



Council of Trustees Meeting
West Chester University | West Chester, PA 19383 | www.wcupa.edu

**REGULAR MEETING OF THE COUNCIL OF TRUSTEES
PHILIPS 3rd FLOOR BOARD ROOM
PHILIPS MEMORIAL BUILDING
May 15, 2018
3:30 PM**

The regular meeting of the Council of Trustees of West Chester University of Pennsylvania was held on May 15, 2018, in the Philips Memorial Building, West Chester, PA.

AGENDA ITEM I – CALL TO ORDER:

Chairperson Fillippo called the meeting to order. Chairperson Fillippo led the Pledge of Allegiance.

Council members present were Members Fillippo, Dozor, Lewis, Matlawski, Moskowitz, and Silberman, and Tomlinson. Absent but accounted for were Members Franklin, Ireland, Long, Kinsey and Tomlinson.

AGENDA ITEM II – APPROVAL OF MINUTES OF THE PREVIOUS MEETING AS DISTRIBUTED TO THE COUNCIL OF TRUSTEES:

MOTION (DOZOR/MATLAWSKI):

APPROVAL OF MINUTES OF THE MARCH 22, 2018, MEETING AS PRESENTED.

MOTION UNANIMOUSLY APPROVED.

AGENDA ITEM III – PUBLIC COMMENT: LIMIT OF TEN (10) MINUTES:

None.

AGENDA ITEM IV – REPORT OF THE COUNCIL CHAIRPERSON:

Chairperson Fillippo welcomed everyone to the last formal meeting for the 2017-2018 academic year. He thanked everyone in the room for all of their time and excellent work for West Chester University.

The Chairperson also said a thank you message to all for supporting him and his wife, JoAnne Fillippo, as she went through the treatments during the past eighteen months and her recent passing.

Chairperson Fillippo reported that the Office of the Chancellor asks all PASSHE institutions' Council of Trustees to introduce a Resolution before September of the coming year (as required by a Board of Governors' Policy) which shows the Chain of Executive Responsibility in the event of an emergency in the absence of the President. To comply with that request, the Chairperson asked for a motion for the following Resolution for their consideration and approval:

MOTION (MOSKOWITZ/SILBERMAN)

ORDER OF SUCCESSION PLAN

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY HEREBY APPROVES THE ORDER OF SUCCESSION PLAN (ATTACHED TO THIS RESOLUTION) AS REQUIRED BY BOARD OF GOVERNORS' POLICY 1983-14-a: APPOINTING INTERIM AND ACTING CHIEF EXECUTIVE OFFICERS.

MOTION UNANIMOUSLY APPROVED

For the minutes, Chairperson Fillippo reported that the Council of Trustees participated in the Annual West Chester University Tour on Thursday,

April 19, 2018 beginning at 4 p.m. and ending at 6 p.m. at Tanglewood with the dinner at 6:30 p.m. and a workshop after the dinner.

Chairperson Fillippo introduced the following resolution for the members' consideration and approval:

MOTION (DOZOR/MOSKOWITZ)

**BE IT RESOLVED THAT THE
COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY
OF PENNSYLVANIA RESCINDS THE
HONORARY DEGREE
DOCTORATE OF PUBLIC SERVICE FROM
THE FOLLOWING PAST RECIPIENT:
DR. WILLIAM H. COSBY, JR.
TO BE RESCINDED ON MAY 15, 2018.**

MOTION UNANIMOUSLY APPROVED

AGENDA ITEM V – REPORT OF THE UNIVERSITY PRESIDENT

Chairperson Fillippo then called on President Fiorentino for his report.

The President thanked Chairperson Fillippo and the following is the President's report:

“I would like to reflect a little on the year a bit as I was preparing to report to the Council of Trustees today, and I jotted down a number of good things that have happened or things that are in the works, and I just wanted to run through them and expound on any of them if anyone has an interest in that.

First of all, we enjoyed another year of enrollment growth; modest in growth enrollment which was our goal on the undergraduate and graduate levels. Actually, at the graduate level, the enrollment growth was actually

pretty robust. We are bucking the national trend to the extent that our graduate programs are growing while many other graduate programs in the country are declining.

We had a series of key administrative hires primarily in Academic Affairs (a number of deans, some associate vice presidents) and this was the culmination of a process that the Provost and Executive Vice President went through with the leadership in Academic Affairs to reorganize the division to more effectively support the mission of student success. We had a very successful round of hires, and as new administrators come in, we will make sure that you have the opportunity to meet them. I think there were 7 major administrative searches going on roughly at the same time.

We had a big focus this year on communication and transparency both in terms of our communication with the Council of Trustees (we've tried hard to get all of you informed and not have you be surprised by anything), and we have worked hard on being clearer in terms of our budget processes (and we have some of those resolutions today related to that and those have not been the normal practice in the past). We are bringing you budgetary information to you in May rather than after the fiscal year starting in September. There was a lot of hard work on this by both the Provost and the Executive Vice President and Director of Finance and Director of Budgeting and Planning, so thank you for that work.

We had some great fundraising results this year. In particular, I want to mention that we had \$1million gift to the Veteran's Center to support our vets which has been terrific. We just had a luncheon the other day with a group of

vets and the donor. The donor was so excited, and we are going to focus on counseling support for our vets. There are people who are trained counselors who focus on the challenges for vets, and we will be providing that additional support to our vets. That is really outstanding.

In addition to the transparency, we did a very deep dive into how our budget allocations are made and the ongoing issue of our year-end budget balances building up. We are really feeling, at this point time, that we have a thorough understanding of why we were building up such significant reserves. We understand where the money was, why it was there, and we have taken steps to make sure that we are allocating the money as effectively as we can. There are some things that happen that we will have a year-end balance because we were told to set aside a certain amount of benefits, and it didn't cost that much, and then we found out at the end of the year, that we got \$1million back. So, that is great to have an extra \$1 million. And what we have put in place are processes based on conversations with the Trustees to keep you informed about the existence of these reserves, or these year-end balances, where we are moving them, and at such time that we would move them back into the budget. There would be a process with the Trustees to get the approval to make those moves. Now, all of that has been built into our processes, and we feel very good about it and hope that it will be much clearer to all of you than how we have functioned in the past.

We've had a great year for our athletics in the fall and the spring. We've had a number of PSAC championships and teams making it into the NCAA. Next week, we are competing for the Dixon Trophy again and we will find out

about that on Tuesday, May 22, 2018. We are in the hunt for the Dixon Trophy again. We didn't get it in 2017, but we did get it in 2016.

For those who don't know about the Dixon Trophy, it is to go to the university within the PSAC conference that has the best overall success in all of the athletic programs. It is challenging for us because we have the most programs. We have to have a higher percentage of success.

We have done a great deal of work clarifying the relationship between the University and the Foundation. We had some real challenges this year with transitions at the Foundation and some other issues. John Villella and I have had a number of deep discussions with them, and we have just gone through and carefully reviewed the fundraising policy, the gift-accepts policy to make sure that these are being done correctly. We feel that there has been great improvement in the working relationship between West Chester University and the West Chester Foundation. By the way, I will say that when we have events that are staffed by West Chester Foundation, they are always excellent. The Foundation staff are terrific either if we are talking of the Gala, or dinner events over at the Foundation or dinners at Tanglewood, or if Sue and I are traveling to meet with donors in other parts of the country and the Foundation officers that come with us (and they make arrangements), it is just an outstanding, effective group of staff over there. They are very dedicated to their work, and we do benefit from their professionalism.

We have also made great progress this year in terms of our relationship with West Chester Borough and West Goshen Township. We have had some situations in the past when there has been some hostility or tension, and we

have worked very hard communicating with them about zoning, issues related to parking, traffic flow, and we are not at a point when we can finally report results, but we are coming close to some major agreements that are going to significantly, positively impact the function of the campus in terms of parking, getting our zoning approved in a timely fashion, and hopefully, in approving the flow of traffic and improving the safety of pedestrian traffic around the campus which is a great concern to us very often.

This year, we have had a great focus on campus spirit. Dr. Zeb Davenport has taken this on as a major initiative. The spirit on the campus and the spirit at the athletic contests, one can sense sense the students' great pride being here, and wanting to be here. As a matter of fact, over the last week or so with Commencement coming up, we had a constant flow of students coming to Philips' arches to have pictures taken and it actually got pretty funny because every time I would come out of the building into the arches, someone was calling me over to be in some photographs. It was great fun, but clearly, the students are excited to be West Chester University students and excited to be graduating and wanted to commemorate that, and it was really terrific.

By the way, last night, we just finished our fourth and fifth Commencement. We had 3 on Saturday, and then we had 2 last night in Philadelphia that were absolutely incredible. In fact, we took some video, and at some time, we will have to show you the video because of the pride. In Philadelphia, our focus for the students is on the completion. Students in graduate programs who are not able get out to this campus, their families were there in droves. They were cheering and cheering for each other, and at one

point, it was hard to hear the names of the graduates because it sounded like an athletic event or something. It was just amazing. At some time, I turned toward Zeb Davenport and said “Please start filming this; we need to capture this!” With all of us there, it was just inspiring.

Speaking of the campus here, it is just beautiful. Our facilities staff, grounds people, are doing just an incredible job. Again, this was Commencement weekend and everyone was on the campus taking pictures all over the place, and the campus was just spectacular. So, congratulations for that.

The Commons project, if you haven’t taken a look at the water tower and the scaffolding if all up on the water tower, and I have been assured that it is set up so that wise guys can’t get up on the water tower, and I’ve heard that was a problem in the past and that really signals the beginning of the work on the Commons project which is our next major facility project. The demolition will start this summer and then the structure of the garage, followed by the structure of the building and, hopefully, we are still on track for fall 2020. We are very excited to be adding that new facility to our campus.

The landscaping master plan has been under development and we actually had a meeting with the donor this morning looking at the possibility of putting a fountain on campus that the donor is interested in funding to further beautify this lovely campus. From a student recruitment perspective, people walk on this campus and I have had numerous parents or students say to me, “I have never been here before, and I knew I wanted to come here as soon as I walked on the campus.” We are making this important fact as a feature of the

campus. We need to make sure that we keep it beautiful and we have a plan underway that, within a couple of years, will be similar to what we did out there with “The Oval” that has turned that area into a beautiful gathering space for our students. We are going to try to achieve that on the rest of the campus.

Again, in terms of accomplishments this year, Wayne Hall is now a 9-story operational office facility housing academic departments and other campus programs which is a huge benefit for the campus. With the fact that the building was basically mothballed as just a waste of space, we funded it and were able to acquire essentially a beautiful state-of-the-art office tower for under \$20 million. In these days, you don’t build a large building that big for \$20 million so that was a great achievement, and congratulations to everyone involved in that project! The Anderson Hall renovation has completed the first semester and will continue through the fall and hopefully, we will be back on line in spring of 2019. And going forward, we have a well-thought out plan for renovation of different facilities on campus that you will be informed about shortly.

Approval of Purchase Orders and Contracts:

President Fiorentino asked for the approval of Purchase Orders and Contracts for February and March, 2018.

Chairperson Fillippo gave the floor to Member Moskowitz. She had a question why the upgrade of the elevator in Anderson Hall was listed individually in the list of purchase of equipment, services and supplies during

February 1 through March, 2018. Jim Lewis wasn't sure about it, but thought it might have been a timing issue, and he would look into that.

MOTION (MATLAWSKI/LEWIS:

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE LIST OF PURCHASE ORDERS AND CONTRACTS IN EXCESS OF \$20,000 EXECUTED DURING FEBRUARY AND MARCH 2018, FOR THE PURCHASE OF EQUIPMENT, SERVICES, AND SUPPLIES.

MOTION UNANIMOUSLY APPROVED.

This concluded President Fiorentino's report. Chairperson Fillippo thanked President Fiorentino for his report.

AGENDA ITEM VI – REPORT OF THE VICE PRESIDENT:

None.

AGENDA ITEM VII – REPORT OF THE EXECUTIVE COMMITTEE:

None.

AGENDA ITEM VIII - REPORTS OF STANDING COMMITTEES:

Chairperson Fillippo stated that there were 9 more resolutions to be introduced, and if a committee chair has more than 1 resolution, the committee chair is able to bundle their resolutions for one motion, second and vote at one time.

Academic Affairs

Member Dozor reported that he had the pleasure of attending the Academic Affairs committee meeting which was chaired by Dr. Jeffery Osgood,

Senior Vice Provost and he assisted us with regard to the resolutions. Senator Tomlinson was not present due to the Primary Election.

He explained that they had spent some time talking about the Strategic Plan. Member Dozor gave the following report:

“If you recall in the past, it was almost 6 years ago when we had a Strategic Plan in place, and our new President has suggested that we do it more frequently, so this plan will be for the next 3 years. This is really a good idea to revisit this every year.

The plan itself is divided into 5 different priorities, and the theme of the plan 6 years ago was named, “Building on Excellence.” Obviously, we did a good job the last 6 years. The new plan is named, “Pathways to Student Success.” This is very practical because it identifies ways to accent and assist our students with ‘Student Success’ in the following areas:

- Personal and Professional Development
- Sustainability
- Diversity & Inclusion
- Community Engagement
- Learning

After having introduced this the first through the fourth resolutions for the consideration and action by the Council of Trustees, he read the following resolutions:

MOTION (MATLAWSKI/MOSKOWITZ)

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY APPROVE THE PROPOSED PRIORITY AREAS AND GOALS AS THE BASIS OF

WEST CHESTER UNIVERSITY'S NEXT STRATEGIC PLAN.

MOTION UNANIMOUSLY APPROVED.

MOTION (SILBERMAN/MOSKOWITZ)

**BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF
WEST CHESTER UNIVERSITY
APPROVE THE FOLLOWING 2017-2018 ACADEMIC PROGRAM ACTIONS:**

NEW PROGRAMS

1. **B.A. IN MEDIA AND CULTURE
TITLE CHANGES**
1. **B.S. IN NUTRITION AND DIETETICS TO B.S. IN NUTRITION**
2. **M.S. IN SPORT AND EXERCISE PHYSIOLOGY TO M.S. IN EXERCISE
AND SPORT SCIENCE**
3. **MINOR IN LITERATURE TO MINOR IN LITERATURE AND DIVERSE
CULTURES**
4. **MINOR IN READING TO MINOR IN LITERACY**
5. **INDUSTRIAL MATHEMATICS CONCENTRATION TO APPLIED AND
COMPUTATIONAL MATHEMATICS CONCENTRATION (B.S. IN
MATHEMATICS)**

DEACTIVATIONS

1. **GRAD CERTIFICATION IN BUSINESS ANALYTICS**
2. **GRAD CERTIFICATION IN ENTREPRENEURSHIP**
3. **GRAD CERTIFICATE IN PROJECT MANAGEMENT**
4. **M.ED. IN HISTORY**
5. **ATHLETIC TRAINING CONCENTRATION (M.S. IN EXERCISE AND
SPORT PHYSIOLOGY)**
6. **COMPUTATIONAL MATHEMATICS CONCENTRATION (B.S. IN
MATHEMATICS)**
7. **ATHLETIC TRAINING CONCENTRATION (M.S. IN EXERCISE AND
SPORT PHYSIOLOGY)**

NEW MINORS AND CERTIFICATES

1. **GRADUATE CERTIFICATE IN APPLIED MINDFULNESS**
2. **GRADUATE CERT (POST-BACC) IN HIGHER ED POLICY AND
STUDENT AFFAIRS**
3. **POST MASTER'S CERTIFICATE OF ADVANCED STUDY IN APPLIED
STATISTICS**
4. **MINOR IN MUSIC PRODUCTION**
5. **MINOR IN CHINESE**
6. **MINOR IN EARLY INTERVENTION**
7. **MINOR IN GLOBAL STUDIES**
8. **MINOR IN HUMAN RESOURCE MANAGEMENT**

9. **INTERDISCIPLINARY MINOR IN COMPUTATIONAL SCIENCE**
10. **MINOR IN JAPANESE**

NEW CONCENTRATIONS

1. **DIETETICS CONCENTRATION (B.S. IN NUTRITION AND DIETETICS)**
2. **FOOD MANAGEMENT AND SUSTAINABLE FOOD SYSTEMS CONCENTRATION (B.S. IN NUTRITION AND DIETETICS)**
3. **LIFESTYLE NUTRITION CONCENTRATION (B.S. IN NUTRITION AND DIETETICS)**
4. **APPLIED SPORTS PERFORMANCE CONCENTRATION (M.S. IN EXERCISE AND SPORT SCIENCE)**
5. **CLINICAL EXERCISE PHYSIOLOGY CONCENTRATION (M.S. IN EXERCISE AND SPORT SCIENCE)**
6. **SPORT AND EXERCISE PSYCHOLOGY CONCENTRATION (M.S. IN EXERCISE AND SPORT SCIENCE)**
7. **POST-PROFESSIONAL CONCENTRATION (M.S. IN ATHLETIC TRAINING)**
8. **BIostatISTICS CONCENTRATION (M.S. IN APPLIED STATISTICS)**
9. **BUSINESS AND MARKETING ANALYTICS CONCENTRATION (M.S. IN APPLIED STATISTICS)**

PROGRAM REORGANIZATIONS/REACTIVATIONS/DEGREE CHANGES:

1. **REACTIVATION OF THE MATHEMATICS EDUCATION CONCENTRATION (M.A. IN MATHEMATICS)
A. CHANGE FROM MATHEMATICS EDUCATION OPTION TO MATHEMATICS EDUCATION CONCENTRATION**
2. **POST-MASTER'S LICENSED PROFESSIONAL COUNSELOR PREPARATION PROGRAM LETTER OF COMPLETION REORGANIZED TO THE POST-MASTER'S CERTIFICATE IN LICENSED PROFESSIONAL COUNSELOR PREPARATION**
3. **PSYCHOLOGY POST-MASTER'S LETTER OF COMPLETION IN CLINICAL MENTAL HEALTH IN PREPARATION FOR COUNSELING LICENSURE REORGANIZED TO THE PSYCHOLOGY POST-MASTER'S CERTIFICATE IN CLINICAL MENTAL HEALTH IN PREPARATION FOR COUNSELING LICENSURE**

MOTION UNANIMOUSLY APPROVED.

MOTION (MALAWSKI/MOSKOWITZ)

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY CONFERS THE DESIGNATION OF EMERITUS UPON THE FOLLOWING DISTINGUISHED RETIRED FACULTY:

**CONNIE DILUCCHIO
ARTHUR SMITH
FRED PATTON**

**JEFF SOMMERS
JEROME WILLIAMS
DOUGLAS MCCONATHA**

MOTION UNANIMOUSLY APPROVED.

MOTION (SILBERMAN/MATLAWSKI)

**BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER
UNIVERSITY DESIGNATES THE FOLLOWING DISTINGUISHED FACULTY
MEMBER AS AN AWARDEE OF THE
TRUSTEES ACHIEVEMENT AWARD:**

DR. DAVID STEARNE

MOTION UNANIMOUSLY APPROVED.

Member Dozor mentioned that President Fiorentino indicated that there are a good number of new Academic Affairs' people who are coming on board. He had heard today that Dr. Kathleen Howley is the Deputy Vice Chancellor for Academic and Student Affairs for the State System. She has been with the System for more than twelve years, and she will now be joining West Chester University in August, 2018 as part of the Academic Affairs leadership team. Congratulations to West Chester University and the Academic Affairs leadership team for bringing Dr. Howley here.

That concluded Member Dozor's report.

Student Affairs

Dr. Zeb Davenport, Vice President for Student Affairs, spoke for the Student Affairs Committee and the following is his report:

"Thank you all for allowing me to take a moment to talk a little bit about what is happening in the division of Student Affairs on campus. I think one of the biggest things upon Student Affairs is that we are looking at a co-

curricular, basically a curricular model providing our programs and services so that it is not what I would describe as a smorgasbord or all that you can eat kind of buffet of programs and services. We are going to organize our programs and services that we offer our students, outside of the classroom into themes, and then we are going to measure the learning that takes place in those programs for the students with whom we have sustained contact. We have a retreat set up with two individuals on June 4 and 5 (a one-half day retreat) where we will have all of our directors, assistant and associate directors go through this process so that everyone on our team understands how we want to move through this process. Then we will begin to organize our programs and services. We will have programs defined for first-year students, and those who would be defined for second, third and fourth year students. We are also looking at a senior-year experience so that when our students get ready to graduate, we are intentional about the kinds of programs that we offer to seniors to get them ready to go out into the workforce. So, those are some things that are happening directly in Student Affairs.

I also wanted to mention a little bit about the athletic program. Our women's lacrosse team ended in 19-1 and they lost on Sunday by 2 points, but they are gearing up for post-session play. Our softball team also are gearing up. I think that they played here on Thursday and Friday, and we are hosting national regionals and our teams will play on our fields.

Baseball didn't do well on the PSAC tournament. They lost, but they are also gearing up for in NCAA D II play. So even though we didn't win any title from PSAC this year in baseball, softball, lacrosse, we are still in the post season and it has been a successful year, not only on the field, but in the

classroom. Our students are performing extremely well. We are very excited about that and are very proud of the fact that these are STUDENT athletics, not just athletics. They are very studious, and they are doing a great job.

We are also proud to announce that we were able to identify a new athletic director. Sometime ago, we announced Ed Matejkovic's retirement and we appointed Terry Beattie who has been with West Chester University for 13 years. He was an associate dean, and he successfully made it through our national search process, and he was the individual who was appointed to the Athletic Director position just a few weeks ago, so we are very excited about his appointment and we are looking forward to continued great things.

Advancement

Member Silberman encouraged everyone to review the committee summary which was included in their packet. The committee met.

Member Silberman gave the following report:

There is good news to report with Advancement.

The WCU Foundation has exceeded their \$5 million goal for cash and in-kind contributions for FY18.

The 2018 Presidential Scholarship Gala, Emerald Gardens: Growing a Sustainable Future, was a tremendous success. The event raised \$80,000 in net income for the Presidential Scholarship with over 310 guests in attendance.

This year, the Venue Management provided event support for 173 public performances with a total of 56,193 in attendance in Asplundh Concert Hall, and Madeleine Wing Adler Theatre.

The Alumni Relations Office sponsored 21 events during March and April for more than 1,100 alumni and friends. Family Friendly events included the

Murder Mystery Dinner, the First Annual Rammy Egg Hunt, and the Princess and Superhero Tea Party. The annual Alumni Weekend held over the weekend of April 27 through 29 welcomed back 800 alumni and friends.

By aggressively and regularly pitching the media for compelling faculty research, extraordinary students and unique events, the Office of Communications continues to increase WCU's visibility on national and regional levels, in print, television, radio and online venues.

As of today, the office has secured 4,704 featured news clips for the 2017-2018 academic year and 32 television news features. The office consistently secures a presence for WCU within the fourth largest media market in the country. On 6 ABC, Action News, CBS Philly, NBC 10, FOX and WHYY as well as in the Philadelphia Inquirer, recent news stories that you have seen are good features on of our 86 year old student veteran Lowell Gardenhour, the WCU's Community Mental Health Clinic, the College of Health Sciences, Exercises is Medicine Day, Banana Day, and more.

Our Marketing Department is really doing a superb job with all of this. We are very fortunate to have that group operating here.

This concluded Member Silberman's report.

Campus Development and Facilities

Member Matlawski encouraged everyone to review the committee summary which was included in their packet. He reported that the committee talked about some of what the President mentioned like Anderson Hall, the Commons, the landscaping project and master plan which are all exciting. They also talked about the Sykes Student Union project which is the pergola project and is finishing up this month, and crawling to a finish. The committee

also spent some time talking about some major projects utilizing reserve funds which is going to be one of the subjects of the resolution which will be coming out the Budget and Finance Committee. It seems an exciting use of our reserve funds and a way to fund some projects to get them moved ahead. This concluded the report by Member Matlawski.

Information Technology

Member Moskowitz encouraged everyone to review the summary that was provided in their packet. The committee met before this meeting.

This concluded Member Moskowitz' report.

Budget and Finance

Member Lewis reported that the Committee met today along with President Fiorentino, the Provost, Laurie Bernotsky, and the University's finance and budget team.

Member Lewis said that committee talked about enrollment, approved a scholarship awards from the Philips Fund, and this committee had five resolutions to present to the Council.

He said that he would like to, at the suggestion of the Parliamentarian, present each of the resolutions and then have a motion to bundle them and then have a motion to approve the bundled resolution.

He then said the following: "All of these resolutions reflect the remarks that Dr. Fiorentino provided about having greater transparency showing where the money is going in and out of the various budgets planning for future growth and taking care of the ongoing maintenance needs and development needs of the University."

Member Lewis introduced the first resolution which was for an additional bond issuance in the amount of \$7 million dollars for the Sciences and Engineering Center and the Commons project (SECC). This is to support the changes to accommodate the biomedical-engineering program. At the time that the bonds were approved by PASSHE, that program had not been approved but now it is and changes were made, so the resolution calls for the following as read.

Member Lewis read the resolution for consideration and action by the Council of Trustees:

MOTION (LEWIS/MATLAWSKI)

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE ADDITIONAL BOND ISSUANCE OF \$7,000,000 FOR THE SCIENCES & ENGINEERING CENTER AND THE COMMONS (SECC) PROJECT IN SUPPORT OF THE NEWLY APPROVED ENGINEERING PROGRAM. THE BOND ISSUANCE WILL OCCUR IN JULY 2018.

MOTION UNANIMOUSLY APPROVED.

Member Lewis explained that the second resolution is for anticipated budget additions. He said the Council will approve the budget and the Council will know that it will undergo changes as a result of mandatory salary obligations and benefit increases, as well as items that have been identified as critical needs through the Budget Review Committee process. Member Lewis remarked that this resolution is to amend the budget for FY2019 as we go into it to reflect those additions. For the salary and benefit cost increases shown in the resolution, there would be an additional amount of \$6,470,383 and then for the critical needs, there would be an additional

amount of \$2,613,969. He also pointed out that the approval of the critical needs additional funding is contingent on the tuition that will be approved by the Board of Governors. Member Lewis read the resolution for consideration and action by the Council of Trustees:

MOTION (LEWIS/MATLAWSKI):

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE FOLLOWING ANTICIPATED ADDITIONS TO THE EDUCATION AND GENERAL (E&G) BUDGET FOR FY 2019:

Budget Item	Amount
Mandatory obligations for salary and benefit cost increases related to ratified Collective Bargaining Agreements (CBAs) and Non-represented Employees ¹	\$6,470,383
Critical Needs identified through the Budget Review Committee process ²	2,613,969
Total Budget Items	\$9,084,352

1.Amounts stated are currently estimates; final numbers will be reflected in the FY2019 budget presented to the COT for approval at the September 2019 meeting.

2. Approval is contingent on the level of tuition rate increase approved by the Board of Governors in July 2018.

MOTION UNANIMOUSLY APPROVED.

Member Lewis continued with the third resolution saying, “Member Matlawski spoke to the next resolution which deals with major projects. These are projects for deferred maintenance and lifecycle upgrades to Recitation Hall, the Landscape Master Plan, Peoples building Renovation Project, Public Safety Card Access Project, and Athletic Short Term Priority Projects and they total \$12,962,688. So, what this resolution does is authorize the spending of the University’s reserve funds for those projects. The Council is improving the use of the reserve funds for those specific projects.” Member Lewis read the resolution for consideration and action by the Council of Trustees:

MOTION (LEWIS/MATLAWSKI):

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE FOLLOWING MAJOR PROJECTS UTILIZING UNIVERSITY RESERVE FUNDS TO BEGIN IN FY 2019:

Project Description	Anticipated Completion Date	Amount
Recitation Hall Renovation Project	FY 2019	\$1,000,000
Athletics Short Term Priority Projects	FY 2019	\$2,500,000
Landscape Master Plan Project	FY 2019	\$2,600,000
Peoples Building Renovation Project	FY 2021	\$4,000,000
Public Safety Card Access Projects	FY 2021	\$2,862,688
Total Major Projects		\$12,962,688

MOTION UNANIMOUSLY APPROVED.

Member Lewis continued introducing the fourth resolution and said the following:

“In the past, the President has told us about the situation concerning parking garages and the Borough, and we have the opportunity to acquire those parking garages back from the Borough and we have a resolution to approve that.”

Member Lewis read the fourth resolution for consideration and approval.

MOTION (LEWIS/MATLAWSKI):

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY RECOMMENDS TO THE BOARD OF GOVERNORS THAT THE BOARD APPROVE THE ACQUISITION OF THE THREE PARKING GARAGE STRUCTURES (SHARPLESS, MATLACK, AND NEW STREET) WITH A CLOSING DATE TO BE DETERMINED AFTER

APPROVAL OF THE PASSHE BOARD OF GOVERNORS AND UPON AGREEMENT WITH WEST CHESTER BOROUGH.

MOTION UNANIMOUSLY APPROVED.

Member Lewis again introduced the fifth resolution. He said the following: “Finally, one of the questions that the Council of Trustees had said in the past is, ‘What happens at the end of year when there is a surplus in our budget and how is it reflected in the budgeting process and accounted for?’ So, to give greater transparency to that, we have a resolution which shows the movement of the surplus dollars into a reserves designated for capital projects.” Member Lewis read the resolution for the Council’s consideration and approval.

MOTION (LEWIS/MATLAWSKI):

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE TRANSFER OF PLANNED EDUCATION AND GENERAL (E&G) SAVINGS IN THE AMOUNT OF \$4,500,000 FOR DESIGNATED CAPITAL PROJECTS AND THE TRANSFER OF ANY REMAINING E&G SURPLUS RESULTING FROM REVENUE TO UNIVERSITY RESERVES, THE LATTER TO BE REPORTED IN THE FINAL FISCAL YEAR-END STATEMENT PRESENTED AT THE SEPTEMBER COUNCIL OF TRUSTEES MEETING.

MOTION UNANIMOUSLY APPROVED.

Member Lewis proposed a motion to bundle the five resolutions and voted on them as a bundle. Member Moskowitz made the motion, and Member Silberman seconded the motion, and the motion was unanimously approved.

Members Lewis and Dozor said that the administration should be commended for all of the work and making it transparent.

President Fiorentino asked to have the floor to reflect on the people who did the work, and he said that he would submit that there is not anybody who does it better than we are doing it now. We know what we are doing; we are top of it and will continue this process.

AGENDA ITEM IX – REPORTS OF SPECIAL COMMITTEES:

Member Dozor, Chair of the Nominating Committee, gave the report for the committee which follows:

“As the Chair of the Nominating Committee, and along with Members Silberman and Moskowitz, we present the following slate of officers for 2-year terms for positions of Chair, Vice Chair and Secretary for consideration and action by the Council of Trustees. The Nominating Committee would like to re-nominate our present officers to serve as:

Chair: Thomas A. Fillippo

Vice Chair: J. Adam Matlawski

Secretary: Marian D. Moskowitz

MOTION (LEWIS/SILBERMAN):

BE IT RESOLVED THAT THE FOLLOWING MEMBERS OF THE COUNCIL OF TRUSTEES WILL SERVE AS THE OFFICERS AS DESIGNATED BELOW FOR THE 2018 -2019 (and again for the 2nd term for the 2019-2020. *The next three officers will be nominated and voted on the May, 2020 COT meeting.*)

**CHAIR – MR. THOMAS A. FILLIPPO
VICE-CHAIR – MR. J. ADAM MATLAWSKI
SECRETARY – MS. MARIAN D. MOSKOWITZ**

MOTION UNANIMOUSLY APPROVED.

This concluded Member Dozor’s report of the Nominating Committee.

AGENDA ITEM X – REPORTS OF LIAISON TO CONSTITUENCIES:

None.

AGENDA ITEM XI – OLD BUSINESS:

Chairperson Fillippo gave the floor for Member Silberman.

Member Silberman said the following:

“We enter the realm of mixed emotions. On behalf of the Council of Trustees, I want to express a heartfelt thank you to Becky Hook for her service and coordination of the Council of Trustees’ affairs for the past 7 years. Becky Hook has had a distinguished career at West Chester University including:

Hired in October of 1991 as Clerk Typist II for the Director of Relations;
November of 1993 as Clerk Typist II for the President’s Office;
May of 1995 as Clerk Typist III for the President’s Office;
June of 1999 as Administrative Assistant for the President’s Office;
August of 2000 – May of 2011 as Executive Associate to the Provost;
May of 2011 to the President’s Office as Senior Associate to the President.

We all wish you the best as you move into retirement. We know that you will enjoy the new-found time to spend with family and friends. Your farewell reception was beautiful, very moving and from a personal note, the first time I met Becky, I said to myself, ‘Here is a very rare human being who truly understands how the world works and very, very proficient.’

And as I am extraneously speaking here, my father was a Freudian psychoanalyst (which explains why I am), and he said that at different stages in our lives we have different needs, and with your wonderful family, and all those grandkids, and your interest in writing, you’ll have no problem in discovering what your needs are going to be; so, and it is trite to say, but you will really, really be missed, Becky.” (Applaud)

AGENDA ITEM XII – NEW BUSINESS:

Chairperson Fillippo gave the floor to Dr. John Villella for a report to explain the information regarding the proposed change in the WCU Council of Trustees By-Laws and Regulations.

Dr. Villella gave the following information: “Good afternoon. A part of a By-Law change according to the By-Laws for the Council of Trustees requires that the Council has to receive the proposed changes within 7 days prior to a regular meeting at which time you can make a change in the By-Laws. So, what was sent to the Council of Trustees was way before seven days actually the information was sent on April 20, 2018. What was sent was a suggestion that we look at a change in the standing committees to a four committee format that will allow for a larger representation of Council members in their standing committees and what seems to be better for the organization to operate on an annual basis. So, you have those suggestions in front of you, and if you have had a chance to look at those, there is a resolution that has been proposed. I don’t think that I should be the one to read the resolution.

The resolution today is just to establish the four committees. You have some time as a body to be thinking about the way you want to operate in the fall, in terms of how you want to operate your meetings. The suggestion was made that there would be a committee of the whole and everyone would have the opportunity to hear each and every one of the sub-committees.

In your By-Laws, it does not specify the meeting format that you use, but it does specify that the standing committees that you need to have.

The President said that the Budget and Finance Committee started working this way because sometimes we need a little more time, so we could schedule a conference call a week in advance, or whatever, for any of the committees that maybe has a significant agenda. But what we are following here is the model that the Board of Governors has used in which the entire Board sits together during the committee presentations so that instead of having an individual reporting what happened in the committee, everyone actually sits there and the committees meet sequentially, having done preparation before time. That is really the proposal. What we are looking for is that it provides the opportunity for all of the Council members to hear all of the information that is being provided to the committees rather than just the summary that is given by the committee member at the actual board meeting. That way, at the formal meeting, you wouldn't need anything except but the resolutions. Again, this is not something that has to be decided today, but we threw it out there as a possibility. It is truly up to the Council of Trustees, if you would like to do it this way. .

There was agreement about the four standing committees and the suggested meeting timeline would be tried for the September, 2018 date including a 3:30 p.m. reception for COT members; 4:00 – 5:30 p.m. for Sub-Committee presentations to the entire Board; and 5:45 – 6:40 p.m. for the Formal Meeting.

Member Adam Matlawski was asked to read the following resolution:

MOTION (LEWIS/MOSKOWITZ):

**BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF
WEST CHESTER UNIVERSITY
APPROVE THE CHANGE IN
WEST CHESTER UNIVERSITY BY-LAWS AND REGULATIONS,
ARTICLE VI. – COMMITTEES
SECTION II. STANDING COMMITTEES**

MOTION UNANIMOUSLY APPROVED.

AGENDA ITEM XIII – ADJOURNMENT:

Chairperson Fillippo asked for a motion and second for
adjournment.

MOTION (MOSKOWITZ/MATLAWSKI)

MOTION TO ADJOURN AT 4:33 P.M.

MOTION UNANIMOUSLY APPROVED.

Respectfully submitted,

Marian Moskowitz
Secretary