West Chester University
Approved Program of Study

Post-baccalaureate Teacher Certification

- Meet with your program advisor(s) to complete and obtain necessary signature(s)
- Attach official transcripts for all completed course work – except WCU
- Attach a self-addressed (not stamped) envelope
- Submit completed form (original) and transcripts to the Teacher Certification Office (302 Recitation Hall)

Name __________________________________________________________ ID ______________________

(LAST Name, First Name)

Phone # (cell) ______________ (home) ______________ Certification Area ________________

Check (✓):

- yes*  no the candidate has a valid PA Instructional Certificate (either level I or II)
  *subject: __________________

The candidate will pursue certification in

- an undergraduate program leading to a degree
- an undergraduate program - certification only
- a graduate program leading to a degree
- a graduate program - certification only

See attached list(s) of required courses:

**IMPORTANT:**
You must attend a student teaching pre-registration meeting two (2) semesters prior to your student teaching experience. For details & dates, contact the Office of Clinical Experiences & Candidate Services, 107 Wayne Hall

________ (candidate’s initials) I understand that “candidates who began their teacher preparation program as an undergraduate prior to August 1, 2015 and are now completing the program at the post-baccalaureate level must take and pass basic skills tests prior to being granted [PA] certification.”

__________________________________________________
(Certification Student’s Signature) (Date)

__________________________________________________
(Academic Advisor’s Signature) (Date)

☐ Advisor’s check here indicates candidate is approved for Formal Admission to Teacher Education

__________________________________________________
(Professional Advisor’s Signature) (Date)

__________________________________________________
(WCU Certification Officer’s Signature) (Date)

Office use only: PDE code  PS code  Date  Initials

**NOTE:** You must be a US citizen or hold a permanent resident visa to obtain a PA Instructional Certificate

8/21/15