GRADE SCHEMES

Grade schemes are used to help identify the progress of students. Grade schemes in D2L are color based and are customizable. By default, courses at WCU are set to the West Chester University Official Grading Scheme.

HOW TO CREATE A GRADE SCHEME

1. Click on Schemes located in the top menu.
2. Click the New Scheme button.
3. Enter a name for your grading scheme.
4. Create your grading scheme by entering your lowest grade in the first row and assign a color (optional). In the Symbol field, enter the value of this field (ex. A, B, C, Excellent, Poor, etc.) Enter the Start % value. Unless you are creating a scheme for a Select Box grade item, there is no need to enter a value in the Assigned Value % field. Continue entering your grade ranges until you have completed your grade scheme. If you need more ranges, enter the number or ranges that you want and click on the Add Ranges button. Click on the icon to remove ranges.
5. Click Save.
COPYING A GRADE SCHEME

Copying a Grade Scheme is useful if you would like to only make minor changes to a grade scheme or if you would like to use the Select Box grade item option without creating a completely new grade scheme.

HOW TO COPY A GRADE SCHEME:

1. Click on Grades
2. Click on Schemes
3. From the dropdown next to More Actions, select Copy.
4. Select the Scheme you want to copy.
5. Enter a name for this scheme.
6. Click Copy.
SETTING A DEFAULT GRADE SCHEME

- To set a default grade scheme, click on Schemes to display a list of available schemes.
- Click on the checkmark next to your new scheme.

A confirmation page will pop up.

- Click Yes to confirm the default grade scheme.