Please type all responses

Name: _______________________________ WCU ID #: ___________________________

WCU Email: __________________________ Current Phone #: ______________________

Major Program of Study: ______________ Current GPA (Cumulative): ___________

Current Academic Year: ______________ Anticipated Graduation Date: _________

Click here for detailed Outdoor Resource Center Attendant job description and requirements

Requirements: 1. Complete application in its entirety
2. Respond to the attached questions (hand written responses will not be accepted)
3. Include three professional references with current contact information
4. Please return the completed application to:
   • The front desk of the Student Recreation Center with a post-it saying Attn: Steve Sassaman
   • Email Steve Sassaman at ssassaman@wcupa.edu
     o Subject Line: First and Last Name – ORC Application. (i.e. John Doe – ORC Application)

The following certifications are required but not limited to:
• CPR/AED and First Aid American Red Cross
  o Completion of certification must be presented within 14 days of hire
• Background Clearances: Child Abuse, FBI Fingerprint, and Criminal Background Check
  o Information on obtaining clearances presented after hire date

Please answer the following questions on an attached sheet.
(Hand written responses not accepted)

Questions:

1. Why are you interested in working for the Outdoor Resource Center?
2. Describe your current knowledge of the Outdoor Resource Center, including its equipment, accessibility, and the opportunities it provides to students. Describe its relationship to Outdoor Adventure Pursuits.
3. What type of experience do you have in the outdoors (experience can be either hard skills in the outdoors or knowledge about the outdoors)? What type of skills or knowledge do you think you could bring to the Outdoor Resource Center?
4. The ORCs main purpose is to help patrons/participants with outdoor gear rental and answering a variety of questions about the outdoors. Have you had much customer service experience?
List three references with current contact information below.

**Reference 1**

Name of Reference:
Company:
Relationship:
Position Held:
Email:
Phone:

**Reference 2**

Name of Reference:
Company:
Relationship:
Position Held:
Email:
Phone:

**Reference 3**

Name of Reference:
Company:
Relationship:
Position Held:
Email:
Phone:

I hereby authorize complete access to any/all West Chester University academic and judicial records that I may have to the Campus Recreation Department. I understand that the Family Rights and Privacy Act of 1974 dictates that my permission must be granted for access to these records to occur. Additionally, by signing below I maintain that the information I provided in this application is completely true.

Applicant’s Signature _________________________________  Date: ________________