How to Enroll in a Payment Plan - Student

Student Financials (Bursar) in RamPortal:

- Select *Enroll in Payment Plan* in the Student Financials (Bursar) card to be redirected to Bill+Payment home page.
How to Enroll in a Payment Plan – Authorized User(s)

Authorized User(s):

- Access the Authorized User portal link from our website.
- Enter your login credentials to gain access to Bill + Payment

NOTE: your student will need to grant permission for any Authorized User to gain access.
How to Enroll in a Payment Plan

Select Enroll in Payment Plan on the Home Page to view all payment plan options available or select Payment Plans from the menu options.
How to Enroll in a Payment Plan

Choose the current term from the dropdown menu

Select a term

- Select Term
- Fall 2023 (Current)

If plans are available for multiple accounts, you must select both account and term.
How to Enroll in a Payment Plan

Select which payment plan from the options provided.

➢ Click *Details* to view specifics for each plan before deciding which plan fits your financial needs.
How to Enroll in a Payment Plan

After selecting your plan, you will find specific details including:

- amount owed
- payment schedules
- installment due dates & amounts

Select **Continue** to enter your payment information
How to Enroll in a Payment Plan

You must enter the payment method for your instalments and plan.

- Please pay special attention to the alerts at the top of the page.

Payment Plan Enrollment

- This plan requires scheduled payments.
- You must pay the plan fees before enrollment can be processed.
- All installments are paid automatically on their due dates. The payment method you choose will be used for all these payments.
- You are responsible for making sure that the payment method remains valid for the duration of this payment plan.

Amount: $2,232.35
Method: Select Method

*Card payments are handled through PayPath®, a tuition payment service.

Electronic Check - Payments can be made from a personal checking or savings account.
How to Enroll in a Payment Plan

Credit Card Payments:
If using a credit card, you will be redirected to PayPath Payment Service to enter the payment information.

- There is a 2.95% service fee applicable to all payments for debit and credit cards.
How to Enroll in a Payment Plan

ACH Payments:
You will be prompted to enter the banking account information if using a checking or savings account for all payments.

➢ After entering the information, you must confirm to use this account for all ACH transactions.
How to Enroll in a Payment Plan

You can view the completed plan and installments on the Home Page.