Screencastify Quickstart

WHAT IS SCREENCASTIFY

Screencastify is a Google Chrome extension that makes it easy to record, edit, and share videos of your computer screen. Recordings can easily be shared via email, embedding code, YouTube, Google Classroom, and more. It does have a 10-video and 30-minute video length limit.

DIRECTIONS

- Open a Google Chrome browser and <u>download Screencastify</u>.
- Tap Add to Chrome > Allow Access to Record Your Screen > Add extensions. Once it has been added, it will be in your extension shortcuts in the top right of your chrome browser.

Click on the Screencastify extension icon
 Login with your Google Account and allow access to your mic and camera. Close the window after you have done so.

- Go to the webpage you would like to start recording on and press the extension icon again. A menu box should appear (see picture to the right). Choose whether you want to record your desktop or browser, and make sure you enable the correct microphone and webcam.
- When you are ready to begin recording, click Record. Google will make you
 choose which screen you'd like to share again, either your entire window or your
 browser.
- You will get a countdown from 3, and then your recording will begin. You will be able to see your video in the bottom right, and you will have a menu on your bottom left. The *Mouse* option will show your mouse and when/where you click; the others let you manipulate your screen by creating drawings on it.
- To pause recording, press the pause button. When you are finished recording, press the stop button.
- Screencastify will automatically take you to your recording. Here, you can trim, edit your title, crop, add text, merge clips, and more.
 - To edit your video in detail, click Open in Editor. In Editor, you can add clips to your recording, trim and rearrange video, cut, crop, or zoom in on your recording, blur parts of your video, add text or captions, and download your recording to your device.
- When you are finished editing your video, click *Export Video* and download the file. You can also directly upload it to sites like YouTube and Google.

ADVANCED RESOURCES

Screencastify Help Service Desk

