Formal Admission to Teacher Education Application
West Chester University of Pennsylvania

UNDERGRADUATE
Health/Physical Education

REQUIRED ATTACHMENTS:
The following items must be attached BEFORE reviewing your application with your program advisor for signature:

- Your unofficial transcript printed from MyWCU with your SIGNATURE at the top of the first page
- Your basic skills testing score report(s) (SAT, ACT, Core, PAPA OR combination of qualifying scores) displaying passing scores of the tests currently specified by West Chester University for Formal Admission to Teacher Education (FATE)
- Copy(ies) of transcripts from institutions where you earned any transfer credit(s) ONLY REQUIRED if the transfer credits do not appear on your unofficial transcript OR Transfer Students not yet with a WCU GPA

Submit completed applications with all attachments to the Office of Candidate Services (105/107 Ehinger Office Annex)

Name: ____________________________________________ WCU#: ______________________

(Please print. Add former name/s if applicable)

Local Address: __________________________________________________________________________

Street or box no. City State Zipcode

Local Phone or Cell: ( )_________________________ WCU E-mail address: ______________________

Gender (circle one): M / F US Citizen (circle one): Y / N

Major: Health/Physical Education Total Credits Earned: _______ WCU Cumulative GPA: _______

Scores for a basic skills test OR a combination/mix & match of scores from basic skills tests:

SAT Reading: _______ SAT Math: _______ SAT Writing: _______

ACT Composite: _______ ACT Math: _______ ACT English/Writing: _______ (prior to Sept 2015)

ACT Reading _______ ACT Math: _______ ACT Writing: _______ (Sept 2015 & after)

Pre-service Academic Performance Assessment (PAPA) Reading: _______ Math: _______ Writing: _______

Core Academic Skills for Educators Reading: _______ Writing: _______ Math: _______

Composite Score Total (if applicable): _______ Please refer to the PA Dept of Education’s Composite Score Calculator at LINK:
http://www.education.pa.gov/Teachers%20-%20Administrators/Certifications/Pages/Certification-Testing.aspx#tab-1

List courses taken to satisfy:

3 credits English composition _______

3 credits English literature _______

6 credits mathematics _______ and _______

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Student Signature ________________________________________________________________________________

Signature Please print name Date

Department or Assistant Department Chair:

__________________________ __________________________ Date

Signature Please print name Date

Verification by Candidate Services:

PDE code PS Code Date Initials

Original to: Office of Candidate Services, College of Education & SW, Temporary Location: 105/107 Ehinger Office Annex

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ACHIEVING FORMAL ADMISSION to TEACHER EDUCATION at WEST CHESTER UNIVERSITY

What is Formal Admission to Teacher Education (FATE)?
Formal Admission to Teacher Education is the application process that confirms your intent to pursue teacher certification at West Chester University. It is not automatic – you must apply!

What does it entitle you to?
Access to advanced coursework is available only to students with Formal Admission to Teacher Education. When students achieve Formal Admission to Teacher Education, West Chester University adds the MILESTONE of EDF030 to their academic record. The MILESTONE is a prerequisite to all advanced professional education courses. The MILESTONE (EDF030) is not a course, carries zero credit, and in no way affects your cumulative GPA or tuition charges. It will appear on your MyWCU to confirm your Formal Admission to Teacher Education.

What are the requirements for Formal Admission to Teacher Education?
- You must have earned a minimum of 48 credits at the college-level (100 level or above). The credits may have been earned at West Chester University and/or another institution or institutions.
- You must have earned a minimum cumulative GPA of 2.8 for all courses on your transcript/s.
- You must have achieved a passing score as established by the Pennsylvania Department of Education on the SAT or ACT or PAPA or CORE or a combination of qualifying scores currently specified by West Chester University for Formal Admission to Teacher Education.
- You must have the recommendation of your major department. (Department recommendation may be contingent upon completion of additional and/or more rigorous requirements than the criteria described above.)

When should I apply?
You should apply for Formal Admission to Teacher Education as soon as you have met ALL of the requirements.

What are the steps in the application process?
1. Ensure that you have met the requirements for Formal Admission to Teacher Education, including successful completion of the PAPA or CORE examination or SAT or ACT or a combination of qualifying scores. Since these examinations test your knowledge and skills developed in the general education portion of your program, most students are prepared and encouraged to take them early in their program; prior to beginning the sophomore year.

2. Observe the application from the Office of Candidate Services (105/107 Ehinger Office Annex), or your program department office, or the website for the College of Education & SW. Complete and sign the application for Formal Admission to Teacher Education and attach all of the required documentation:
   - Print your unofficial transcript from MyWCU and sign your name at the top of the first page
   - A copy of your SAT, or ACT, or PAPA or CORE Individual Score Report or combination of qualifying scores (or PRAXIS I) displaying results of the tests currently specified by West Chester University for Formal Admission to Teacher Education
   - Copy(ies) of transcripts from institutions where you earned any transfer credit(s) ONLY IF they do not appear on your unofficial transcript OR if you do not yet have a WCU GPA (transfer students only).

3. Meet with your department chairperson or assistant department chairperson to review the application. Your chairperson’s signature signifies that you have satisfied your department criteria for Formal Admission to Teacher Education and that it recommends you for formal admission.

4. Submit the signed form and attachments to the Office of Candidate Services, 105/107 Ehinger Office Annex, 700 South Church Street. Your application will be reviewed for final approval for Formal Admission to Teacher Education. When your application has been approved and processed, the MILESTONE of Formal Admission to Teacher Education will appear at the end of your unofficial transcript and you will receive a congratulatory email.