# SnagIt QuickStart

What is SnagIt?

Snagit is a screen capture tool. Screen capture is a snapshot or video of anything on your computer screen. With Snagit, you can capture anything on your screen, edit and enhance captures, and send captures.
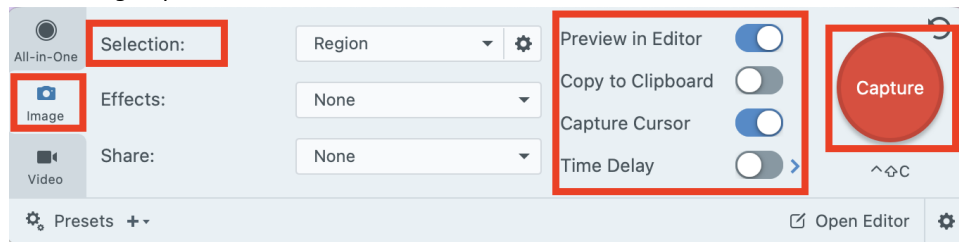
Requesting the Software

To start using Snagit, submit a ServiceNow ticket > Request Services and Equipment > Software & Apps > University Approved Software > Choose Snagit under software available for installation. Once you download the software, IS&T will perform a remote desktop share to enter the activation code on your computer.

SnagIt for Image Capture

To capture your image:

- Open the SnagIt application. In the top tool tray, click *Capture* .
- This will open a *Capture Menu* box seen below.
- Select the *Image* option on the left.

- Capture entire screens, regions, or windows using the *Selection* dropdown.   *Fullscreen* allows you to capture your entire screen, and *Region* will let you choose specifically what you want to capture by clicking and dragging.
- Click the red *Capture* button and capture your image.

Editing your image:

- After you capture your image, it will open in the Snagit editor. Here you can mark up your image using text, stickers, stamps, arrows, and other features.

- When you are finished editing your image, simply drag it from the bottom toolbar to your desktop or other file location.

Additional Resources

Two minute video on overview of SnagIt functions