Summer 2015
Federal Work Study Student
Employment Application

- To be considered for Federal Work Study for the summer session covered by this application the applicant must have a valid 2014-2015 FAFSA on file, accessible to WCU and meet the eligibility requirements to receive federal financial aid.
- Students are also required to be enrolled for the fall 2015 term and have demonstrated financial need which will be reviewed using their 2015-16 FAFSA.
- Employment awards and assignments are based on the availability of funds and departmental needs during the summer term.
- If students are not taking courses during the summer and utilized their full allocation for their current work study position there is a chance they will not qualify for work study in the summer term due to budget constraints.

Eligible students will be notified of their eligibility and placement, via their WCU email accounts. Please check your WCU e-mail account and monitor your aid package via myWCU, for financial aid alerts, on a regular basis.

Federal Work Study awards, unlike other sources of financial aid, will NOT appear as anticipated aid on your account summary/bill. Students receive direct, bi-weekly compensation for the hours worked. Earnings are intended for educational expenses.

Federal Work Study Student Employment program participants may hold only one job processed by the WCU Payroll Office. Students offered Federal Work Study are under no obligation to accept the offer.

Not all students interested in the Federal Work Study Program will be able to participate due to the eligibility guidelines governing the program and limited funding.

Please detach this page and keep for you records prior to submitting your application.

For additional information please visit our web site at www.wcupa.edu/workstudyjobs
Summer 2015
Federal Work Study Student Employment Application
Priority deadline ~ May 1, 2015

Student Name: ________________________   _______________________     ____    WCU ID or S.S. # ______________
Last Name                                             First Name                                MI
Telephone #__________________________     When are your graduating? _____________________

Are you taking courses this summer? □ Yes □ No □ If yes, please list the number of credits you will be taking in: Session 1______Session 2_____Session 3_____

Have you registered for fall 2015? □ Yes □ No □ Have you filed your 2015-16 FAFSA □ Yes □ No

Where do you plan to live this summer? (Check one)
   On campus housing □ Traditional or □ Affiliated (USH) _______________________________Hall
   With parents? □ Off campus □ : Provide address ________________________________

Please state your desired department in order of preference. www.wcupa.edu/workstudyjobs
1st _____________________________   2nd _____________________________ 3rd ________________________________

Are you currently part of the Federal Work Study Program? □ Yes □ No □ If yes, do you want to be reassigned to your current location? □ Yes □ No
□ If yes, what is your supervisor’s name (print) ___________________________________________________

**If yes, please secure your supervisor’s signature (REQUIRED) __________________________________________

Supervisors- It is recommended that you keep a signed dated copy of this application for your records if you are requesting a student for the summer term.

Please check all skills and experience that apply:
□ Art/Graphics □ Audiovisual □ Theatre/Costume □ Customer Relations □ Library
□ Mailroom □ Foreign Language ____________________ □ College Tutorial experience
□ Athletic (coaching, ref, trainer) □ Clerical/Office Exp. □ Computer skills (Excel, MS Word, PowerPoint) □ Business/Accounting □ Social Media □ Web Design □ Child care experience
□ Other ________________________________

Please mark down the times you can potentially work for each day listed below:
Monday______________ Tuesday______________ Wednesday__________ Thursday______________
Friday______________ Saturday______________ Sunday______________

Do you have a valid driver’s license? □ Yes □ No □ Will you have a car? □ Yes □ No
□ Are you willing to carpool? □ Yes □ No

Have you completed your background checks with Human Resources □ Yes □ No

I understand that if offered Federal Work Study for the summer term it may not carry over to the spring term and that I may only hold one job processed by the WCU Payroll Office.

____________________________________                 ____________________
Student’s Signature                                                                    Date