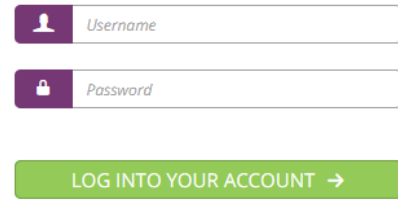


## Accessing Unit- and Program-Level Assessment Data in Tk20

1. Go to [wcupa.tk20.com](http://wcupa.tk20.com) and click on “Faculty and Student log in page.”



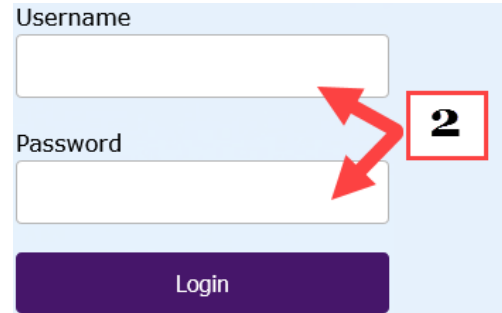
Username

Password

LOG INTO YOUR ACCOUNT →

**FACULTY AND STUDENTS - DO NOT LOG IN ABOVE.** Please log into Tk20 with your WCU email and password via the **Faculty and Student log in page.** To log in, use the same credentials as those used to access Webmail, MyWCU and D2L.

2. Enter your WCU username (email) and password and then click “Login.”

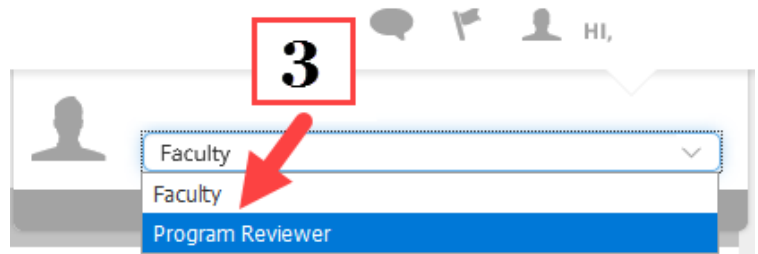


Username

Password

Login

3. At the top right corner of the page, click on “Hi, [Your Name].” In the drop-down box change your role from “Faculty” to “Program Reviewer.”



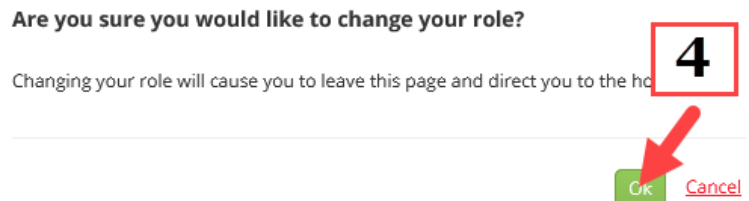
Hi,

Faculty

Faculty

Program Reviewer

4. A pop-up box will appear. Click “Ok.”

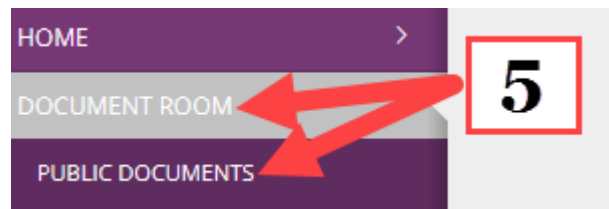


Are you sure you would like to change your role?

Changing your role will cause you to leave this page and direct you to the home page.

Ok Cancel

5. On the left side of the page click “Document Room” and then click “Public Documents.”

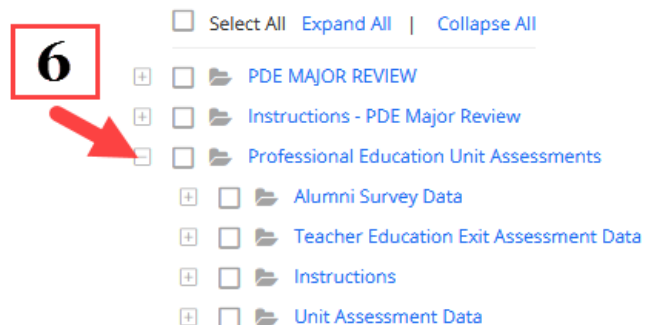


HOME

DOCUMENT ROOM

PUBLIC DOCUMENTS

6. Click “+” button next to “Professional Education Unit Assessments.”



Select All Expand All Collapse All

PDE MAJOR REVIEW

Instructions - PDE Major Review

Professional Education Unit Assessments

Alumni Survey Data

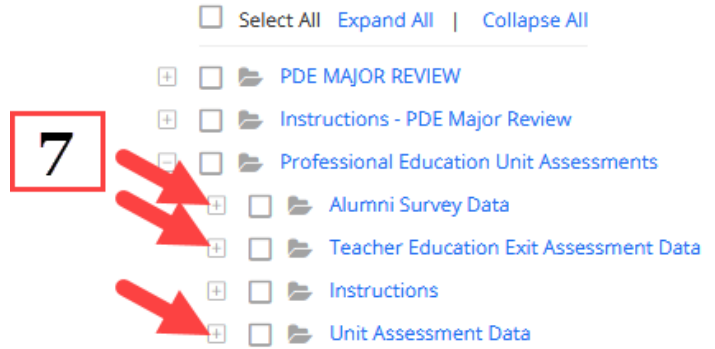
Teacher Education Exit Assessment Data

Instructions

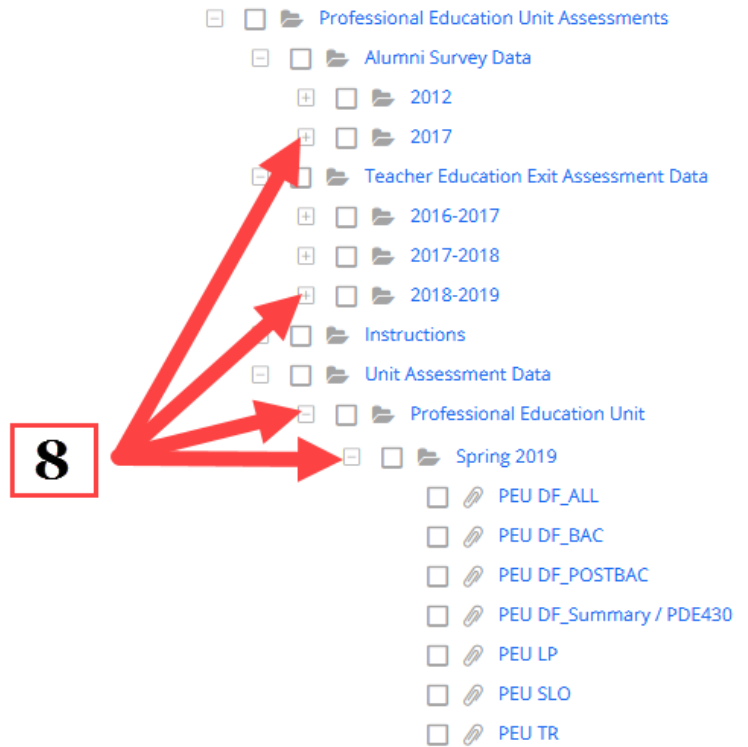
Unit Assessment Data

7. Click the “+” button next to:

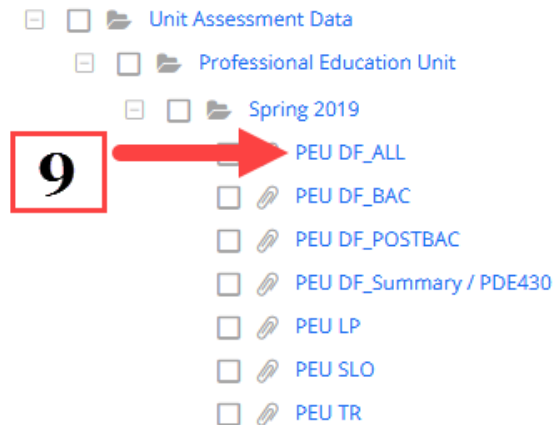
- “Alumni Survey Data” OR
- “Teacher Education Exit Assessment Data” OR
- “Unit Assessment Data” (for Lesson Plan, Danielson Summary [PDE 430], SLO, and Danielson Framework data).



8. Click the “+” button next to the year(s) or program names until you see the file name of the data you want to view.



9. Click on the file name.



10. On the following page, to the right of “File Name” click on the blue link to download and view the data file.

