COPY A RUBRIC

Once a rubric is associated to a grade item, it can no longer be edited. If you would like to make changes to a rubric that is no longer editable, you can create a copy and then make edits to the copied rubric.

1. Log into course in D2L.
2. On the course navigation bar, click Edit Course.
3. Under Assessment, click on Rubrics.
4. From dropdown next to selected rubric, select Copy.