

## Accounting Team Assignments

Led by Anela Kruse, Assistant Controller  
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610-436-3514

### Rupesh Parekh, Senior Accountant

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610-436-1019

- **Capital Equipment**
  - Equipment capitalization and depreciation accounting
  - Equipment tagging and inventory
- **Capital Projects**
  - Construction projects capitalization and depreciation accounting
  - Project cost center setup and funding transfers
- **Other Capital Assets & Debt**
  - Library
  - Lease and SBITA accounting
  - Bond activity and drawdowns
  - Key 93 reporting
- **Other Accounting**
  - Employment/payroll related (e.g. leave payout reclass, GA waivers, unemployment, etc.)
  - Unclaimed property
  - Prepaid expenses
  - Auxiliary operations

### Various Senior Accountants and Fiscal Support

- **Treasury/Banking**
  - Bank account reconciliations and cash entries including PASSHE activity
  - FEBA and search string management
  - Execute approved wire transfers
  - Interest income allocation
- **Component Units**
  - WCUF, USH, SSI, Alumni Association accounting entries and reconciliations
- **Other Accounting**
  - Monitor Accounting mailbox
  - Journal entry processing including:
    - Institutional Chargebacks
    - Unrestricted expense transfers, including Athletics
    - Cross fund transfers

## Accounting Team Assignments

Led by Cathy Kleponis, Assistant Controller

[CKleponis@wcupa.edu](mailto:CKleponis@wcupa.edu)

610-436-2695

Maria Coyle, Senior Accountant

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610-436-1042

Leslie Ely, Senior Accountant

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610-436-1085

- **Restricted Grant Accounting**

*7534 Restricted Federal Grants; 7535 Restricted Local / Private Grants; 7536 Restricted State Grants; 7538 Restricted PASSHE Grants; 7537 Restricted PASSHE Appropriations*

- Cost center creation, invoicing, collection, drawdown
- Expense transfers
- Indirect cost allocation
- Financial management including budgeting and reporting
- Grants management training
- Project closeout
- SEFA, HERD survey, and other reporting
- Support for various audits including Single Audit

- **Unrestricted Grant Accounting**

*7519 Unrestricted Grants*

- Expense transfers and closeout

## Accounting Team Assignments

Led by Justin Mast, Accounting Manager

[JMast@wcupa.edu](mailto:JMast@wcupa.edu)

610-436-1026

Bill Sheridan, Senior Accountant

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610-436-3159

- **Accounts Receivable & Revenue**
  - Student A/R subledger reconciliation
  - Student A/R allowance for uncollectible accounts
  - Departmental invoicing coordination with Bursar's Office
  - Revenue deferral entries and scholarship allowance
- **Student System**
  - Data, accounting entry and transaction flow to GL expertise
  - Interface with SAP General Ledger
  - Banner detail code accounting strings
- **Financial Aid and Loans**
  - Financial Aid restricted funds (PHEAA, Pell SEOG, FWS, etc.)
  - Drawdowns, reconciliations, return of funds
  - FISAP review

Deneka Bond, Senior Accountant

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610-436-1031

- **Restricted Scholarships & Other Funds**

*7539 Restricted Scholarships; 7533 Other Restricted Funds*

  - Cost center creation, invoicing, collection (if applicable)
  - Expense transfers and closeout
  - Scholarship coordination with Foundation
- **Student Accounting**
  - System expertise, reconciliations, analysis and reporting including student payments and financial aid
- **Athletics Accounting**
  - Summer Camp accounting and closeout
  - NCAA Revenues & Expenses reporting
- **Investment Accounting**
  - Endowment accounting and reporting
  - Trust accounting
  - COT reporting