

## **Server Patch Management Policy**

Accommodations for individuals with disabilities in accessing these policies are available upon request by emailing [accessiblepolicy@wcupa.edu](mailto:accessiblepolicy@wcupa.edu)

### **Purpose and Scope**

This policy is intended to provide guidance for keeping servers up-to-date on system and security patches released by software vendors.

All Microsoft Windows Servers and Services managed by Information Services and any other University owned Windows Server joined to the WCUPA.NET or PASSHE.LCL domain.

### **Policy Statement**

- a. All servers will have Windows Security Patches installed during the monthly maintenance cycle (after Patch Tuesday.) These updates may also include patches which affect the operation of servers and services as well.
- b. Servers will be configured to report Microsoft patch status to a centralized server managed by Networking & Telecommunications.

### **Policy Framework**

#### Exceptions

Servers that are on a test or development system may be patched prior to the maintenance cycle. Servers "owned" by departments may also be managed by the department owner.

Emergency Updates will go through the Emergency Change Management Process.

#### Compliance

Ownership and procedures of the patch cycle for departmental servers must be approved by Information Services.

### **Definitions**

Patch Tuesday – The 2nd Tuesday of the month where Microsoft releases patches and updates to their product line.

## References

**IS&T Policy Number:** ISP-SYM003

**IS&T Domain:** Systems Management

**Reviewed by:** Information Services & Technology

**Policy Owner:** Kevin Partridge, IT Infrastructure Services

**Approved by:** VP of Information Services

**Effective Date:** 5/27/2005

**Next Review Date:** Under Review

### History:

- 8/21/2014 - Document reformatted to new WCU IS Policy Template.
- 8/21/2014 - Updated Policy with current operating policy.

**Initial Approval:** 5/27/2005

**Review Dates:**

**Amended:**