

Tips for Advisors

WCU offers many ways to learn the responsibilities and resources for your advising duties. Your department should provide you with initial support during your first year of advising - this can come in the form of one-on-one mentoring, attending others' advising appointments, departmental meetings about advising, etc. Please familiarize yourselves with the structure of your degree programs as well as general education via the catalogs and some of the resources listed below.

Sources of Information

Make sure you help students know where they can go to find information on their own. This will make your job as an advisor easier.

- myWCU
 - Student Records
 - Class Schedule
 - # of Credits
 - Degree Progress Report (DPR)
- Registrar
 - Class Schedule
 - Transfer Information
 - Calendars
 - Withdrawal Information
 - Graduation Information
 - Forms for Adding/Changing Majors/Minors
 - Petitions
- Academic Advising Website
 - Expectations of Advisees and Advisors
 - FAQs
 - Resources
 - Explanations of Institutional Procedures and Policies
- Departmental Websites and Handbooks
- [Undergraduate Catalog](#)
 - Information about Curriculum
 - Four-Year Degree Plans