

# Fall and Spring Payment Plans

West Chester University is pleased to offer payment plans to help make paying for college easier and more affordable. To be eligible for any payment plan, students must be in good financial standing (no prior balances or financial holds) and must enroll in a payment plan by their **initial due date**.

- A \$35 non-refundable fee must be paid at the time of enrollment to activate the payment plan.
- Installments will be calculated into equal parts based on the plan you select.
- All payments are *automatically withdrawn* from the specified account on the 15<sup>th</sup> of each month for monthly plans. Payments for the bi-weekly plan will begin **two weeks** from the date of enrollment.
- You may choose an e-check check or credit card for your installments. Keep in mind a 2.95% service fee will be applicable to any debit or credit card transactions.

**Fall 2024:** Enrollment window opens on July 22, 2024<sup>1</sup>

Plan Option	Down Payment	# of Installments	First Payment Due
Bi-Weekly (1) <sup>2</sup>	20%	8	2-weeks after enrollment
Bi-Weekly (2) <sup>3</sup>	25%	6	2-weeks after enrollment
5-Month <sup>4</sup>	20%	4	August 15, 2024
4-Month	25%	3	September 15, 2024
3-Month	33%	2	October 15, 2024
2-Month	50%	1	October 15, 2024

<sup>1</sup> Dates are subject to change; <sup>2</sup> Last day to enroll is August 16, 2024; <sup>3</sup> Last day to enroll is September 3, 2024; <sup>4</sup> Last day to enroll is August 2, 2024

**Spring 2025:** Enrollment window opens on December 10, 2024<sup>4</sup>

Plan Option	Down Payment	# of Installments	First Payment Due
Bi-Weekly (1) <sup>5</sup>	20%	8	2-weeks after enrollment
Bi-Weekly (2) <sup>6</sup>	25%	6	2-weeks after enrollment
5-Month <sup>7</sup>	20%	4	January 15, 2025
4-Month	25%	3	February 15, 2025
3-Month	33%	2	March 15, 2025
2-Month	50%	1	March 15, 2025

<sup>4</sup> Dates are subject to change; <sup>5</sup> Last day to enroll is January 3, 2025; <sup>6</sup> Last day to enroll is January 28, 2025; <sup>7</sup> Last day to enroll is December 27, 2024

## Things to remember:

- ☞ All students may view payment plan details on Ram Portal > Student Financials (Bursar) experience card
- ☞ Any student may add **Authorized User(s)** to view bills and make payments on their behalf.
- ☞ Payment reminders are sent to students and/or Authorized Users prior to the scheduled withdraw.
- ☞ Additional charges assessed after plan enrollment will result in an increase of your installments.
- ☞ Any returned payments are subject to a \$25 return payment fee and a financial hold on your student account.

Please contact the Bursar Office at [bursar@wcupa.edu](mailto:bursar@wcupa.edu) or (610) 436-2552 for questions or concerns.