

West Chester University Continuing Education Agreement for Winter Session 2019

This agreement shall cover for-credit courses and other non-tuition bearing activities that are offered during Winter Session 2019.

1. Faculty who are engaged in tuition-bearing activities shall be compensated with the following formula: 70% of the in-state tuition multiplied by the number of paid students enrolled on the last day of the winter term, with a maximum payment of 1/24 of their academic year salary per faculty workload credit taught (using fall pay schedule of the current year).
 - a. Individualized Instruction and Independent Study will be paid using the rate identified in Article 26 of the CBA.
 - b. Individual classes that have a mix of undergraduate and graduate students (whether cross-listed as two courses or not) will be calculated using the basic formula above but using the actual number of undergraduates and graduates registered for the class. For example, a single graduate course that has enrollment of 4 graduate students and 2 undergraduate students, tuition would be calculated as 2 undergraduates times undergraduate in-state tuition rate, plus 4 graduates times graduate in-state tuition rate. Cross-listed courses would be treated as a single, 3-credit workload for calculation of the maximum payment.
 - c. For classes taught by more than one faculty member (TEAM Taught) - compensation will be calculated by first determining the proportion taught by each faculty, and then apply the basic formula above. For example, a 3 credit class equally taught by two faculty would be 1.5 workload hours each.
 - d. There should be no internship credits offered during the winter term unless pre-approved by the Dean and Provost.


2. Faculty who are engaged in non-tuition bearing activities shall be compensated using Article 22 (as per Article 22.G). For example,
 - a. Library faculty shall be compensated at an hourly rate calculated by dividing the academic year salary by thirty (30) teaching weeks then by thirty-five (35) hours¹ (using the Fall pay schedule of the current year.
 - b. Other non-classroom faculty assignments will be compensated at an hourly rate calculated by dividing the academic year salary by thirty (30) weeks then by thirty-seven and one half (37.5) hours² (using the Fall pay schedule of the current year).

¹ For example: Non-classroom faculty at \$70,454.04 (Pay Range 02 Step 6 Fall of 2017) divided by 30 weeks divided by 35 hours per week receives an hourly rate of \$67.10 per hour.

² For example: Other non-classroom faculty assignments at \$70,454.04 (Pay Range 02 Step 6 Fall of 2017) divided by 30 weeks divided by 37.5 hours per week receives an hourly rate of \$62.63 per hour.

3. A faculty member may teach up to 3 credits during the Winter Session under this agreement unless an exception to teach additional credits is approved by the faculty member's Chairperson, Dean, and Provost with notification to APSCUF.
4. Departments will establish policies for the fair distribution of Winter Session workload opportunities and submit them to the appropriate Dean for approval by October 1, 2018. These distribution policies may be the same, or similar to, the policies for distribution of Summer Session workload opportunities.
5. Students will be provided a method for offering feedback regarding their for-credit Winter Session experience. Reports generated by this feedback shall not identify faculty by name, and shall not be used in the regular 9-month faculty evaluation unless the faculty member voluntarily chooses to include them. Should they be included in a faculty member's tenure and/or promotion materials, they are to be inserted as supplemental materials.
6. Consistent with CBA language, course offerings must be approved by the respective Dean. The Dean, in consultation with the Department Chair, shall ensure that the offerings are meeting the needs of students.
7. Course curricula for any classes covered by this agreement shall be approved through the regular CAPC process, including a maximum class size. These class sizes may be different for classes offered under intensive or alternative conditions.

This agreement shall be valid for Winter 2019 only and not apply to any other sessions (like summer). Winter Session will start on December 17, 2018 and include 15 instructional days. Final exams or the last day of instruction will be January 19, 2018, unless inclement weather creates the need for additional instructional days.



Mark Rimple
President
Local APSCUF



Christopher M. Fiorentino
President

9/24/18

Date

9/24/18

Date