIL OF TRUSTEES

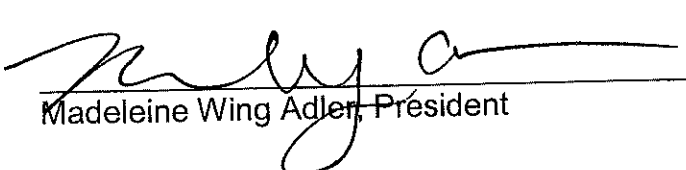
WEST CHESTER UNIVERSITY OF PENNSYLVANIA

JANUARY 27, 2004

PURCHASE ORDERS AND CONTRACTS

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE LIST OF PURCHASE ORDERS AND CONTRACTS IN EXCESS OF \$ 5,000 EXECUTED DURING NOVEMBER AND DECEMBER 2003 FOR THE PURCHASE OF EQUIPMENT, SERVICES AND SUPPLIES.

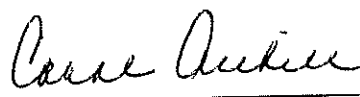
RECOMMENDED FOR ACTION BY THE COUNCIL OF TRUSTEES



Madeleine Wing Adler, President

1/8/04
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Carol Aichele, Chairperson
Council of Trustees

Date

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5000.00
Executed during November, 2003
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Academic Computing	Visual Sound 485 Parkway South Broomall, PA 19008	Provide and install projection systems for various classrooms in Anderson Hall	30661	\$ 9,500.00
Administrative Computing	Computer Associates International, Inc P.O. Box 360355 Pittsburgh, PA 15251-6355	Renewal of mainframe computer license and maintenance services for the period 12/29/03 through 12/28/04.	30482	\$ 49,824.00
	IBM Corporation P.O. Box 7247-0276 Philadelphia, PA 19170-0276	Renewal of SZAU group license for the mainframe computer for the period 11/30/03 through 11/29/04.	30396	\$ 22,231.00
	PeopleSoft USA, Inc. Dept. CH 10699 Palatine, IL 60055-0699	Software maintenance and support for the period 12/23/03 through 12/22/04	6100250055	\$ 47,700.00
Associate Provost	GovConnection 730 Milford Road Merrimack, NH 03054	Tablet computers (5 ea.) with extra hardware and software	30544	\$ 14,835.65
Boiler Plant	Agway Energy Products LLC P.O. Box 4852 Syracuse, NY 13221	#2 fuel oil for the period 12/01/03 through 1/05/04	30652	\$ 9,500.00
Commencement	Main Line Expo 860 E. Main Street Norristown, PA 19401	Setup and take down of chairs, drapes and carpet in Hollinger Field House for the December graduation ceremony.	30391	\$ 5,560.00
Development Office	Pentera Inc. 8650 Commerce Park Place, Suite G Indianapolis, IN 46268	Printing and mailing of newsletters for WCU Planned Gift Program.	30545	\$ 9,726.00

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5000.00
Executed during November, 2003
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Facilities Division	Culligan Funk Water Quality Co. 3113 West Ridge Pike Eagleville, PA 19408	Renewal of maintenance contract for the Boucher Science Center laboratory deionization systems for the period 11/01/03 through 10/31/04.	30387	\$ 14,111.00
	ePlus Technology of PA 130 Futura Drive Pottstown, PA 19464	Network switches and modules used in the renovation of Schmucker Science Center-North	30016	\$ 43,542.00
	Invensys 4667 C Somerton Road Trevose, PA 19053	Extend the existing Invensys building automation system to include two air handling units in the Schmucker Science Auditorium.	6301200107	\$ 9,950.00
Grounds Department	Galante Hauling, Inc. 565 Trestle Place Downingtown, PA 19335	Renewal of waste and recycled material removal from campus for the period 12/09/03 through 12/08/04	30350	\$ 23,000.00
Information Services	ePlus Technology of PA 130 Futura Drive Pottstown, PA 19464	Desktop computers (7 ea.) with monitors (7 ea.) and additional software	30680	\$ 7,446.55
Physical Plant	Extreme Insulation 4 Johnny's Way Coatesville, PA 19320	Provide and install insulation on chillers at various campus locations.	30379	\$ 5,521.00
	Queen Appliance Wholesale 729 Pikes Springs Road, Rte 113 S. Phoenixville, PA 19460	Replacement window air conditioners for Wayne and Schmidt Residence Halls	30094	\$ 10,600.00
Residence Life & Housing Services	Blockhouse Company c/o Quality Products & Services 1212 Moss Street Reading, PA 19604	Provide and install replacement lounge furniture for Ramsey Residence Hall	30409	\$ 29,488.25

West Chester University of Pennsylvania
 Purchase Orders and Contracts in Excess of \$5000.00
 Executed during November, 2003
 For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Storeroom Inventory	Weaver Associates, Inc. 753 Rosemont Drive Lititz, PA 17543	Various sizes of HP toner cartridges (120 ea.)	30532	\$ 9,157.08
School of Business & Public Affairs	Philadelphia Newspapers, Inc. P.O. Box 13158 Philadelphia, PA 19101-3158	Various advertisements of MSW Program open house for the period from 10/26/03 through 4/11/04.	30421	\$ 9,616.00
School of Education	Metri Group 1801 Avenue of the Stars, Suite 426 Los Angeles, CA 90067	Third year payment as per the PT3 Grant Award for services related to the Partnership for Excellence website.	30358	\$ 36,000.00
Student Health Center	Media Highway Newtown Business Center 4663 West Chester Pike Newtown Square, PA 19073	PyraMED annual maintenance and support agreement for the period 11/11/03 through 11/10/04.	30679	\$ 6,750.00
Telecommunications Department	Comcast P.O. Box 3007 Southeastern, PA 19398-3007	Student cable services for the period 8/28/03 through 10/27/03.	30445	\$ 34,311.32

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5000.00
Executed during December, 2003
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Academic Computing	Ask Technologies, Inc. 7 Bala Avenue, Suite 2 Bala Cynwyd, PA 19004	Tablet computers (20 ea.) with extra software, hardware and a 3 year parts warranty.	30650	\$ 41,630.00
	Visual Sound 485 Parkway South Broomall, PA 19008	Provide and install projection systems in various classrooms at Anderson Hall.	30653	\$ 42,787.00
			30758	\$ 36,242.00
	ePlus Technology of PA 130 Futura Drive Pottstown, PA 19464	Laptop computers (5 ea.) with extra hardware.	30691	\$ 8,979.25
	IBM Corporation P.O. Box 945684 Atlanta, Ga 30394-5684	Desktop computers (15 ea.) with flat panel monitors (15 ea.) and extra software. Desktop computers (21 ea.) with extra hardware. Laptop computers (20 ea.) with extra hardware.	30754	\$ 20,368.00
			30755	\$ 20,202.00
30756			\$ 35,280.00	
Micro Lab P.O. Box 7358 Bozeman, MT 59771-7358	Technology based computer equipment for computer classroom laboratory, Anderson Hall.	30816	\$ 14,985.00	
Boiler Plant	Agway Energy Products, LLC P.O. Box 4852 Syracuse, NY 13221	Fuel oil #2, (385,000 gallons) for the period 12/04/03 through 6/30/04	30736	\$ 387,194.50
Facilities Division	Roesel, Kent & Associates 4343 Shallowford Road, Suite B1 Marietta, GA 30062	Provide custodial skills training to WCU custodial workforce.	30300	\$ 17,123.00
	Remington Vernick & Beach 922 Fayette Street Conshohocken, PA 19428	Engineering services for the conversion of Fields 8 & 9, located at South Campus, to artificial turf.	6302290001	\$ 95,900.00

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5000.00
Executed during December, 2003
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Facilities Division	Brandywine Valley Heating 917 Old Fern Hill Road, Suite 300 West Chester, PA 19380	Preventive maintenance services on HVAC equipment at 1160 McDermott Drive for the period 1/01/04 through 6/30/04.	DA031115GB	\$ 8,000.00
	Simplex Grinnell Fire Protection Sys. 120A Domorah Drive Montgomeryville, PA 18936	Fire alarm system upgrades and software conversions at various campus buildings.	331040047	\$ 66,108.00
	Environmental Laboratories, Inc. 57 Verdi Street Farmingdale, NY 11735	Emissions testing (Stack Testing) of the boilers in the Heating Plant	331040027	\$ 24,500.00
Fiscal Affairs	ACS Education Services, Inc. One Curie Court, 1st Floor Rockville, MD 20850	IRS reporting services as per the Taypayer Relief Act of 1997 (TRA97).	30765	\$ 30,000.00
Graduate Studies	Educational Directories Unlimited, Inc. 1450Edgmont Avenue 140 University Technology Park Chester, PA 19013	On-line advertising of WCU Graduate programs with gradschoools.com for the period 10/05/03 through 10/04/04.	30726	\$ 7,500.00
Grounds Department	M.S. Yearsley & Sons, Inc. 110-120 E. Market Street West Chester, PA 19381	54" Snow plows (2 ea.), Snowblowers (4 ea.) and Jodale-Perry tractor cabs (2 ea.)	30651	\$ 14,330.00
	Youngscape Landscape Contractors 2566 Wyandotte Road Willow Grove, PA 19090	Deicing materials for campus sideways, streets and steps.	30851	\$ 9,024.00
Information Services	ePlus Technology of PA 130 Futura Drive Pottstown, PA 19464	Desktop computers (50 ea.) with extra hardware.	30649	\$ 50,035.00
		Mainframe hardware to secure network access from off campus	30821	\$ 7,983.79

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5000.00
Executed during December, 2003
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Information Services	Perfect Order, Inc. 1300 Bent Creek Blvd. Mechanicsburg, PA 17055	Veritas cluster servers (4 ea.) with additional software for the mainframe computer at E.O. Bull	30719	\$ 15,520.00
	Sybari Software, Inc. 353 Larkfield Road East Northport, NY 11731	Two year renewal of Anti-virus protection software and support services for the mainframe and all campus computers for the period 12/15/03 through 12/15/05	30621	\$ 116,000.00
	Apple Education Buying Service 2420 Ridgepoint Drive Austin, TX 78754-0898	Apple Power Book GE Computers (25 ea.) with extra software programs	30761	\$ 57,285.75
Library	Palinet P.O. Box 13327 Philadelphia, PA 19101	Subscription renewal for the period 1/01/04 through 12/31/2004	30819	\$ 10,000.00
Public Safety	Philadelphia Protection Bureau, Inc. 197 Philips Road Exton, PA 19341	Replace emergency phone units at various locations campus wide.	10651-1	\$ 89,788.00
	Warnock Fleet and Leasing 175 Route 10, Box 524 East Hanover, NJ 07936-0524	2004 Ford Expedition SSV police vehicle	30861	\$ 25,668.00
	CODY Computer Services, Inc. 1005 East High Street Pottstown, PA 19464	Police records management software and license agreement for the period 1/01/04 through 12/31/04.	30745	\$ 35,500.00
Physical Plant	Extreme Insulation, Inc. 4 Johnny's Way Coatesville, PA 19320	Covering of bare and exposed pipes with insulation	30812	\$ 8,499.00
		in various campus buildings.	30384	\$ 6,540.00

West Chester University of Pennsylvania
 Purchase Orders and Contracts in Excess of \$5000.00
 Executed during December, 2003
 For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Physical Plant	Agway Energy Products, LLC P.O.Box 4852 Syracuse, NY 13221	Heating oil (20,000 gallons) for various campus buildings during the period 12/04/03 though 6/30/04.	30730	\$ 21,000.00
Residence Life & Housing Services	Source International c/oTodays Systems Corporation 545 Hartford Turnpike Shrewsbury, MA 01545	Replacement chairs for South Campus Housing	30699	\$ 7,529.60
	Adirondack Solutions, Inc. P.O. Box 8102 Bridgewater, NJ 08807	Site license for housing and judicial software to replace M204 database	30830	\$ 76,537.00
Telecommunications Department	Comcast P.O. Box 3007 Southeastern, PA 19398-3007	Student cable service for the period 10/28/03 through 12/27/03.	30842	\$ 34,316.27
	Nextel Communications P.O Box 820832 Philadelphia, PA 19182-0832	Cellular phone charges for the period 9/15/03 through 11/14/2003	30841	\$ 7,553.92



**Council of Trustees
Resolution
2004-09**

Council of Trustees
West Chester University
West Chester, Pennsylvania 19383-1000

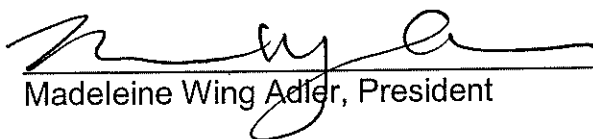
www.wcupa.edu

Proposed

**RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
MARCH 31, 2004
FIVE-YEAR CAPITAL BUDGET REQUEST**

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY HEREBY APPROVES THE FIVE-YEAR CAPITAL BUDGET REQUEST PREPARED BY THE UNIVERSITY FOR SUBMISSION TO THE STATE SYSTEM OF HIGHER EDUCATION.


APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Madeleine Wing Adler, President

3/04/04
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Carol Aichele, Chairperson
Council of Trustees

3-31-04
Date

**WEST CHESTER UNIVERSITY
FIVE-YEAR CAPITAL BUDGET REQUEST**

A proposed resolution for a five-year capital budget request for fiscal years 2004-05 through 2008-09 is attached. This request reflects the University's needs for new facilities or the renovation of existing facilities. While this request covers a five-year period, it will be revised and updated annually.

Attached is West Chester University's Five-Year Capital Budget Request Summary Sheet. This request was prepared in accordance with guidance provided by the Office of the Chancellor. If approved by the Council of Trustees, it will be submitted to the Board of Governors for consideration in a System-wide spending plan to be forwarded to the Pennsylvania Legislature requesting authorization.

Capital Budget 5 Year Spending Plan- 2004 Proposed

West Chester University

2/11/2004

Previous Submitted Priority	Current Priority	Project Title	New Submitted Amount	Authorized Amount	Anticipated year of funding	Act #	Expiration Year		
4	1	FHG Classroom FFE	\$ 420,000		2004-05			Currently on System 5 Year Plan	
5	2	Swope Hall FFE	\$ 630,000		2004-05				
9	3	EO Bull Center Renovations	\$ 11,887,333		2005-06				
	4	EO Bull FFE	\$ 1,188,733		2006-07				
6	5	Infrastructure Renovations- Steam Lines	\$ 5,497,200		2007-08				
7	6	Lawrence Hall Renovations		\$ 6,387,000	2007-08	131/02	2006		
8	7	Infrastructure Renovations- Boiler Plant Upgrade	\$ 4,781,000						
10	8	Infrastructure Renovations- Chilled water plant	\$ 3,744,000						
11	9	Renovate FHG Library- Phase I & II Renovations		\$ 18,546,000		27/00	2004		
3	10	Academic Classroom and Office Complex		\$ 24,984,000		27/00	2004		
New Capital Requests TOTAL			\$ 28,148,266						
Currently Authorized Requests TOTAL				\$ 49,917,000					
All Capital Requests TOTAL			\$ 78,065,266						



Council of Trustees
Resolution
2004-10

Council of Trustees
West Chester University
West Chester, Pennsylvania 19383-1000

www.wcupa.edu

Proposed

RESOLUTION

COUNCIL OF TRUSTEES

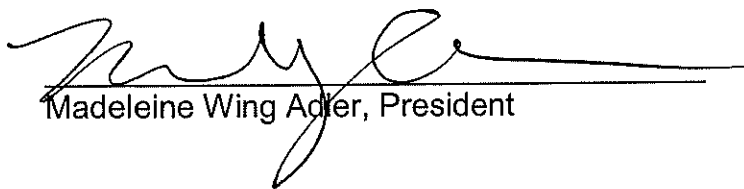
WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MARCH 31, 2004

PURCHASE ORDERS AND CONTRACTS

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE LIST OF PURCHASE ORDERS AND CONTRACTS IN EXCESS OF \$5,000 EXECUTED DURING JANUARY AND FEBRUARY 2004 FOR THE PURCHASE OF EQUIPMENT, SERVICES AND SUPPLIES.


RECOMMENDED FOR ACTION BY THE COUNCIL OF TRUSTEES



Madeleine Wing Adler, President

3/11/04
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Carol Aichele, Chairperson
Council of Trustees

3-31-04
Date

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5000.00
Executed during January, 2004
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Academic Computing	Visual Sound 485 Parkway South Broomall, PA 19008	Provide and install a projection system in Anderson Hall, Room 25	31006	\$ 10,017.00
Administrative Computing	Sirius Software Inc. 875 Massachusetts Avenue Cambridge, MA 02139	Janus web server software and security maintenance agreement for the period 12/20/03 through 12/19/04.	31012	\$ 11,200.00
Biology Department	Software House International 2 Riverview Drive Somerset, NJ 08873	A Xerox Phaser 7300N color printer with a 3 year on-site service contract.	31076	\$ 5,161.20
	ePlus Technology of PA 130 Futura Drive Pottstown, PA 19464	Tower computers (2 ea.) with Thinkvision monitors (2 ea.) and extra hardware and software.	31036	\$ 5,827.20
	Keystone Precision Instruments 1212 W. Washington Street Allentown, PA 18102	Scientific equipment (Trimble Pathfinder Field Kit with Field Device) for classroom use	31090	\$ 8,992.45
Chemistry Department	Temple University Mitten Hall, 2nd Floor 1913 N. Broad Street Philadelphia, PA 19122	Scientific equipment (used Nuclear Magnetic Resonance Spectrometer) for research laboratory.	31089	\$ 6,500.00
Facilities Divison	George Krapf, Jr. & Sons R.D. 2, Springton Road Glenmoore, PA 19343	Amendment of bus contract to include an additional bus route. Total cost of bus services including this amendment is \$362,378.88	30180	\$ 27,705.60
	Becker Winston Architects 3637 Lancaster Avenue Philadelphia, PA 19104	Architectural design services for window replacement at Killinger Residence Hall.	6200760003	\$ 14,750.20

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5000.00
Executed during January, 2004
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Grounds Department	Youngscape Landscape Contractors 2566 Wyandotte Road Willow Grove, PA 19090	Deicing product for University steps and walkways.	31184	\$ 9,072.00
	Eagle Equipment P.O. Box 99 Uwchland, PA 19480	Rear load trash containers (6 ea.)	31194	\$ 5,100.00
Information Services	Computer Intergration Group 2570 Ponderosa Drive Lancaster, PA 17601	IBM laptop computers (7 ea.)	30890	\$ 6,188.56
		Desktop computers (56 ea.) and Monitors (56 ea.)	30891	\$ 56,704.48
Inventory	Weaver Associates, Inc. 753 Rosemont Drive Lititz, PA 17543	Xerographic paper, 8 1/2" x 11", (32,000 reams)	30875	\$ 55,232.00
Library	ProQuest Information & Learning 300 Norht Zeeb Road Ann Arbor, MI 48106	On-Line access fee for historical newspaper data for the period 12/03/03 through 11/31/04.	30997	\$ 59,019.00
	Nature America Inc. 345 Park Avenue, South New York, NY 10010-1707	On-line license agreement for The Encyclopedia of Life Sciences during the period 12/31/03 through 12/30/04	30948	\$ 6,000.00
	EBSCO 1163 Shrewsbury Ave., Suite E Shrewsbury, NJ 07702	Periodical subscription services for the period 8/28/03 through 8/28/04	29632-1	\$ 15,886.93
Public Safety	Philadelphia Protection Bureau, Inc. t/a The Protection Bureau 197 Philips Road Exton, PA 19341	Provide and install a CCTV security system at parking lots Q and R.	10651-2	\$ 22,633.00
		Provide and install a Access/CCTV/Intrusion system at 201 Carter Drive, suite 100.	10651-3	\$ 15,455.00

West Chester University of Pennsylvania
 Purchase Orders and Contracts in Excess of \$5000.00
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Department	Vendor	Item	Document No.	Amount
School of Education	NASCO 901 Janesville Avenue Fort Atkinson, WI 53539-0901	Mathmatics materials for students in class MTE553	30953	\$ 5,780.90
	Metiri Group 600 Corporate Pointe, Suite 1180 Culver City, CA 90230	Grant funded evaluation services for the improvement of Postsecondary Education	31129	\$ 15,000.00
Student Affairs	ePlus Technology of PA 130 Futura Drive Pottstown, PA 19464	Desktop computers (5 ea.) with monitors (5 ea.) and extra hardware	31077	\$ 5,338.35
Student Health Center	REM Systems, Inc. 25 Industrial Boulevard Paoli, PA 19301-1601	Provide and install a Shelf Filing System for student records	31103	\$ 11,905.00
Writing & Literature Project	Star Printing 490 Acorn Lane Downingtown, PA 19335	Printing of WCU PAWLP youth programs Brochure	30955	\$ 13,300.00

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5000.00
Executed during February, 2004
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Alumni Relations	Edwards Business Machines, Inc. 616 High Street Pottstown, PA 19464-0273	Term purchase (48 mos.) of a Konica 7022 copier, for the period 2/18/04 through 2/18/08. The cost for the balance of this fiscal year is \$444.00	31450	\$ 5,328.00
Boiler Plant	Jeddo Coal Company 46 Public Square, Suite 600 Wilkes Barre, PA 18701	Alternate source of Anthracite coal (400 tons).	31245	\$ 40,620.00
Business Technology Center	ePlus Technology of PA 130 Futura Drive Pottstown, PA 19464	Port adapters and cables for SSHE computer network operations.	31314	\$ 10,582.94
College of Arts and Sciences	eVestigations, Inc. 537 W. Boot Road West Chester, PA 19380	Consultant services to assist in creating a Information Assurance Center.	31312	\$ 6,400.00
Environmental Health & Safety	Professional Health Services 83 South Eagle Road Havertown, PA 19082	Provide on-site medical monitoring services for approximately 100 employees.	31225	\$ 12,000.00
Facilities Division	TMA Systems 5100 East Skelly Drive, Suite 900 Tulsa, OK 74135	Training services for the TMA Facilities Maintenance Computer System.	3240FMT405	\$ 6,500.00
	RPA Associates, Inc. 3 Park Plaza Wyomissing, PA 19610	Professional engineering services to design a new heating, ventilating and air conditioning system for Main Hall.	6302250002	\$ 30,500.00
	Nason Construction, Inc. 2000 Foulk Road Wilmington, DE 19810-3642	General construction contract for Killinger window replacement.	6200760004	\$ 380,800.00

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5000.00
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Department	Vendor	Item	Document No.	Amount
Facilities Division	PECO Energy Company 1050 W. Swedesford Road Berwyn, PA 19312	Pole relocation associated with the work at High Street and East Campus Drive.	6301670028	\$ 14,439.00
	Wescott Electric Company P.O. Box 278 Glen Riddle, PA 19037	Electrical contract for the installation of fire sprinkler systems at Schmidt Residence Hall and South Campus.	6200590034	\$ 358,670.00
Geology and Astronomy Departments	Visual Sound 485 Parkway South Broomall, PA 19008	Provide and install projection systems in rooms 207 and 222 Boucher Science Center.	28587	\$ 14,385.60
			28003	\$ 8,637.40
Information Services	ePlus Technology of PA 130 Futura Drive Pottstown, PA 19464	Desktop computers (55 ea.) with extra hardware.	31137	\$ 48,125.00
		Laptop computers (46 ea.) with extra hardware and Tablet computers (10 Ea.) with extra memory, software, wireless cards (10 ea.) and flat panel monitors 17" (10 ea.).	31197A	\$ 90,206.00
	Intergra Business Center 1651 N. Cedar Crest Blvd, Suite 105 Allentown, PA 18104	Network devices required for wireless equipment.	31385	\$ 13,267.70
Inventory	T. Frank McCall's Inc. 6th & Madison Streets Chester, PA 19016	Clear plastic bags 24"x24", (504 cs.).	31250	\$ 7,277.76
	Fordian Packaging Ltd. 185 Lindon Street, Suite 3 Hackensack, NJ 07601	Conventional plastic bags 37"x44" (1,000 cases)	31464	\$ 18,990.00

West Chester Univ. of Pennsylvania
Purchase Orders and Contracts in Excess of \$5000.00
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Department	Vendor	Item	Document No.	Amount
Library	John Wiley & Sons Inc. Subscription Department P.O. Box 34587 Newark, NJ 07189-4587	On-line subscription renewal of Interscience Journals for the period 12/30/03 through 12/30/04.	31211	\$ 60,652.94
	American Chemical Society P.O. Box 182426 Columbus, Oh 43218-2426	On-line subscription services to the American Chemical Journals for the period 1/01/04 through 12/31/04.	31212	\$ 26,417.56
	JSTOR 149 Fifth Ave., 8th floor New York, NY 10010	Renewal of online journal access for the Library collection for the period 1/01/04 through 12/31/04.	31344	\$ 14,430.00
Public Relations & Marketing	Peterson's Guides, Inc. Princeton Pike Corporate Center 2000 Lenox Drive Lawrenceville, NJ 08648	Advertisement of West Chester University in the 2005 edition of the Peterson Guide.	31335	\$ 6,940.00
School of Business & Public Affairs	Amanda Pruitt Private Residence	Professional service rendered for WEDNET contract as per West Chester University Memorandum of Agreement #2200-409-CA-101.	31500	\$ 9,900.00
School of Education	Holy Family University 9701 Frankford Ave. Philadelphia, Pa 19114-2094	Payment for Teacher Quality Enhancement (TQE) grant to subcontract for services in accordance with the grant.	31407	\$ 88,040.00
Student Health Center	Pharmedix 25590 Seaboard Lane Hayward, CA 94545	Blanket purchase order for medications needed by students during the period 2/02/04 through 5/28/04.	31085	\$ 11,605.20
University Garage	Faulkner Buick GMC 705 Auto Park Blvd. West Chester, PA 19382	A new 2004 Chevrolet Venture Minivan	30569	\$ 16,849.13