

Poll Everywhere Integration with PowerPoint


INTEGRATING POLL EVERYWHERE AND POWERPOINT

- Download the desktop application at <https://www.polleverywhere.com/app/download> OR launch the web app from <https://www.polleverywhere.com/>
- Create an account or login using your credentials.
- ****Note:** You must use the desktop application for PowerPoint integration.
- Poll Everywhere integration is also available for Keynote and Google Slides.

CREATING AN ACTIVITY WITH POLL EVERYWHERE

- Select *My Activities* from the left toolbar, then select *+New activity* from the top right corner.
- After creating a new activity, you are given five types of activities to select from: blank activities, small discussion, large gatherings, interesting visuals, or WFH icebreakers. Select one.
- After selecting an activity, edit the title, and select from Response settings, Audience restrictions & identify, and How people can respond.
- Title your activity and select a background image.
- Select **Save** to save changes. Your Activity will now show on your activities page.

USING THE APP TO INTEGRATE

- Once your activity is saved and ready to present, select the activation icon  next to your activity to make the poll live. Setting an activity live allows users to text in responses and shows responses in real-time.
- Open your PowerPoint presentation where you would like to insert your live activity. In the Poll Everywhere desktop application:
 - Double-click your activity from the *My Activities* page
 - Select *+Insert Slides*
- Your live activity will download and automatically populate into your open PowerPoint Presentation.
- Test your PowerPoint to make sure you receive live responses and that the second poll activates while presenting.

PRESENTING IN ZOOM

- Launch Zoom and start the meeting.
- Open Poll Everywhere desktop app. Check that your Activity is Activated. Start PowerPoint in presentation mode.
- Within Zoom select screen-sharing and choose *share entire desktop*. This will allow online Zoom participants to view real-time poll responses.