

WCU FACULTY SENATE MEETING

Date: February 12, 2015

Time: 3:00 p.m. – 5:00 p.m.

Location: FHG Library Room 613

Facilitator: Eli DeHope, President

Type of meeting: Scheduled Meeting

Note Taker: Stacie Metz, Recording Secretary

Misc.

Attendees:

Members Present: *designated by an X*

Abdel-Salam, Sami	<i>Absent</i>	Li, Huimin (Amy)	<i>Proxy, Matt Saboe</i>
Atuahene, Francis	<i>X</i>	Metz, Stacie	<i>X</i>
Bowen, Brian	<i>Proxy, JoAnn Kump</i>	Miller, Thomas	<i>X</i>
Brenner, Jim	<i>X</i>	Onderdonk, Julian	<i>X</i>
Brown, Eleanor	<i>X</i>	Pierlott, Matthew	<i>X</i>
Campillo-Fenoll, Marcos	<i>Absent</i>	Reighley, Kim	<i>Absent</i>
Cattano, Nicole	<i>X</i>	Sanz-Sanchez, Israel	<i>X</i>
Dannessa, Karen	<i>X</i>	Schugar, Heather	<i>X</i>
DeHope, Eli	<i>X</i>	Scythes, James	<i>X</i>
Forbes, Daniel	<i>X</i>	Selvaggi, Tina	<i>Proxy, Julie Wiest</i>
Haggard, Cynthia	<i>X</i>	Sestrick, Timothy	<i>X</i>
Hill, Erin	<i>X</i>	Stewart, Sarah Kate	<i>Proxy, Belinda Hailes</i>
Kenney, Jane	<i>Proxy, Cynthia Haggard</i>	Sullivan, Rosemary	<i>X</i>
Kolasinski, Kurt	<i>X</i>	Van Schooneveld, Jackie	<i>X</i>
Krulikowski, Anne	<i>X</i>	Williams, Christine	<i>Proxy, Sandi Walz</i>
Lawton, Bessie Lee	<i>X</i>	Williams, York	<i>Absent</i>
Adjunct Faculty Rep: Mitchell Goldfarb	<i>X</i>	Student Gov't Rep: TBA	--
Adjunct Faculty Rep: Jordan Schugar	<i>Absent</i>	ROTC representative: TBA	--
<i>Guests in Attendance: --</i>			

AGENDA ITEMS

Topic	Discussion	Action
Welcome to Senators, Proxies, and Guests (E. DeHope)	<ul style="list-style-type: none"> • Introduction of newly elected and old Senate members, proxies, and guests • Approved October and December 2014 meeting minutes • Moment of silence for Shane Montgomery • Reminder to secure a proxy if absent 	

<p>Dr. Linda Lamwers, Provost and Vice President for Academic Affairs</p>	<p>• Updates:</p> <ul style="list-style-type: none"> - <u>System-wide planning effort</u>: planning effort underway; asked to identify programs of distinction for the institution (send creative ideas to identify these programs to Lamwers) - <u>Budget consultant</u>: Consultant from SE Missouri came to WCU – awaiting report with recommendations - <u>Academic planning at graduate level</u>: identification of new programs in terms of space, timeline, resources (proposal) – mapping out for next 2 years - <u>Facilities planning</u>: 2020 plan to be reexamined with enrollment growth (reexamined at each unit level); incorporating faculty and academic needs - <u>25% temporary and regular part-time faculty cap</u>: By next fall, we will need to be in compliance with 25% of temporary and regular part-time faculty cap (maximum of 202.5 FTE). Hired over 100 net faculty over past two years. - <u>Enrollment</u>: graduate enrollment up 8% - <u>American Association of State Colleges and Universities (AASCU) conference</u> – Dr. Lamwers and WCU faculty/staff attended the conference. Online TeP application management was discussed. - <u>Assessment Effort</u>: Drs. Lorraine Bernotsky (Associate Provost and Dean of Graduate Studies) and Scott Heinerichs (TLA Coordinator) presented at the AASCU conference (RE: HEAT maps of where departments were and have moved to in terms of assessment). <p>• Questions for Dr. Lamwers</p> <ul style="list-style-type: none"> - <u>AWAs for grants?</u> Under deans' discretion. Meeting FTEs is the critical piece. - <u>Strategic Plan Update</u>: Academic Affairs area, # of objectives around 80-84 total. General Education has three models; taskforces focusing on retention of underrepresented groups (including transfer students) - <u>Philadelphia Campus</u>: WCU is the largest enrollment – including undergrad/grad social work, criminal justice, education; conversations related to nursing; significant growth at this campus 	<p><u>Action:</u> Senators are welcome to send creative ideas on how to identify programs of distinction to Dr. Linda Lamwers</p>
<p>Dr. Gautam Pillay, AVP for Research and Sponsored Programs</p>	<p>• Presentation on Research, Scholarly, and Creative Activities (see PowerPoint)</p> <ul style="list-style-type: none"> - University Strategic Plan * <u>Academics Goal 1: Objective 1.4: Advance research, scholarly and creative activities.</u> <ul style="list-style-type: none"> + <u>Actions AY 14-16</u>: charge AVP for Research and Sponsored Programs to examine policy barriers at institutional and system level; increase recurring support in colleges for faculty research activity + <u>New funding for activities</u>: No new funding received to date * <u>Sustainability Goal 2: Objective 2.2: Increase and diversify University's financial resource base through fundraising, grants and contracts, and entrepreneurial activities.</u> <ul style="list-style-type: none"> + <u>Actions</u>: create plan to increase annual grant/contract revenue to \$10 million; create improved processes for pre- and post-award services; improve communication with faculty/staff regarding grant opportunities + <u>New funding for activities</u>: \$40K was authorized and released for FY 15 * <u>Engagement Goal 2: Objective 2.2: Develop strategies for using existing communication tools and developing new methods for sharing unique programs, research, and events with the campus community including students; Share research activities with the campus through WCU website, social media, emails, and publications</u> <ul style="list-style-type: none"> + <u>Highlighted Actions</u>: Met with over 350 individual faculty to provide guidance on research project development; provided trainings and access for PIVOT (comprehensive Internet database of grants/calls for proposals); revamped the Office for Research and Sponsored Programs website to facilitate access; 4 research/proposal development workshops in 2014; conducted more than 12 workshops, research seminars, roundtable discussions, and proposal development workshops this year; revised guidelines/evaluation criteria for University Research Funding program; WCU Foundation's Faculty/Student Research program allocated \$75K for collaborative projects starting Spring 2015; assisted in creation of the Summer Undergraduate Research Institute where 28 student-faculty dyads were funded; restructured IRB; wrote annual Research Report and distributed internally and externally to stakeholders; wrote research strategic plan; etc. 	

	<p>* <u>Funding:</u></p> <ul style="list-style-type: none"> - <u>FY14 Proposals and Funding:</u> 66 submitted proposals, \$7,716,003 of requested funding, 28 received awards, \$1,848,994 of approved funding - <u>FY15 Proposals and Funding to Date:</u> 33 submitted proposals, \$3,756,527 of requested funding, 17 received awards, \$1,970,234 of approved funding <p>* <u>Challenges/Issues:</u></p> <ul style="list-style-type: none"> - Most faculty/students want to do research - Need a culture that supports, recognizes, and rewards it - Getting started is the greatest hurdle for both faculty/students: Who they need to contact?, what are the steps? How can they fund pilot research?, With whom could they collaborate?, How will they make the time to do this? <p>* <u>What's Next?</u></p> <ul style="list-style-type: none"> - Develop culture which rewards and encourages research (i.e., recognition via TeP process, time to actually do the work) - Work to generate support from external funding agencies - Provide internal funding for initial investment in research projects - Educate faculty/students in funding acquisition and management processes - Advertise research success to stakeholders - Hold more campus research events so faculty/students have venues to discuss their work (e.g., Research Day made an all-day event and will be held twice a year) - Collaborate with other institutions - Provide ORSP with infrastructure and support needed to facilitate efforts - Provide faculty with means to initiate research programs - Revise method and parameters to support course release time for externally sponsored research - Revise TeP guidelines for all programs to consistently recognize and reward faculty who pursue research programs, obtain external support, fund/work with undergrad/grad students, and/or create intellectual property - Create and support opportunities for undergrad/grad students to participate in faculty-led research programs and to develop student-defined research projects - Develop plans for securing other sponsored funding across academic and administrative units 	
<p>Dr. Cheryl Wanko, Chair, Advising Task Force</p>	<p>• Advising Task Force Update (Cheryl Wanko, Eleanor Shevlin and Frank Fry)</p> <ul style="list-style-type: none"> - Crafted a well-represented task force from across campus - Operationalizing 'good advising': <ul style="list-style-type: none"> * Academic advising is an educational partnership between a faculty member and a student whose goal is the student's academic, personal, and professional success. Advisors and advisees collaborate to help students achieve their aims. Advisors explain policies, identify resources, and give advice; however, students are ultimately responsible for making the decisions that will keep them on track. The advising relationship thus mirrors other teaching relationships at West Chester University. + At WCU, advisors and advisees: <ol style="list-style-type: none"> 1. treat each other with respect 2. understand their advising duties 3. work to clarify students' professional and life goals 4. contribute to realistic academic and career plans 5. educate themselves about institutional policies, procedures, and opportunities 6. contribute to making good class choices 7. address challenges through knowledge and use of campus resources 8. use available technological tools 	<p><u>Action:</u> Senators are welcome to email Cheryl Wanko with feedback about advising concerns or the definition</p>

	<ul style="list-style-type: none"> + Each of these items is recommended by the Council on Standards in Higher Education (CAS), the Faculty & Student Surveys of Student Engagement (FSSE, NSSE), the National Academic Advising Association (NACADA), and the WCU Advising Task Force (2014-2015 edition). It is understood that some tasks associated with the above characteristics may be performed by non-faculty and that some of the characteristics are the hallmark of <i>all</i> campus interactions. - Taskforce is promoting proactive examination of advising needs and processes and will be examining different structures and models - Leapfrog will be implemented through the Registrar's Office – to list each program's year by year recommended course sequence <p>• Issues brought up by senators:</p> <ul style="list-style-type: none"> - Advising load varies across department - Some faculty are advising in a non-traditional type of program – adds separate challenges - With class sizes increasing, advising is becoming more challenging due to the sheer number of students - Recommended examining different advising models - Advising tips for students on tv monitors 	
Other Senate Updates (DeHope)	<p>• Update on collection of information regarding December protests on campus -- Letter to President Weisenstein recommending a Chief Diversity Officer position</p> <ul style="list-style-type: none"> - Faculty Senate asked to review letter recommending the development of a Chief Diversity Officer position. Rationale for the recommendation include: <ul style="list-style-type: none"> (1) integrate diversity into the curriculum, (2) meet current and future challenges of diversity, (3) inconsistent funding among diversity-related offices on campus and lack of coordination across offices, (4) Council on Diversity, Inclusion, and Academic Excellence addressing diversity issues but limited in time and availability, (5) meet the goals of the Strategic Plan, (6) common for universities of our size to utilize such a position - Council on Diversity, Inclusion, and Academic Excellence in support of the Faculty Senate letter - Unanimous Faculty Senate vote in support to send the letter to the President <p>• Meeting with Dr. Ken Dobbins, Consultant with Penson Associates</p> <ul style="list-style-type: none"> - Dr. Dobbins will assist WCU in identifying budget models to provide greater communication and more involvement across campus as we work together in making financial decisions and work toward transparency regarding our budget process. <p>• Update on Meeting with President Weisenstein</p> <ul style="list-style-type: none"> - Budget: Transparency is important and faculty representation will be sought out - Co-located programs: Delaware Community College may be going forward - Counseling Center: Julie Perone met with President to address the Counseling Center issues - Sexual Assault on Campus issues: more emails disseminated to faculty and staff with guidelines <p>• WCU Graduation changes</p> <ul style="list-style-type: none"> - Changes in structure of WCU Graduation – request for Senate to look into who is now expected to take on the planning of each College's graduation 	

<p>Liaisons and Committees (DeHope)</p>	<ul style="list-style-type: none"> • Administrative Search Updates: <ul style="list-style-type: none"> - Executive Deputy to the President Position (Lawton) – Lawton is Faculty Senate representative on search committee -Associate Dean of Humanities/Liberal Studies Search (Sanz-Sanchez) • Campus Climate Liaisons: <ul style="list-style-type: none"> - LGBTQA (Forbes) - Campus Climate Intervention Team (CCIT) (Brown) - Mental Health Awareness Committee (Brown) - Faculty Mentoring Committee (Onderdonk) - Sustainability Advisory Board (Stewart) - Space Allocations Committee (Y. Williams) - ADA (Pierlott) - University Forum (Campillo-Fenoll) - Multicultural Faculty (Sanz-Sanchez) - APSCUF (Haggard) - Council for Diversity, Inclusion, and Academic Excellence (DeHope) - Strategic Planning Assessment and Advocacy Committee (Cattano) - Tuition by Credit Exploration Committee (Brenner) – <ul style="list-style-type: none"> * Currently, students pay per credit up until 12 credits and the same amount up to 18 credits. * Committee organized to run scenarios and discuss outcomes in terms of enrollment and time to graduate. * Contact Dr. Jim Brenner if your program may be impacted from this intended change. 	
<p>Senate Committee Reports</p>	<ul style="list-style-type: none"> • Senate Committees: <ul style="list-style-type: none"> - Communications: <ul style="list-style-type: none"> • <u>Chair</u>: Kurt Kolasinski - Faculty Welfare & Ethics: <ul style="list-style-type: none"> • <u>Chair</u>: Stacie Metz • <u>Past Members</u>: Marcos Campillo-Fenoll, Karen Dannessa, Eric Fournier, Cynthia Haggard, Bessie Lawton, Huimin (Amy) Li • <u>Updates</u>: <ul style="list-style-type: none"> - <u>Climate Issues for Faculty teaching DE and at Branch Campuses</u>: In process of exploring climate issues faculty report who primarily teach distance education and/or at branch campuses. - <u>Distance Education Concerns</u>: Solutions being discussed to increase the response rate of online course SRIS still being considered by APSCUF - <u>Research Concerns</u>: Compiled and sent list of faculty research concerns to Dr. Gautam Pillay prior to 2/12/15 meeting - Membership and Elections: <ul style="list-style-type: none"> • <u>Chair</u>: Jim Brenner • <u>Past Members</u>: Brian Bowen, Julian Onderdonk, Dan Forbes - Student Welfare: <ul style="list-style-type: none"> • <u>Chair</u>: Open position • <u>Past Members</u>: Francis Atuahene, Mitch Goldfarb, Jane Kenney, James Scythes, Christine Williams - Ad Hoc - Facilities and Sustainability: <ul style="list-style-type: none"> • <u>Chair</u>: Sarah Kate Stewart • <u>Past Members</u>: Heather Schugar, Jordan Schugar 	

	<p>- Ad Hoc – Research:</p> <ul style="list-style-type: none"> • <u>Chair</u>: Israel Sanz-Sanchez • <u>Members</u>: Julian Onderdonk, David Bolton 	
AY2014-15 Meetings	<p>Friday, March 20th 2-4pm Thursday, April 23rd 3-5pm</p>	
Senate Exec Committee	<p>President: Eli DeHope Vice President: Jim Brenner Recording Secretary: Stacie Metz Corresponding Secretary: Kurt Kolasinski At-Large Members: Bessie Lawton and Heather Schugar Immediate Past President: Eleanor Brown</p>	

NEXT MEETING

Day and Time:	Friday, March 20 th 2-4pm, FHG Library Room 613
Topics/ Presenters:	