



PASSHE STUDY ABROAD AWARD

APPLICATION FORM

ABOUT THE PASSHE STUDY ABROAD AWARD:

The PASSHE Study Abroad Award is a needs-based award, which shall provide financial support to select PASSHE students for international educational opportunities (study abroad, exchange, and faculty-led programs). In helping to defray the additional costs associated with international educational experiences (travel, passport, visas), the PASSHE Study Abroad Award strives to assist a wide range of PASSHE students from diverse academic backgrounds to take advantage of the variety of academic programs offered throughout the world. The PASSHE International Education Council plans to make awards ranging from \$500 to \$2,000, depending on duration, location, and type of program.

ELIGIBILITY:

Eligible candidates must meet the following criteria at their home institution by time of study abroad departure:

- Must be enrolled as a full-time undergraduate student at a PASSHE university
- Must be Pell Grant and/or PHEAA qualified
- Must be a legal permanent resident of Pennsylvania
- Must earn PASSHE university credit for participation in study abroad program
- Must have completed a minimum of 24 undergraduate credits (including validated transfer credits)
- Must be in good academic and judicial standing at their home institution
- Must demonstrate self-reliance, maturity, and flexibility to deal with the challenges and opportunities associated with study abroad programs
- Preference will be given to:
 - Students who have no previous experience of travel abroad or study abroad
 - Students who are enrolled in programs offering three weeks or more residence abroad

*Recipients of this award will be required to provide a **written after-action report of approximately 500 words or presentation/video**, summarizing the value of their experiences to the study-abroad authority (such as a director of international programs) at their home institution **within 90 days** of the completion of the international experience. Recipients are also required to participate in campus activities (study abroad-fairs, student panels, information sessions, newsletter/paper articles, etc.), as directed by the campus study-abroad, to share the international experience with other PASSHE students. **Application may be made up to one year in advance of departure**, with disbursement for term of departure.*

Deadlines 2017-2018

Study Abroad Session	Student Deadline	Campus Deadline	Notification
Winter Session Programs	September 27	October 4	November 1
Spring Semester Programs	October 25	November 1	November 29
Summer Session Programs	March 28	April 4	May 2

Application may be made up to one year in advance of departure, with disbursement for term of departure.

- Students should submit their application materials to their campus study abroad office or study abroad campus authorities by the **student deadline**.
- Study abroad advisors/campus authorities should complete the Certification of Qualifications (CoQ) form *including* certification from financial aid advisors and send a digital copy of both the CoQ form and the student application materials to the Ms. Yvonne Grier at ygrier@passhe.edu by the **campus deadline**.
- The award committee will make every effort to announce awards by the published **notification deadline**.

**APPLICATION MUST INCLUDE THIS COMPLETED FORM
AND THE FOLLOWING INFORMATION:**

PART A – Biographical and Academic Information:

Name: _____ University ID#: _____

Home University: _____

Permanent Address: _____

Local Address: _____

Telephone: _____ E-mail: _____

Major(s)/Minor(s): _____

Credit Hours Completed (by time of anticipated departure): _____

Current Grade Point Average: _____

Location(s) of Planned Study Abroad Experience: _____

Type of Program

Are you studying abroad on a PASSHE Faculty Led Course Abroad: _____ Yes _____ No

If yes, please indicate the Course Name, Course Number and PASSHE Faculty Instructor (s) below.

Course Name (s) and Course Number (s) of Planned Study Abroad Experience:

PASSHE Faculty Instructor(s) of Study Abroad Course(s): _____

If not participating in a PASSHE Faculty Led Course Abroad, please confirm your study abroad program of study including your overseas university of enrollment. You must be earning transfer credit per the study abroad transfer credit policy of your university of matriculation to qualify for funding.

Study abroad program and location:

Session or Semester of Program (check one):

Summer _____ Fall _____ Winter _____ Spring _____

Length of Study Abroad Experience (anticipated dates):

Departure _____ Return _____

Please briefly describe any **prior** study abroad or travel abroad _____

What other funding are you seeking to support your international educational experience?

Check ALL that apply:

- Pell Grant
- PHEAA
- Stafford Loans (subsidized and unsubsidized)
- Gilman or NSEP Boren Award
- Phi Kappa Phi
- Honors College Funding
- Other(s)

PART B – Personal Statement (Please Type):

Write, and **attach on a separate page**, a personal statement of 250-500 words, addressing these four topics:

- Why did you choose the study abroad program you selected? What do you hope to gain?
- Describe a past experience that highlights your self-reliance, maturity, and flexibility.
- If awarded, how would funds provided support your goals?
- Describe your plan for fulfilling the requirement to share your study abroad experiences with other PASSHE students upon your return to campus.

PART C – Financial Cost Sheet (Please Complete):

Please provide a summary of estimated travel costs required for participation in the selected study abroad program. If any category is covered by an overall program fee, please indicate.

Tuition/fees	\$
Housing	\$
Meals	\$
Airfare	\$
Activities/Personal spending	\$
Passport/visa expenses	\$
Other:	\$
Other:	\$
Total estimated expenses	\$

Part D - Supplemental Documentation (Please include with the application):

- Reference Letter (from PASSHE university faculty member/academic advisor or equivalent attesting to student’s suitability for study abroad)
- Documentation of current grade point average (unofficial or official transcript)

Part E - Commitment to post-trip follow-up

I attest that, if I receive a PASSHE Study Abroad Award, I will provide a **written after-action report of approximately 500 words or presentation/video**, summarizing the value of my experiences to the study-abroad authority (e.g. director of international programs) at my home institution **within 90 days** of the completion of the international experience.

Furthermore, I also agree to participate in any campus activities (study abroad-fairs, student panels, information sessions, newsletter/paper articles, etc.), as directed by my campus study-abroad authority, to share my international experience with other students on my campus.

(Signature)

(Date)