



Curriculum and Academic Policies Council (CAPC)

Implementation Timelines

Proposal Type	Implementation on MyWCU
New general/major/minor elective course	Immediate
New required course	Fall Semester (start of the academic year)*
New general education course	Fall Semester (start of the academic year)*
New program, minor, concentration, or certificate	Immediate
Modification of a general/major/minor elective	Fall Semester (start of the academic year)*
Modification of a required course	Fall Semester (start of the academic year)*
Modification of a general education course	Fall Semester (start of the academic year)*
Modification of a program, minor, concentration, or certificate	Fall Semester (start of the academic year)*

Please note that availability on MyWCU does not guarantee enrollment of students or classroom availability. Once the approved course is created by the Registrar's Office, it is the responsibility of the department to build the course sections, advertise the class, and contact Space Management regarding classroom space.

*No changes to programs or courses may be implemented, *after* students have begun scheduling for the next semester. It is possible for a change to be implemented in the Spring semester, but only if the change occurs before students have begun scheduling for that semester.