Instructor-Led Virtual Courses

Communication

- Customer Service Communication
- Cultivating Focus
- Effective Listening
- Root Cause Analysis
- Technical Writing
- Your Mindset Matters

Lean

- A3 Thinking
- Principles of Lean Manufacturing
- Value Stream Mapping - VSM

Leadership

- Business Ethics
- Effective Decision Making
- Organizational Leadership
- Situational and Transformational Leadership
- Team Building and Leadership

Microsoft

- Microsoft Courses
- MS Outlook for Office 365
- MS 365 Online with Teams
- Interacting with Mobile Devices in MS 365
- MS OneNote for Office 2016/365
- MS Office Word Tips and Tricks
- MS Office 365 Planner
- MS Office OneDrive for Business
- MS Office 365 SharePoint Site User
Instructor-Led Virtual Courses

Project Management

- Comprehensive Project Management Workshop
- Project Management Fundamentals
- Project Management Professional Exam
- Project Management Simulation Training
- Project Management with Agile
- Project Risk Management
- Project Management for HR

Sales Training

- Advanced Consultative Selling
- Professional Selling Skills

Please Note: All courses available virtually will include an Asterix (*) by their name. To view all courses please visit: https://www.wcupa.edu/_admin/cpe/cpeCourseCatalog/default.aspx.