

WCU FACULTY SENATE MEETING

Date: November 30, 2018

Time: 3:00 p.m. – 5:00 p.m.

Location: FHG Library Room 613

Facilitator: Heather Schugar, President

Type of meeting: Scheduled Meeting

Note Taker: Dan Forbes, Recording Secretary

Misc.

Attendees:

Members Present: *designated by an X*

Benedict, Kristopher	X	Mandel, Deborah	X
Bolton, David	X	Metz, Stacie	X
Brenner, James	X	Moriconi, Christine	X
Burns, Michael	X	Olejarski, Amanda	X
Cherry, Dan	X	Pierlott, Matthew	X
Cooke, Laquana	X	Riley, Kathleen	
Daltry, Rachel	X	Saboe, Matt	X
Forbes, Daniel	X	Santori, Diane	
Guerriero, Tara	X	Sanz-Sanchez, Israel	X
Haggard, Cynthia	<i>Proxy David Bolton</i>	Schugar, Heather	X
Harrison, Barbara	X	Scythes, James	X
Hill, Erin	X	Sestrick, Timothy	X
Houser, Mary	X	Tennille, Julie	X
Junius, Premalatha	X	Van Schooneveld, Jacqueline	
Kolasinski, Kurt	X	Wade, Michelle	X
Krulikowski, Anne	X	Wilbur, Veronica	X
Lawton, Bessie Lee	X	Williams, York	<i>Proxy Ashley Miller</i>
MacPhee, Graham		Wiest, Julie	X
Adjunct Faculty Rep: Ann Hiloski-Fowler		Student Gov't Rep: Noelle Race	
Adjunct Faculty Rep: William Sawyer	X	ROTC representative: TBA	
APSCUF Rep: Julian Azorlosa			
<i>Guests in Attendance:</i>			

AGENDA ITEMS

Topic	Discussion	Action
Welcome to Senators, Proxies, and Guests (H. Schugar)	Heather: We have Tom Short in our thoughts.	

<p>Dr. John Villella, <i>Vice President for University Affairs and Chief of Staff</i>, and Dr. Bradley Flamm, <i>Director of the Office of Sustainability</i>, Updates from the Strategic Transportation and Parking Task Force</p>	<ol style="list-style-type: none"> 1. Dr. Flamm: The Strategic Transportation and Parking Task Force has about twenty people on it. Dr. Villella is the chair. We knew Lots C and D would be closed at the start of the semester, losing 250 spaces on campus, 7.5% of north campus parking. We were thinking not just of the campus, but our neighbors. We included "Transportation" because we recognized that parking was not the only issue—many use other means of getting to campus. The Parking Committee focuses on managing parking lots (including ticketing); we wanted to avoid overlap. WCU has made commitments to environmental and economic sustainability, which is part of the coming Strategic Plan. 2. We worked for several months to develop some recommendations for parking, communications, and transportation choices. We looked at shuttle services: schedules and routing. A consultant conducted a survey of parking and commute patterns—who was carpooling, taking buses, regional rail, bicycling, walking. We recommended changing some parking lot assignments, including increasing rideshare reserved parking spaces (from 6 to 13). 3. Facilities has created an app, WCU Shuttle, that shows real-time data on locations of shuttles at any time. Email announcements and digital signage to share information. There is a website (http://www.wcupa.edu/transportation)—please take a look! 4. There is a new shuttle route, the Uptown Loop, that goes into the borough. We hope this helps faculty, staff, and students. It helps students get to shopping opportunities—reducing need for folks to drive to and from campus. We've tried to help folks to get bus fares in Sykes. There are two Zipcars for rental, for folks who need to borrow a car for a short time while on campus. There is Zagster bike sharing as well. 5. At http://commute.wcupa.edu is a resource that not just provides ride sharing support, but it also provides information on your commute, such as suggested routes, transit options and how long they will take. You can control how much information you release to others with respect to carpooling. You can share contact information if you wish. <p>Q: There are a lot of two-family families at WCU. Raising parking prices hits those families double. Has this been considered?</p> <p>A: Dr. Villella: We know that escalation of parking costs has for a long time been placed on the backs of students. It costs \$36K per space to build a parking garage. We're trying to make the best use of the spaces we have. If there are ways we can reduce emissions by having fewer cars, we would like to pursue that. In one week, 28K people rode the shuttles. We'd like to get more data first.</p> <p>Q: Can you look at the timing of the buses? Some students are getting lifts from friends because they are not at the right times.</p> <p>A: Dr. Villella: We will get that information to the folks doing data analysis.</p> <p>Q: Are you considering pervious parking surfaces?</p> <p>A: Dr. Villella: Storm water runoff is an issue, and we need to look at that. Cost needs to be taken into account.</p> <p>Q: Where is the app?</p> <p>A: Dr. Flamm: Apple and Google have the apps on their stores.</p>	
<p>Dr. Lisa Marano, <i>Mathematics</i>, and Dr. Shannon Mrkich, <i>English</i>, First-Year Experience</p>	<ol style="list-style-type: none"> 1. Dr. Marano: We're now considered the FYE directors. There are four sections being run this year, largely in Exploratory Studies. Originally it was going to be 150 students per section with four instructors each. Because there was an increase in enrollment, the size of sections increased to 180 students, with five faculty per course. The courses are arranged differently, with different lecture and breakout group formats. The full rollout in Fall 2019 will be more uniform. 2. Dr. Mrkich: We're anticipating 19 sections, broken up among different colleges. "Common content" has been replaced with "common outcomes," to give faculty more freedom to figure out how to do that. When students were accepted they were asked to indicate which areas they were leaning toward, and this information was used to place them. Sometimes students didn't know what they wanted, or changed their minds. The additional students this time were not given as much choice as we would have liked. <p>Q: What are the common outcomes?</p> <p>A: Dr. Mrkich: Liberal arts, science of learning, overview of e-portfolio, experience or service</p>	

learning. These are on the Provost's website.

Q: Will faculty groups still have to create the common content in the future?

A: Dr. Mrkich: You can, but we're developing a D2L site for materials we've used as resources for faculty to use or adapt. Dr. Marano: Rodney Mader has done good stuff for the liberal arts tradition, and we hope we can share videos of that. Dr. Mrkich: We had students do a scavenger hunt on information about policies on the university website.

Q: How does this apply to transfer students?

A: It doesn't yet. We think there will be something in the future, though not a for-credit course.

Q: Speaking emphasis designation was originally supposed to be part of the FYE. How has this affected things?

A: That's a question for Rodney Mader.

Q: Are the Gen Ed folks getting feedback from you on what can and can't work for FYE?

A: We feel that they are listening to us.

Q: Do the deans have a role in deciding what content might be included in FYE—such as students receiving iPads?

A: The deans make schedules.

Q: How does the team teaching work?

A: Dr. Marano: The students get four credits per week, and faculty are compensated for three credits per week. Not all faculty need to be present at each large lecture. But my team decided wanted they all wanted to be coming the whole week despite my discouragement of this. Dr. Mrkich: Same for my team. Dr. Marano: Folks figured out their strengths and weaknesses, and who would take the lead for each part. We meet weekly to prepare.

Q: Where are common outcomes covered—large lecture or breakout?

A: Both.

Q: How is it assessed? How do students repeat if they fail?

A: We're discussing that right now. They have different sorts of assignments. Some have quizzes, some have writing. Attendance is important; we have four different ways we do this. We are planning to share this over winter break.

Q: How are faculty getting evaluated?

A: All of us are getting SRIS just for breakouts, making clear to students that they are evaluating just that one faculty member. The faculty member can decide whether or not to use these SRIS in tenure and promotion—this is an agreement with administration.

Q: How do you give much attention to students when there are 35 in a breakout section?

A: It is hard to get to know all the students. But they are planning to roll the total enrollment back to 150 students.

Q: What are the students responding best to? Which things do you think need to be changed?

A: Dr. Marano: We had a field trip to south campus, and some students learned about the campus and how to use the bus to get there. These are skills we want students to figure out. Dr. Mrkich: We had students attend university events and do a reflection. They resisted, but in their write-ups they admitted that they were happy that the instructors made them do it. We're working on the e-portfolio piece.

Q: What is the balance between common content and discipline-specific content?

A: It is supposed to be 60/40.

Q: Matt Saboe: We need more faculty. I'm valuing the team teaching—it is eye-opening and helps with ideas for general teaching. These students are frustrated but they are unmolded, and it is amazing to see how much they have learned.

Q: It would be interesting for the faculty teams to work together for several years.

A: We're considering that.

Q: What are the working conditions like? Will junior faculty be forced into difficult schedules?

A: Dr. Marano: The times we have now were built before our input. The scheduling is problematic. By Fall 2020 these will have priority scheduling. Next year is a second pilot. Things are getting better.

Email us if you have further questions! We find it very rewarding to teach these courses!

<p>Senate business</p>	<ol style="list-style-type: none"> 1. Approval of minutes for last meeting 10/19. 2. Heather Schugar: The open forum 11/26 was informative, but I have concerns about posting them publicly because some of it could be taken out of context. Kurt Kolasinski: We are legally required to release minutes upon request. Julie Wiest: This was open to just folks from WCU, so there is a difference between making them openly available online for everyone and making them just available for WCU folks. Heather: We'll look into what we've posted before. 3. Heather Schugar: During the open forum a question was posed concerning sexual harassment that created a difficult tone. In our exec meeting with the President the next day, he expressed some concern. He has expressed interest in engaging with the issue, but wants more feedback on specific ideas for what he can do given constraints. Is there some way we can help by providing actionable ideas? Michael Burns: Could there be mandatory Green Dot training, and ask for increased funding for this? Rachel Daltry: We need more confidential resources—we've lost some of those—and some communication about those resources. Q: Do we have a faculty ombudsman? Heather: Faculty aren't clear who to report to—they might report to their chair, but that's not where one is supposed to report. Jim Scythes: The online reporting form asks for information that the reporter might not know. Christine Moriconi: I've had to be walked through this by the Title IX coordinator. And there weren't ways to check in. Rachel Daltry: The sexual assault advocate used to be the one who did that. Jim Brenner: Faculty need a confidential advocate, too. Julie Wiest: It is surprising that the upper administration were not monitoring what is published in the <i>Quad</i>. 4. Tabled the approval of the 11/26 open forum minutes until next meeting. 5. Heather Schugar: A student faced some anti-Semitic harassment off-campus; we've composed a letter of support. Please sign if you are interested! 	
<p>Liaison reports</p>	<ol style="list-style-type: none"> 1. Presidential Cabinet liaison – Jim Brenner hasn't been invited yet. 2. CHS Dean Search - Senator Jim Brenner: Scott Heinrichs has been offered the position. 3. HR Search – Senator Julie Wiest: Meeting in two weeks with the search firm. The search is ongoing, and we are still reviewing applications. 4. Title IX Search – Senator Erin Hill: Job ad posted within the week; we'll be reviewing applications over the next few weeks. 5. LGBTQA Advocacy – Senator Julie Tennille: Next week we'll be meeting with Tracey Ray, extending an offer of how to help; preferred name policy for example. 6. Campus Climate Intervention Team – Senator Erin Hill: Met a few weeks ago. Twenty people on the team. Tracey Ray wants to break into primary and secondary teams, to triage what needs immediate response and what needs to be discussed. 7. Faculty Mentoring Committee – No liaison. 8. Sustainability Advisory Council – Senator Kurt Kolasinski: We have a draft of a call for sustainability grant program. That will come out in a week or two. Campus-wide projects for students; applications will be due in February. Also “energy dashboards” so you can see how much energy your building is using, making data available for research. 9. ADA – Senator Matt Pierlott: Met a month ago. Ongoing need to check your resources for accessibility for visually disabled. Also a modified attendance policy to address students with ongoing issues. You may see this; if you can work something out with these students that is helpful. Test proctoring—they will no longer print out a test because of budget limitations; you need to bring a hard copy or post it to D2L to take online. 10. University Forum – Senator York Williams—not present. 11. APSCUF – Senator Cynthia Haggard—not present. 12. Multicultural Faculty Commission (MFC) – Senator Israel Sanz-Sanchez: Met with head of the commission; there is a will to start getting something out of this group; they are now under Office of Diversity and Inclusion. Working on by-laws. Wanting membership for professional accreditation to get access to resources. 13. Council for Diversity, Inclusion and Academic Excellence – 14. Budget Review Committee – Senator Kurt Kolasinski 15. President's Commission on the Status of Women – Senator Kathleen Riley—Bessie Lawton: We have not met recently. 16. Student Government Association – Noelle Race—not present. 	

	17. LMS Advisory Committee – Senator Dan Forbes: Assignments tool is receiving some changes, including new options for submitting on paper or observed in person. Also clicking on student's name will bring up the submission view rather than email. LMS is looking into D2L Brightspace "Subscription Training," online on-demand video training and webinars, since FAST training has not been well-attended. Israel: Adobe Connect and Zoom—why was it changed? Dan: I don't know.	
Committee Reports	Faculty Welfare/Ethics – Senator Deborah Mandel (Chair) Student Welfare – Senator Julie Wiest (Chair) Membership and Elections – Senator Bessie Lawton (Chair) Communications – Senator Kurt Kolasinski (Chair) Research – Senator Israel Sanz-Sánchez (Chair)	
Committees	Committee meeting: Faculty Welfare and Ethics - Chair: Israel Sanz-Sanchez, Chris Moriconi, Tim Sestrick, Michelle Wade, Cynthia Haggard, Kathleen Riley, Debi Mandel, Matt Pierlott, Amanda Olejarski Student Welfare - Chair: Julie Wiest; Jim Brenner, Rachel Daltry, Tara Guerriero, Mary Houser Communications - Chair: Kurt Kolasinski Research- Chair: Israel Sanz-Sánchez, David Bolton, Erin Hill, Anne Krulikowski, Bill Sawyer, Kurt Kolasinski, Prima Junius, Laquana Cooke, Dan Cherry Membership and Elections – Chair: Bessie Lee Lawton	
Senate Exec Committee	President: Heather Schugar Vice President: Bessie Lee Lawton Recording Secretary: Dan Forbes Corresponding Secretary: Kurt Kolasinski At-Large Members: Erin Hill and Julie Wiest Immediate Past President: Jim Brenner	
	5 pm adjournment	
NEXT MEETING		
Day and Time:	February 8, 2019, 3-5 pm	
Topics/ Presenters:	To be determined	