

10 STEPS TO LICENSURE*

1. Contact your social work regulatory board to request a license application.

Access the [list](#) of regulatory boards.

2. Submit your application to your social work board.

3. Receive approval to register for the ASWB examination from your social work board.

[Special testing arrangements](#) must be requested and approved before registering with ASWB.

4. Register with ASWB for the appropriate ASWB examination.

Associate, Bachelors, Masters, Advanced Generalist, or Clinical.
Call 888.579.3926, [fax](#), [mail](#), or register [online](#).

5. Receive the ASWB Authorization to Test via email or mail.

Retain your Authorization to Test for future reference.

6. Make an examination appointment: Contact Pearson VUE, ASWB's testing contractor.

Scheduling [online](#)? Prefer to call? 877.884.9537 (For test centers in U.S., Canada & U.S. territories)

For test centers outside the U.S. or Canada: Visit www.pearsonvue.com/aswb or call the regional number [listed](#) for your area.

Have approved special testing arrangements? See #3 above and call Pearson VUE at 800.466.0450.

7. Receive an email confirmation of your testing appointment within 24 hours from Pearson VUE.

If you do not receive your appointment confirmation, call Pearson VUE at 877.884.9537.

8. Bring two valid forms of [acceptable ID](#) to the test center on your test day.

You will not be permitted to test and your registration fee will be forfeited if you do not have proper IDs.

9. Take the ASWB examination and receive your unofficial score report.

Retain this report for your records! A passing score is required to receive a license. Your social work board receives your official score report within two weeks.

10. Receive your license from the social work board in the jurisdiction in which you applied.

*Please keep in mind that there is some variation in the ways jurisdictions handle licensing applications. The procedures outlined here serve as a general guideline only. This is a very brief outline of the steps. Please read this entire document for details.