

WCU Faculty Senate 2005/2006
Full Assembly Minutes
October 14, 2005
Francis Harvey Green Library, 6th Floor Conference Room

Members Present: Tina Allesandria, Tom Andrews (President, Presiding / proxy for Kara Orhan), Jay Azorlosa, Debra Bill, Wei Wei Cai, Kathryn Chilcote (also proxy for Robert Bedford), Eli DeHope (also proxy for Nadine Bean), Cynthia Haggard, Jane Hutton, Lauri Hyers, Tammy James, Susan Johnston, John Kennedy (also proxy for Yuri Polsky), Janet Lacey (also proxy for Tanya Morgan and Dee Bill), Stephen Marvin, Karen Nolan, Julian Onderdonk, Mark Rimple, Paul Smith, Yoko Hashimoto-Sinclair, Dian Williams (also proxy for Randy McVey), Cheer-sun Yang, and Peter Zimmer.

- I. Approval of Minutes from the September 23, 2005 Meeting with the following changes:
 - A. II, section B – *Adjusted to Faculty Senate has wide interests, projects, committees – Faculty Senate represents all faculty interests.*
 - B. III, section A, iiib – *Adjusted to remove any words after “students –”. Kathryn Chilcote expressed concern that the statement was not made by her but attributed to her.*
 - C. III, section E – *Adjusted to reflect that WCU generates its own heat – not electricity*
 - D. IV, Section B – *Adjusted to reflect that Kayo Nolan’s name was misspelled (listed as K.O.). Adjusted to add Lauri Hyers to Curriculum and Research committee.*

- II. Welcome, Introductions – Tom Andrews, President
 - A. James Wilson Andrews was born last week and joined Tom and Karen’s family. Congratulations to Tom, Karen and Jason on the new addition!

- III. Dr. Lamwers, University Provost, presented some updates:
 - A. Funding for the University is the number one concern
 - i. The University did well in performance funding but recently received guidelines about how some dollars are used. This may impact how some money is spent.
 - ii. The State is looking also at how reserves are used
 - iii. Any new buildings now require WCU to raise at least 50% of the cost
 - B. Promotion policy – Agreed to locally but not approved at the state level. The materials for the faculty who are going up for promotion are due November 1st but the current guidelines are not available. However, changes should not be significant.
 - C. There are two searches that are happening in the Provost Office, the Associate Vice President for Academic Affairs (currently Darla Spence Coffey) and the Associate Vice President for Sponsored Research and Faculty Development (currently Lynn Spradlin). Dr. Spradlin is working on a pilot project to mentor new faculty and this will fit in with the Faculty Senate initiative.
 - D. The CIP codes for courses (the 6 digit numbers to identify the course) are used to assist with the transfer of credits between the state schools.

- i. CIP codes are attached to each course and these course descriptions and enrollments are used by the state to determine funding for each institution. Dr. Coffey recently sent memos to each chair of departments to have them look at their CIP codes. She will also be holding information sessions for chairs for them to better understand the significance of the coding.
 - E. A “Visioning Conference” occurred for professional education. They have developed a model that will be available soon.
 - F. The College of Business is on their way to becoming accredited through AACSB.
 - G. The College of Music has begun a partnership with Philadelphia School System to promote teaching arts and music in the public school system. They will use students to work in the schools to facilitate promotion. Tom Andrews, Faculty Senate President, summarized the Senate’s concerns about exploiting students who are mandated to do so. The Senate will wait until more details come out.
 - H. Dr. Lamwers stated that she is looking for ways to communicate happenings on campus – if you have any ideas on how to do this, please send suggestions to Linda.
 - I. Textbook Concerns. The campus bookstore is under Student Services Inc (SSI) is not directly in the University’s hierarchy. Rather they contract with WCU. They are supported by student fees and cover things like the ID card, Ram card and Steve Kiernan.
 - i. Send any bookstore issues to the director, Mell Josephs
 - ii. The bookstore is looking into providing textbooks on-line in exchange for advertising
 - iii. Faculty Senate will invite the bookstore director to a future meeting
 - J. Tammy James, Senator, asked a question about update on 120 credits. Dr. Lamwers stated that there currently is no information about changing this number yet. A research from University of Pennsylvania was sent by the Governor to examine this issue from a State System perspective.
 - K. Dr. Lamwers stated that funding cuts are a reality. Governor has a goal of no tuition increase. Upcoming contract negotiations mean large institutional cost increases. The fiscal situation is tight but the practice by WCU of distributive leadership helps address this issue.
 - L. The Chancellor has a goal that all programs that can be accredited by outside professional agencies should be accredited.
 - M. WCU has the lowest class size among state schools in the lower division. In the upper division we are second only to Cheney. WCU also has more money invested in faculty as compared to other institutions that are like ours.
 - N. A question was asked by a Senator about the recent discussion in political arenas to curtail liberal discussion in the classroom that may offend conservative students. The issue is being discussed in Harrisburg but it looks like it may not be further addressed at this time. WCU has a process for student complaints and these concerns can be addressed through that process.
- IV. Cynthia Haggard, Faculty Senate Vice President, met briefly with President Adler.

- A. Dr. Adler stated that she is focused on raising dollars for new buildings, especially the Music Building that is currently being constructed
 - B. Dr. Haggard raised the issue that has come up recently where faculty are being solicited to sell their free exam copy textbooks.- raises some ethical issues and the Faculty Senate may be able to take up this issue. Dr. Haggard suggested that the Ethics committee take this issue up.
- V. Dr. Haggard brought up a recently identified issue that some University Students were seen fund raising in the community without identification or a visible cause. The Senate agreed to request Dr Andrews send a note to Matt Briketto, Mark Pavlovich and Charlie Warner (Director of Student Organizations) to clarify what is the appropriate protocol for raising dollars when students are representing WCU. Dr. Andrews will report back to the Faculty Senate.
- VI. Plans for Next Meeting (November 17, 2005 at 3:30):
- A. Tenure, promotion and sabbatical forum to look at issues in these areas
 - B. Spring meetings will invite Dr. Adler, Babs Winikur regarding space issues and Mell Josephs (Bookstore issues)
- VII. Committees briefly met to work on their current agendas.
- A. Communications Committee
 - i. Members: Jane Hutton, Chair, Emilia Garafalo, Stephen Marvin, Randy McVey
 - B. Curriculum and Research
 - i. Members: Janet Lacey, Chair; Nadine Bean, Cortie (Margaret) Ervin, John Kennedy, Sheri Melton (on sabbatical) Tanya Morgan, Kayo (Karen) Nolan, Paul Smith, Lauri Hyers and Peter Zimmer
 - C. Ethics and Student Welfare
 - i. Members: Tammy James, Chair; Deborah Bill, Eli DeHope, Tom Mastrilli, Judith Ray, Cheer-sun Yang.
 - D. Faculty Welfare
 - i. Members: Mark Rimple, Chair; Jay Azorlosa, Cynthia Haggard, Susan Johnston, Yoko Hashimoto-Sinclair
 - E. Membership and Elections
 - F. Rules and Bylaws
- VIII. Meeting adjourned

Minutes respectfully submitted by Eli DeHope, Corresponding Secretary, WCU Faculty Senate.