REGULAR MEETING OF THE COUNCIL OF TRUSTEES
PHILIPS 3rd FLOOR BOARD ROOM
PHILIPS MEMORIAL BUILDING
May 14, 2015
5:15 PM

The regular meeting of the Council of Trustees of West Chester University of Pennsylvania was held on May 14, 2015, in the Philips Memorial Building, West Chester, PA.

AGENDA ITEM I – CALL TO ORDER:

Chairperson Fillippo called the meeting to order. Chairperson Fillippo led the Pledge of Allegiance. Council members present were Members Dozor, Lewis, Ireland, Matlawski, Moskowitz, and Silberman. Absent but accounted for were Members Costello, Franklin, and Tomlinson.

The Chairperson then appointed Member Moskowitz as Secretary Pro Tem for this meeting in the absence of Secretary Costello.

AGENDA ITEM II – APPROVAL OF MINUTES OF THE PREVIOUS MEETING AS DISTRIBUTED TO THE COUNCIL OF TRUSTEES:

MOTION (MOSKOWITZ/MATLAWSKI):

APPROVAL OF MINUTES OF THE MARCH 26, 2015, MEETING AS PRESENTED.

MOTION UNANIMOUSLY APPROVED.
AGENDA ITEM III – PUBLIC COMMENT: LIMIT OF TEN (10) MINUTES:

None.

AGENDA ITEM IV – REPORT OF THE COUNCIL CHAIRPERSON:

Chairperson Fillippo welcomed everyone and introduced two guests from the Office of the Chancellor. He called the names of Mr. Jim Dillon, Vice Chancellor for Administration and Finance and Mr. Mike Ferguson, one of the PASSHE attorneys, and asked them to stand and be recognized. He thanked both of the guests for attending the meeting.

Chairperson Fillippo reported that the Office of the Chancellor asks all PASSHE institutions’ Council of Trustees to introduce a Resolution before September of the coming year (as required by a Board of Governors’ Policy) which shows the Chain of Executive Responsibility in the event of an emergency in the absence of the President. To comply with that request, the Chairperson asked for a motion for the following Resolution for their consideration and approval:

MOTION (SILBERMAN/IRELAND)

ORDER OF SUCCESSION PLAN

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY HEREBY APPROVES THE ORDER OF SUCCESSION PLAN (ATTACHED TO THIS RESOLUTION) AS REQUIRED BY BOARD OF GOVERNORS’ POLICY 1983-14-a: APPOINTING INTERIM AND ACTING CHIEF EXECUTIVE OFFICERS.

MOTION UNANIMOUSLY APPROVED

For the minutes, Chairperson Fillippo reported that an Executive Session was held immediately after the Council of Trustees formal meeting on March
26, 2015 beginning at 6:50 p.m. and ending at 7:20 p.m. The purpose of that meeting was for discussion of legal matters and to receive legal advice.

Chairperson Fillippo also reported that the Council of Trustees participated in the annual West Chester University Tour on Thursday, April 23, 2015 beginning and ending at Tanglewood at which time the Trustees enjoyed a wonderful dinner and hospitality at the home of President and Sandra Weisenstein.

Chairperson Fillippo then invited Mr. Jim Dillon to come to the podium to give his presentation on the financial dashboard for West Chester University. (Mr. Dillon’s presentation is attached to the end of these minutes.)

After the presentation, Chairperson Fillippo thanked Mr. Dillon for coming and sharing the presentation.

AGENDA ITEM V – REPORT OF THE UNIVERSITY PRESIDENT

Chairperson Fillippo then called on President Weisenstein for his report.

The President thanked Chairperson Fillippo and proceeded to give the following report: Dr. Linda Lamwers, Provost and Vice President for Academic Affairs, will be retiring from West Chester University on June 29, 2015 with 20 years of experience. Although she is not with us this evening, we want to thank Linda for her dedication and years of service to West Chester University and certainly wish her the very best in the next chapter of her life. I also want to introduce Dr. Laurie Bernotsky, who has been serving as Associate Provost and Dean of Graduate Studies. Dr. Bernotsky has been appointed as the Interim Provost and Vice President for Academic Affairs. [She stood and was
recognized.) Dr. Bernotsky comes with a tremendous background and skills. She has demonstrated her effectiveness over her years with West Chester University.

I would like to report that the annual Staff Recognition Day event was held yesterday. The event acknowledges staff contributions to the success of the University, but particularly recognizes those individuals who have reached milestones in their careers or who have retired from the University.

Networking & Telecommunications Department staff gave a presentation on WCU’s campus wireless network implementation at ACUTA National Conference in April 2015. ACUTA is the Association for College and University Technology Advancement.

I am pleased to share with the Council that WCU alumnus and former congressman Curt Weldon has approached the University about hosting his collection of papers and artifacts. The donation of his archives would be a notable enhancement to WCU’s academic reputation and be of interest to scholars both nationally and internationally. We hope to complete the arrangements for this remarkable gift in the next months.

I’ve been very involved in Alumni and Foundation cultivation events during April including gatherings in Seattle, San Diego, Long Beach, Los Angeles and San Francisco. All of these events are designed to encourage connections between WCU and its alumni and support for the Becoming More Campaign.
Speaking of the Becoming More Campaign, you will be happy to know that we just celebrated the successful conclusion of the campus community portion of the campaign. With a goal of $1 million, 769 faculty and staff responded generously committing $1,074,750 to the Campaign. And gifts continue to come in.

This is a ringing endorsement of the University and will encourage all of our prospective donors by demonstrating our commitment to students and the projects the Campaign supports.

I am pleased to tell you that WCU has earned another prestigious ranking: Consumers Digest, one of the nation’s most respected sources for accurate information about value, recently released its list of the best value colleges. Among the more than 600 public universities in the nation, West Chester ranked 21st. To put this in perspective, West Chester University was one of only three universities in Pennsylvania that made it into the top 50. The other two universities were University of Pittsburgh and Penn State. Pitt was ranked 37th and Penn State was ranked 45th and as a reminder, West Chester was ranked 21st.

For an athletic update, the WCU Women’s Rugby Team advanced to the Final Four in the USA National Championship before losing to Brigham Young University. Women’s Softball, Women’s Lacrosse, and Men’s Baseball were selected for the PSAC Championship Rounds with Lacrosse and Softball reaching the semifinals. Men’s Golf and Women’s Softball were selected for NCAA Regional Play. Baseball has also received an invitation to the NCAA
post-season tournament and today, West Chester University blanked #9 Millersville University (5-0) in Erie so they are off to a great start in the NCAA tournament.

West Chester University students continued to engage in community service and volunteer activities as we headed into the final six weeks of the semester. While there were many special efforts in support of others, highlights included Honors Student Association Aid to South Africa, Ram Pride Day of Service (Parks Clean-up), Colleges Against Cancer Relay for Life, and year two of an initiative between Off-Campus Life and Habitat for Humanity Pack It Up, Pass It On. Furniture items and appliances are put out for families who need them as our students no longer need or want the items as they either graduate or leave for summer vacation.

This concluded Dr. Weisenstein’s report and concluded another excellent year for West Chester University.

Approval of Purchase Orders and Contracts:

President Weisenstein asked for the approval of Purchase Orders and Contracts for February and March, 2015.

MOTION (IRELAND/MATLAWSKI):

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE LIST OF PURCHASE ORDERS AND CONTRACTS IN EXCESS OF $5,000 EXECUTED DURING FEBRUARY 2015 AND MARCH 2015, FOR THE PURCHASE OF EQUIPMENT, SERVICES, AND SUPPLIES.

MOTION UNANIMOUSLY APPROVED.
This concluded President Weisenstein’s report.

Chairperson Fillippo thanked President Weisenstein for his report.

**AGENDA ITEM VI – REPORT OF THE VICE PRESIDENT:**

Chairperson Fillippo invited Dr. Laurie Bernotsky to share her report.

Dr. Bernotsky introduced Dr. Kristen Crossney who introduced student, Geena Flores, a junior majoring in Geography with minors in Philosophy and Latin American Studies and a secondary teaching certificate in Social Studies. She has made the Dean’s list every semester and has a 3.934 overall GPA. She has served as the President of Geography Club that has successfully entered at Chester County 2020. For her senior project, Geena explored differences in state application rates for the Deferred Action for Childhood Arrivals (DOCA). While DOCA is not a pathway to a green card or citizenship, it does provide eligible individuals with a sense of legitimacy, legal status and removes the threat of deportation. Geena theorized and then statistically tested that there are underlying differences in the economic, political and cultural framework between straits that help to explain the variation in DOCA application rates. Geena came to the microphone and presented her scholarly work. (The research slides are attached to the minutes.)

**AGENDA ITEM VII – REPORT OF THE EXECUTIVE COMMITTEE:**

None.
AGENDA ITEM VIII - REPORTS OF STANDING COMMITTEES:

Academic Affairs

Member Dozor reported that as a follow-up to the Resolution approved at the March 26, 2015 meeting, the Doctor of Public Administration Program received approval in April, 2015 from the Board of Governors. The University recently received word from Middle States that this new program (our second doctorate) has been added to our accreditation status. Member Dozor recognized and thanked Dr. Jeff Osgood for his excellent work in preparing this exciting new doctorate program at West Chester University.

Member Dozor also announced that the College of Education is seeking approval to offer a Doctorate of Education (EdD) in Education Policy, Planning, and Administration here at West Chester University. This is intended to prepare regional professionals in proposing evidence-based solutions that will improve the practice that provides educators in a variety of educational settings the skills necessary to identify site-specific problems/questions and develop sit-specific action research agendas to gain data and direction that inform solutions. He introduced Dr. Ken Witmer (Dean of the College of Education) and Dr. Corrine Murphy (Chair of the Department of Special Education) and they were recognized and thanked for their work to move this forward. He introduced the following resolution for consideration and action by the Council of Trustees:
MOTION (DOZOR/MATLAWSKI)

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY APPROVE THE DOCTOR OF EDUCATION TO MOVE FORWARD TO THE BOARD OF GOVERNORS OF THE STATE SYSTEM OF HIGHER EDUCATION FOR FINAL APPROVAL, PENDING APPROVAL BY THE OFFICE OF THE CHANCELLOR

MOTION UNANIMOUSLY APPROVED.

Member Dozor also reported that the Department of Counselor Education currently offers accredited master’s degrees in school counseling and higher education counseling/student affairs. The department now seeks approval for the proposed addition of a 60-credit Clinical Mental Health Counseling Master of Science program. The program has been specifically designed to meet all of the 2009 standards for CACREP accreditation. He introduced the following Resolution for consideration and action by the Council of Trustees:

MOTION (LEWIS/IRELAND)

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY APPROVE THE MASTER OF SCIENCE IN CLINICAL MENTAL HEALTH COUNSELING TO MOVE FORWARD TO THE BOARD OF GOVERNORS OF THE STATE SYSTEM OF HIGHER EDUCATION FOR FINAL APPROVAL, PENDING APPROVAL BY THE OFFICE OF THE CHANCELLOR

MOTION UNANIMOUSLY APPROVED
Member Dozor introduced the following Resolutions for consideration and action by the Council of the Trustees:

**MOTION (DOZOR/MATLAWSKI)**

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY CONFER THE DESIGNATION OF EMERITUS UPON THE FOLLOWING DISTINGUISHED RETIRED FACULTY:

SYLVIA AHRAMJIAN  
JOHN BAKER  
LYNDA BALOCHÉ  
CYNTHIA BENZING  
DAVID BROWN  
LYNNE HAMELTON  
ANN COGLAN STOWE  
SALLY WINTERTON

MOTION UNANIMOUSLY APPROVED.

**MOTION (DOZOR/MOSKOWITZ)**

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY DESIGNATES THE FOLLOWING DISTINGUISHED FACULTY MEMBER AS AN AWARDEE OF THE TRUSTEES ACHIEVEMENT AWARD:

DR. KURT KOLASINSKI

MOTION UNANIMOUSLY APPROVED.

Member Dozor (and on behalf of Member Tomlinson) remarked that they both have served on the Academic Affairs Committee for many years working with Dr. Linda Lamwers, Provost and Vice President for Academic Affairs. Now that she is retiring, Members Dozor and Tomlinson want to thank her for providing incredible service to West Chester University. They are very grateful
for everything she has done, and Member Dozor remarked that he was very sorry that she was not at the meeting to receive accolades for her excellent work and her many years of service. She served not only as Provost, but served as Acting President twice. She served with great expertise, always very diplomatic, kind, caring and so wise. She will truly be missed.

That concluded Member Dozor's report.

Student Affairs

Report on SGA and Student Related Activities – Ms. Montana Leaks gave the report. At the committee meeting, they introduced their new Student Government Association Executive Board. The Executive Board are: President - Gary Prince; Vice President- Ryan Sulzer; Secretary- Emily Gianoni; Treasurer-Justin Golden; and Parliamentarian – Amber Hosmi. Ms. Leaks shared on the updates provided by Dr. Bricketto which were the Dining Commons Project, Support for the Strategic Plan – Year II, State System Student Affairs Conference at Millersville during the week of May 18, Student Leadership Awards including information on Who’s Who, End of Year Inductions, Kente Celebration, and preparations for Summer Orientation.

That concluded her report.

Advancement

Member Silberman encouraged everyone to review the committee summary which was included in their packet. The committee met and they received a presentation from the WCU’s Director of Cultural and Community Affairs, John Rhein, regarding efforts to expand cultural arts events on
campus. Mr. Rhein noted that attendance at campus cultural arts events is expected to set a new record by year’s end as we work to increase attendance at arts events to 100,000 annually. There were very successful Presidential Lectures by Jackie Joyner Kersee and Jane Pauley in 2014-15 and in 2015-16 Dan Rather in the fall and Mary Matalin and James Carville will be featured in the spring semester. These should be sell-outs and a huge success especially with 2016 being a presidential election year.

The Annual Fund Campaign is enjoying great success with revenues running 30 percent ahead of last year. Overall giving is running behind last year as expected because of the several large estate gifts that were received last year. The Annual Fund Trustee Campaign is also making good progress. As of today, seven of the ten Trustees have been made gifts to the WCU Foundation for this year and it’s hoped that all Trustees will contribute by June 30, 2015. We are the only university in the State System that consistently gets 100 percent participation for this from its Trustees.

The $50 Million Becoming More Campaign is making solid progress with 58 percent of the campaign goal committed as of April 30, 2015. We anticipate surpassing 60 percent of the goal by June 30, 2015.

As a final note, Member Silberman shared that as part of the University’s comprehensive marketing initiative, Public Relations and Marketing continues to execute the Learn More image development campaign which will continue through summer 2015. You may have seen the very successful TV commercials that have been airing on the major networks as well as some cable
outlets during April and May and will continue into June. Most of the spots appeared during the morning and evening high visual times when people are watching the news.

This concluded Member Silberman's report.

Campus Development and Facilities

Member Matlawski encouraged everyone to review the committee summary which was included in their packet.

He introduced two Resolutions. The first one is the "The Commons." WCU is proposing a new structure on north campus which will be 142,000 sq. ft. building that will house auxiliary dining services, education and general facilities and future teaching spaces. Residential dining services and the present catering program are currently in Lawrence Hall which was built in 1965. Studies show that the underlying utility systems in Lawrence are at the end of their useful life and the building needs a complete renovation. The building needs to be shut down to start the renovation. The full details are included in the supporting documentation.

Member Matlawski recommended the approval of the following Resolution:

**MOTION (MATLAWSKI/IRELAND)**

**TO APPROVE WEST CHESTER UNIVERSITY OF PENNSYLVANIA'S UNDERTAKING AN AUXILIARY AND EDUCATION AND GENERAL FACILITIES PROJECT TO DESIGN AND CONSTRUCT A MIXED-USE**
FACILITY ON NORTH CAMPUS.

WHEREAS, WEST CHESTER UNIVERSITY OF PENNSYLVANIA HAS

DEMONSTRATED A NEED FOR DEVELOPMENT, DESIGN AND
CONSTRUCTION OF A NEW BUILDING TO SUPPORT ITS DINING AND
CATERING PROGRAMS AND ITS NEED FOR ADDITIONAL
ASSEMBLY, LABORATORY, AND CLASSROOM SPACES, AND;

WHEREAS, THE UNIVERSITY HAS PROVIDED A VIABLE FINANCIAL
PLAN FOR FUNDING THE PROJECT; AND

WHEREAS, THE COUNCIL OF TRUSTEES WILL ENSURE THAT
FUNDING WILL BE AVAILABLE TO ADEQUATELY FINANCE THE
PROJECT.

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE COUNCIL OF
TRUSTEES, APPROVE THE UNDERTAKING OF A CAPITAL PROJECT
FOR THE COMMONS; AND FURTHER DO HEREBY AUTHORIZE THE
PRESIDENT OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA
TO AFFIX OUR SIGNATURE TO A STANDARD LOAN COVENANT
AGREEMENT FOR FINANCING THE PROJECT.

MOTION UNANIMOUSLY APPROVED.

Secondly, as every member of the Council of Trustees is aware, the
Nursing Program here at West Chester University is very successful and
popular and well sought after.

The existing Nursing Program is currently primarily housed at
Sturzebecker Health Science Center on south campus. Over the past ten
years, the University has undertaken numerous minor renovations and
adaptive use of existing space to accommodate the program
needs. While this work has served to approve the esthetics and special
function of the area, additional growth is constricted by building limitations.
The University is currently undergoing major studies with the anticipation of expanding, modifying the current facilities down at south campus, but such modifications are not anticipated to be completed for at least five years. Recognizing the immediate need to provide adequate temporary space for the growing Nursing Program, the University issued an RFP and subsequent agreement to lease 11,500 to 13,500 of net usable square footage to house the program's faculty and staff offices, meeting rooms, classrooms, study areas, medical simulation laboratories for electronic manikins which simulate patients and all support areas as required. The process has been completed. The University proposes to enter into a five (5) year lease agreement with renewal options with Valley Investments Group for an existing facility located at 930 Springdale Road in Exton. More details and information are provided in the supplementary documentation.

With that background, Member Matlawski proposed the Council of Trustees consider and approve the following resolution:

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**MOTION (MATALAWSKI/DOZOR)**

**TO APPROVE WEST CHESTER UNIVERSITY OF PENNSYLVANIA’S UNDERTAKING A LEASE AGREEMENT FOR THE USE OF THE WCU NURSING PROGRAM TO BE HOUSED OFF CAMPUS.**

**WHEREAS, WEST CHESTER UNIVERSITY OF PENNSYLVANIA HAS DEMONSTRATED A NEED FOR ADDITIONAL SPACE TO HOUSE ITS GROWING NURSING PROGRAM; AND HAS DETERMINED THAT SUCH ADDITIONAL SPACE IS NOT AVAILABLE WITHIN THE EXISTING CAMPUS FACILITIES; AND,**

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WHEREAS, THE UNIVERSITY HAS PROVIDED A VIALBE FINANCIAL
PLAN FOR FUNDING THE PROPOSED SPACE; AND

WHEREAS, THE COUNCIL WILL ENSURE THAT FUNDING WILL BE
AVAILABLE;

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE COUNCIL OF
TRUSTEES, APPROVE THE UNDERTAKING OF A LEASE AGREEMENT
FOR SPACE TO HOUSE THE NURSING PROGRAM IN AN OFF
CAMPUS NON-UNIVERSITY FACILITY; AND FURTHER DO HEREBY
AUTHORIZE THE PRESIDENT OF WEST CHESTER UNIVERSITY
AND/OR HIS DUTY APPOINTED REPRESENTATIVE, TO AFFIX OUR
SIGNATURE TO SUCH LEASE AGREEMENT.

MOTION UNANIMOUSLY APPROVED.

This concluded Member Matlawski's report.

Information Technology

Member Moskowitz encouraged everyone to review the summary that was
provided in their packet. Member Moskowitz commended the IT department.
She reported that they are doing amazing things and are keeping WCU ahead
of the curve. We are top in the State System and she appreciates that, and as
Chair of that Committee, she thanked them.

This concluded Member Moskowitz' report.

Budget and Finance

Member Lewis reported that the Committee met today and met with
Mark Mixner and Bernadette Hinkle and their able group. The Committee
approved three Philips' scholarships – one for a junior, and two for seniors. We
reviewed the current fiscal budget and consistent with the presentation that
was presented by Jim Dillon, WCU is well on track to exceed budget and it is a
very conservative and prudent approach.
The Committee also reviewed the Endowment investment performance and that is tracking against the standard indices.

Member Lewis introduced two Resolutions for consideration and action by the Council of Trustees:

MOTION (LEWIS/MOSKOWITZ):

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THAT THE CURRENT 3.5% TOTAL RETURN ENDOWMENT SPENDING RATE OF THE MARKET VALUE OF THE ENDOWMENT BE CONTINUED FOR THE 2015-16 FISCAL YEAR.

MOTION UNANIMOUSLY APPROVED.

MOTION (LEWIS/IRELAND)


THE AGREEMENT IS EFFECTIVE JULY 1, 2015 THROUGH JUNE 30, 2020, UNLESS EITHER PARTY DESIRES TO REVOKE OR AMEND THE AGREEMENT, IN ACCORDANCE WITH THE TERMS AND CONDITIONS IN THE FIDUCIARY AGREEMENT.

MOTION UNANIMOUSLY APPROVED.
This concluded Member Lewis’ report.

**AGENDA ITEM IX – REPORTS OF SPECIAL COMMITTEES:**

Chair of the Nominating Committee, Member Barry Dozor, on behalf of the Nominating Committee including Members Moskowitz and Silberman recommended the following slate of officers for consideration and action by the Council of Trustees:

- Chair - Mr. Thomas A. Fillippo
- Vice Chair - Mr. Adam Matlawski
- Secretary - Ms. Christine Costello

**MOTION (DOZOR/LEWIS)**

BE IT RESOLVED THAT THE FOLLOWING MEMBERS OF THE COUNCIL OF TRUSTEES WILL SERVE AS THE OFFICERS AS DESIGNATED BELOW FOR THE 2015-2016 ACADEMIC YEAR:

- CHAIR - MR. THOMAS A. FILLIPPO
- VICE CHAIR - MR. ADAM MATLAWSKI
- SECRETARY - MS. CHRISTINE COSTELLO

**MOTION UNANIMOUSLY APPROVED.**

Member Dozor suggested that the Council of Trustees might want to look into changing the West Chester University Council of Trustees By-Laws to have the election of officers every two years instead of every year.

This concluded Member Dozor’s report of the Nominating Committee.

Chairperson Fillippo called on Member Moskowitz to provide the report on behalf of the Presidential Review Committee.
Member Moskowitz gave the recommendation of the committee as follows:

I would like to thank Members Matlawski and Silberman for serving on the committee with me. We completed the annual review of President Greg Weisenstein with input from 10 constituency groups and while the contents of the report are confidential, I am pleased to report that the Council members are very proud of the way the President Weisenstein has proceeded as you can see by our growth and stability. West Chester University continues to grow and excel under President Weisenstein’s excellent leadership.

As a result, I would like to introduce the following Resolution for consideration and action:

MOTION (MOSKOWITZ/DOZOR)

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HAVING CONSULTED WITH THE:

- FACULTY
- STAFF
- STUDENTS
- ALUMNI
- AND OTHER UNIVERSITY AND COMMUNITY CONSTITUENCIES


MOTION UNANIMOUSLY APPROVED.

The Chairperson congratulated President Weisenstein for the excellent report.
AGENDA ITEM X – REPORTS OF LIAISON TO CONSTITUENCIES:

None.

AGENDA ITEM XI – OLD BUSINESS:

None.

AGENDA ITEM XII – NEW BUSINESS:

Chairperson Fillippo reminded the Council of Trustees of the June 9 WCU Foundation Board and WCU Trustee Council combined meeting. He encouraged all members to try to attend.

AGENDA ITEM XIII – ADJOURNMENT:

Chairperson Fillippo reported that the COT members should remain after the Formal Meeting is adjourned for a short Executive Session with State System Legal Counsel, Mike Ferguson. Everyone else is excused after the adjournment.

Chairperson Fillippo asked for a motion for adjournment.

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MOTION (IRELAND/MATLAWSKI)

MOTION TO ADJOURN AT 6:58 P.M.

MOTION UNANIMOUSLY APPROVED.

Respectfully submitted,

[Signature]
Marian Moskowitz
Secretary, Pro Tem