

**WCU Faculty Senate 2004/2005**  
**Full Assembly Minutes**  
**April 8, 2005**  
**Francis Harvey Green Library, 6<sup>th</sup> Floor Conference Room**

Members Present: Tom Andrews, President, Presiding – Jay Azorlosa, Nadine Bean, Debra Bill (also proxy for Tammy James), Kathryn Chilcote, Eli DeHope, Margaret Ervin (also proxy for Timothy Ray), Cynthia Haggard (also proxy for Tina Alessandria and Thomas Mastrilli), Yoko Hashimoto-Sinclair, John Kennedy, John Kinslow, Janet Lacey (also proxy for Tanya Morgan), Pat Newland (proxy for Stephen Marvin), Randy McVey, Tim Ray, Mark Rimple (also proxy for Julian Onderdonk), Paul Smith, Cheer-sin Yang, Peter Zimmer.

- I. Approval of Minutes from March 3, 2005 Meeting – approved with no changes
  
- II. President's Report
  - A. Meeting with President Adler
    1. concerns about the SSHE budget
      - a. administration will call for tuition increase of about 4 to 4.5%
      - b. warned that WCU will have a hard time paying for scheduled, faculty raises in 2006/2007
    2. union opposes tuition increase
    3. YMCA is moving to East Goshen, a real loss to borough
  
- III. Elections
  - A. Congratulations to new Senators elected (Wei Wei Cai, Jane Hutton, Lauri Lyn Hyers, Orhan Kara, Karen Nolan, Latonya Thames Leonard, Dian Williams
  - B. Congratulations to those Senators re-elected (Dee Bill, Paul Smith, Eli DeHope, Steve Marvin, Julian Onderdonk, Mark Rimple, Peter Zimmer)
  - C. Executive Committee Elections held in full assembly, results:  
President – Tom Andrews  
Vice-President – Cynthia Haggard  
Recording Secretary – Nadine Bean  
Corresponding Secretary – Eli DeHope  
Members at Large – Dee Bill and Paul Smith
  
- IV. New Business
  - A. Resolution proposed by Graduate Coordinators:
    1. Be it resolved that the Faculty Senate urges the university to add a direct link to graduate studies on the university's web home page. This should be a direct link to all graduate programs, not merely a listing of the Colleges in which they are located.

2. Be it further resolved that a keyword search be added to the homepage. (For example, a prospective graduate student could enter the acronym, "GIS" and reach the Geography Department or "reading" and reach the Literacy Department.)
  3. Be it further resolved that the university establish a policy to implement requested website changes in a timely manner, e.g. two weeks.
- B. Resolution adopted and approved unanimously by full, WCU Faculty Senate Assembly.

V. Committee Reports

A. Faculty Welfare

1. Faculty Welfare committee members met with Winicur, Bennett, and Clark of Facilities Management.
  - a. Facilities Management staff committed to meeting on an ongoing basis with the Faculty Welfare committee.
  - b. Option 1A of the Campus Five Year Relocation Plan has been chosen.
  - c. Top priority – compliance with ADA requirements.
  - d. Room assignment problems in 04/05 due to problems in communication between the R25 and Peoplesoft software. Suggested to chairs, faculty that they not put in too many special requests for technology (i.e. just indiscriminately checking all of the boxes for tech. Equipment), as those requesting "all" technology are put into a pool of others with the same requests and thus, may be "lost" in the confusion of identical sorts of room requests.
2. Motion proposed and seconded to have Facilities Management administration present the latest version of the Campus Five Year Relocation Plan to the next meeting of the Council of Chairs and to the Faculty Senate. Any significant changes to the plan are to be presented both to the Council of Chairs and to the Faculty Senate in a timely manner. Motion passed unanimously.

B. Curriculum and Research Committee

1. Formalized proposal for new, Faculty Mentoring Committee – see Addendum to minutes.
2. Will be sending around the formal proposal for all faculty senators to comment on.
3. Will be sharing the proposal with Provost and President as soon as possible and hopefully, committee can be up and running by fall 2005.

C. Communications

1. All e-mail use approved for President of Faculty Senate
2. Suggested that we update Fac. Sen. webpage (has years old info.)
3. Need to meet with Jeannie Carpenter, webmaster to request changes

4. Jane Hutton new Senator who does the webpages for the library has offered to help on doing webpage changes for Fac. Sen.

D. Student Welfare and Ethics

1. Concern that are not enough opportunities for new faculty to meet with students (new students, in particular). Action: A comprehensive list of current faculty committees and student organizations has been compiled by Debra Bill. Materials that highlight these opportunities will be forwarded to the new faculty orientation committee through Jack Kinslow. Eli DeHope has learned from the WCU administration that a list of faculty committees and organizations will be made available on the WCU website this Fall. The Fall 2005 committee should monitor the progress of this development.
2. Evaluate impact of 120 credit mandate
  - Chancellor calls it a “recommendation”
  - APSCUF Presidents (current, past), Deans say it is a “done deal”
  - Which universities have been given some leeway with this?
  - Which colleges/programs have not complied?
  - What pressures are the Provost and President dealing with on this?
  - What has been the impact on WCU programs? What has been the impact on faculty relationships and morale? On students?
3. What can be done to expand communication to new graduate students about WCU resources and how they can gain access/privileges? (e.g. parking info., e-mail accounts, library access, ID cards, etc.) Action: the parking office now provides envelopes and a means for collection to foster communication with evening students.
4. Action: Classroom climate survey results from 2003-2004 were forwarded to the Social Justice Task Force, formed by the President in 2003. The Social Equity Office via the newly established Advisory Board, of which Senator Eli DeHope is a member, will examine these surveys and their data. The results and the survey were also forwarded to the APSCUF Social Justice Committee for review.

VI. Meeting adjourned at 2:45 p.m.

Minutes respectfully submitted by Nadine Bean, Recording Secretary.

**Addendum to Faculty Senate Meeting Minutes, April 8, 2005:**

**Faculty Mentoring Committee (FMC)**  
**April, 2005**

Deleted: NAME OF COMMITTEE:

The Faculty Mentoring Committee (FMC) is a new committee being proposed. The committee concerns itself with providing mentoring opportunities regarding tenure, promotion, and career development for permanent faculty campus wide. This would be accomplished by a team approach, whereby a pool of faculty members who have volunteered to be mentors would be maintained and regularly updated by the committee. Any probationary faculty member (mentee) could choose to consult with a mentor from this team on a regular basis.

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¶ Statement of Purpose: To

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Committee Goals

1. To formulate a strategy for continuous recruitment of mentors;
2. To facilitate the partnering of a mentor with mentee.

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Faculty Mentoring Committee Composition and Election

Deleted: <#>To formulate a strategy for continuous recruitment of mentors and mentees;¶  
<#>To facilitate career development opportunities, including cross-disciplinary collaboration on research and scholarship.¶

The FCM will consist of 10 tenured faculty members from the following colleges: one each from Business and Public Affairs, Education, Health Sciences, as well as from Counseling, Library, and Educational Services. Three members each will be chosen from the Visual and Performing Arts and from the College of Arts and Sciences, including one from the Humanities, Natural Sciences and Social Sciences. No more than one member from any department may serve on the committee.

*Note: Members of FMC can also serve as mentors.*

Faculty members on the committee will be nominated by their respective constituencies for three-year terms, one-third of the faculty members to be elected each year. Election for each member will be university-wide. New members will be elected in April to take office in June.

The APSCUF campus elections committee will insure that all full-time, regular faculty are eligible to participate in the nomination/election process for the FMC. Election to the committee will be effected upon an absolute majority vote of the appropriate electing unit and not upon a mere plurality. A majority will be calculated upon the total number of votes cast in the electing unit in that election. A vacancy will be filled by a new election.

Chair of the FMC Committee

The Committee will elect a Chairperson from faculty committee members who have completed at least one year of service. (The first year, the Chair will be elected by majority vote from among the newly elected committee members.) The election of the Chairperson for the following academic year will take place during the preceding spring term. The chairperson will assume responsibilities in June. The Chairperson will be eligible to vote. The duties of the chairperson will include but not be limited to:

- a. convening the committee
- b. conducting committee meeting
- c. preparing the committee calendar, organizing committee reports
- d. meeting candidates desiring further information

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#### Responsibilities of the FMC Committee

1. Interface with the Evaluation, Policy and Training Committee (EPT) to provide ongoing support in the form of group and one-on-one mentoring;
2. Identify mentors who would be available to faculty to provide objective guidance on ways to further teaching effectiveness, research and scholarship, service opportunities and other professional development in relationship to their current statement of expectations

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#### Operation of the FMC Committee

- This committee will develop a strategy for recruiting mentors for mentees.
- The committee will facilitate the partnering of mentors with the mentees, by communicating the person's mentoring team members for each academic year to tenure- and/or promotion-track faculty members.
- This committee will coordinate the attendance of mentors at EPT training sessions.

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Respectfully submitted by:  
Curriculum & Research  
Committee  
Faculty Senate