

# WCU FACULTY SENATE MEETING

**Date: September 22, 2017**

**Time:** 3:00 p.m. – 5:00 p.m.

**Location:** FHG Library Room 613

**Facilitator:** Heather Schugar, President

**Type of meeting:** Scheduled Meeting

**Note Taker:** Dan Forbes, Recording Secretary

**Misc.**

**Attendees:**

**Members Present: *designated by an X***

Abdesaken, Gerald	X	Krulikowski, Anne	X
Belak, Phyllis	X	Lawton, Bessie Lee	X
Benedict, Kristopher	X	Loustau, Erica	
Bolton, David		Mandel, Deborah	X
Bowen, Brian	<i>Julie Tennille (proxy)</i>	Metz, Stacie	X
Brenner, James	X	Olejarski, Amanda	X
Brown, Eleanor	<i>Lia O'Brian (proxy)</i>	Pierlott, Matthew	X
Burns, Michael	X	Riley, Kathleen	X
Cherry, Dan	X	Saboe, Matt	<i>Gerald Abdesaken (proxy)</i>
Daltry, Rachel	X	Santori, Diane	X
Forbes, Daniel	X	Sanz-Sanchez, Israel	<i>Marie Bunner (proxy)</i>
Guerriero, Tara	X	Schugar, Heather	X
Haggard, Cynthia	X	Scythes, James	X
Harrison, Barbara	X	Sestrick, Timothy	X
Hill, Erin	X	Van Schooneveld, Jacqueline	<i>Vicky Patton (proxy)</i>
Kenney, Jane	<i>Trish Lenkowski (proxy)</i>	Wilbur, Veronica	X
Kolasinski, Kurt	X	Williams, York	
Kopacz, Ola	X	Wiest, Julie	X
Adjunct Faculty Rep: Mitchell Goldfarb	X	Student Gov't Rep: TBA	
Adjunct Faculty Rep: William Sawyer	X	ROTC representative: TBA	--
APSCUF Rep: Julian Azorlosa	X		

*Guests in Attendance:*

## AGENDA ITEMS

Topic	Discussion	Action
Welcome to Senators, Proxies, and	Introductions deferred (after Jim Lewis' presentation).	

<p>Guests (H. Schugar)</p>		
<p>Lisa Lucas, Faculty Associate for TLAC</p>	<ol style="list-style-type: none"> <li>1. Faculty Mentoring will be expanding for associate professors looking to advance to full professor.</li> <li>2. Some group mentoring for temporary faculty.</li> <li>3. Handout with some upcoming events: TLAC workshops on feedback for students, 10/13 1-2pm; Mindful Teachers in Contemplative Center 10/19 4-5pm; CELT Tank—pitching ideas for professional development funds, 11/9, 11/10 11-1pm.</li> <li>4. SoTLA Conference, Thursday 1/11/2018, keynote speaker Sarah Rose Cavanaugh, author of <i>The Spark of Learning</i>. Consider submitting a proposal!</li> </ol>	
<p>Lynn Klingensmith, Director of Social Equity; Martin Patwell, Director of OSSD</p>	<ol style="list-style-type: none"> <li>1. Lynn: We make resources available for students with letters of accommodation, as we have those resources available.</li> <li>2. Marty: We are up to about 900 students with documented disabilities.</li> <li>3. Students can come in at any time in the semester. Generally, students never had to seek out accommodations themselves before, and so the process is new for them. Syllabus language informing students of this is helpful to us!</li> <li>4. Some areas of disability are growing, others are declining. So sometimes the laws are trying to catch up.</li> <li>5. Federal grant makes it possible to work with 200 students more closely, including academic coaching.</li> <li>6. Process—students provide documentation from source of treatment (in past used to be more detailed). They may have received accommodations in high school that were far more than is reasonable at college level. We provide accommodation letters, which they give to faculty.</li> </ol> <p>Q: Does the student have to inform instructors of accommodations that they are receiving, e.g. a student taking notes for a hearing-impaired student?</p> <p>A: Marty: The helpers should be contacting you.</p> <p>Q: If students don't take accommodations, do they need to sign a release?</p> <p>A: Lynn: Legally, if the student just orally doesn't take accommodations, they could win if they later decide they should have taken them. Don't force the student to take accommodations, but protect yourself by asking them to put their choice to decline accommodations in writing.</p> <p>Q: Could we send students back to OSSD to get this sort of paperwork to decline accommodations? The student could argue that the written refusal of accommodations was coerced.</p> <p>A: Lynn: An email would be sufficient protection. Use common sense. Marty: You can cc: me on such emails.</p> <p>Q: What are our responsibilities for providing notetakers?</p> <p>A: Marty: The student has the responsibility to make sure the professor keeps up requesting a volunteer if one does not step forward immediately. If it takes too long, then we can make an offer to pay.</p> <p>Q: What if the notetaker misses class?</p> <p>A: Marty: The student getting the notes has the responsibility to alert you if there's a problem.</p> <p>Q: How do we deal with "hands on" courses—e.g. time-and-a-half won't work with an education practicum?</p> <p>A: Marty: We want to help students to get to where they don't need extra time. It is inappropriate for students to request extra time for assignments, where they might use this as way to procrastinate.</p> <p>Q: What about when someone audio records in discussions where students may be disclosing sensitive information?</p> <p>A: Lynn: These issues can be discussed with the student to find some way of compromising.</p> <p>Q: What are the range of accommodations for students with mental health issues?</p> <p>A: Marty: We try to help students to select situations that minimize the chance of problems</p>	

	<p>(chronic problems that might occur at some time of day, don't take a class at those times).  Lynn: We encourage students to be proactive in seeking out help.  Q: If student needs extended time and you have to leave right after the exam period, then what?  A: Marty: They should schedule a time to take it in the Proctoring Center.  Q: What if it is a quiz?  A: Marty: Tell students to come to class early.  Q: Students will forget to schedule in the Proctoring Center—what do you do?  A: Marty: It's the student's responsibility to schedule ahead of time—it's not your responsibility.  Heather: Please forward additional questions to Lynn and Marty.</p>	
<p>Jim Lewis,  Facilities</p>	<ol style="list-style-type: none"> <li>1. There's a lot going on. There are a lot of properties for sale on Rosedale the university is looking into for expansion.</li> <li>2. BPMC is having some issues with humidity and the retention basin, and we're working on this with the contractors. There are some conflicts between contractors and architects based on accusations of design errors.</li> <li>3. Anderson Plaza was completed, along with some sidewalk upgrades.</li> <li>4. Geothermal wells have been completed behind Rosedale, and there will be some park space there; Wayne is now on the geothermal system (as is BPMC).</li> <li>5. One of the crosswalks on Rosedale may be closed, as the Borough is asking for this.</li> <li>6. New laundry room behind College Arms.</li> <li>7. Athletic buildings are in need of improvement; we've tried to do low-cost, high-impact projects to beautify.</li> <li>8. Ruby Jones exterior has been renovated.</li> <li>9. Wayne Hall has folks who have moved back in, though there are issues with noise and dust—hopefully this will be cleared up in a couple months. There are a lot of gender neutral bathrooms on each floor.</li> <li>10. Sturzebecker is getting natatorium upgrades.</li> <li>11. Counseling Center has been moved to Lawrence, and it is very nice now.</li> <li>12. Food Pantry has been moved back to Commonwealth Hall.</li> <li>13. Sykes had major renovations over summer. The food court is complete. Next project is a bridge between the two patios, with an exterior pergola.</li> <li>14. Kiosk near Ruby Jones will get an ATM.</li> <li>15. Sculptures now near Brandywine.</li> <li>16. Ehinger has new windows.</li> <li>17. The former Dynamic Bookstore, 20 Linden St., is planned for office and classroom space, as well as some retail space. The former Papa Johns will become a Saxby's, with luck by January.</li> <li>18. We now have approval to build the Commons. The water tower will take the cell antennas as a "tiara" or crown, the ones currently on the smoke stack; Aqua may deed the water tower. Next summer Speakman and the boiler plant will be taken down.</li> <li>19. Tyson and Goshen will be getting new façades.</li> <li>20. Parking lane at New and Rosedale.</li> <li>21. Anderson will get upgrade in December or January—this will take away the parking on that street, including that for the food trucks. We are looking into where to relocate them.</li> <li>22. Commons and new parking facility will take up a lot of space. There will be a net increase in parking. There will be a new dining hall, conference space—to provide alternatives to space in Sykes. Academic space for health sciences. Green roof.</li> <li>23. South Campus Apartments—a proposed project for a new student center.</li> <li>24. Softball and baseball dugouts are not safe and will be replaced.</li> <li>25. McCoy Farmhouse renovation is being considered.</li> <li>26. Schmidt will be receiving a new lobby.</li> </ol>	

	<p>27. Campus landscaping architect is making proposals to improve the connection between the president's house and the quad, as well as some along the Rosedale corridor. Depending on land acquisition there could be an academic mall.</p> <p>28. Sturzebecker planned to get a ground floor renovation.</p> <p>29. Proposal of new façade for Hollinger.</p> <p>30. Hopes to renovate Old Library—not ADA compliant.</p> <p>Q: Is there a plan for renovating the Library?</p> <p>A: Yes. It would be nice to keep it a local project.</p> <p>Heather: Please email us with additional questions.</p>	
Senate business	<ol style="list-style-type: none"> <li>1. Introductions.</li> <li>2. April minutes approved.</li> <li>3. Chief Diversity &amp; Inclusion Officer update—Bessie represents Senate on that search committee, and Dan Forbes is also on that committee. Bessie: It will be a cabinet-level position, and candidates will probably be on campus in early December; please attend open forums.</li> <li>4. Scholarly &amp; Creative Activities update—Senate has been asked to participate in this search and Israel will be the Senate representative.</li> <li>5. APSCUF—Jay: A lot of departments have not evaluated adjuncts on research and scholarship, but because of the new contract we are asked to document these areas in addition to teaching. Cynthia: There is a lot of discussion about what departments are doing, and there will be discussion at Meet and Discuss. Diane: So what do departments do? Heather: We are asked to document, and make note of appropriateness of expectations (e.g. adjunct faculty teaching few hours). Please send questions to me to be forwarded to Jay and Mark Rimple.</li> <li>6. Ola: We'd like to take pictures of the Senate at work, so I'll bring camera to next meeting.</li> </ol>	
Liaison reports	<ol style="list-style-type: none"> <li>1. Presidential Cabinet liaison – Jim</li> <li>2. LGBTQA advocacy committee - Dan Forbes – no meeting yet this year – New Director of LGBTQA Center is Tiffany Gray starting in November.</li> <li>3. CCIT – no meeting yet.</li> <li>4. Faculty mentoring - Julie Wiest - Lisa covered it today</li> <li>5. Sustainability advisory – Kurt Kolasinski – Bradley Flamm is new coordinator, new Wednesday sustainability series at noon in Sykes</li> <li>6. University Forum – York Williams – not present.</li> <li>7. APSCUF - Cynthia Haggard – Please come to one of the all-member meetings, because negotiations are happening—10/5 and 10/6, 3:30-5:00.</li> <li>8. Multicultural faculty Commission- – Israel – not present</li> <li>10. ADA – Matt – meeting in October.</li> <li>11. Budget review committee- Heather – Not met yet.</li> <li>14. Presidential Commission on Status of Women – Bessie Lawton, Kathleen Riley, Barbara Harrison</li> <li>15. Student government—Jim: We'll look for a new student representative.</li> </ol>	
Committee Reports	<p>Heather: We need to establish membership for Senate subcommittees. Please join one of the committees, and select a chair: Faculty Welfare, Student Welfare, Membership and Elections, Communications, Research, Ethics</p> <p>Tim: Honor code on hold now that Jen Bacon is interim dean—perhaps fold Ethics into another subcommittee.</p>	
Committees	<p>Committee meeting:</p> <p><i>Faculty welfare and ethics</i> - Chair: Debi Mandel, Members: Diane Santori, Stacie Metz, Veronica Wilbur, Phyllis Belak, James Scythes, Amanda Olejarski, Tara Guerriero, Cynthia Haggard</p> <p><i>Student welfare</i> - Chair: Jim Brenner, Members: Mitch Goldfarb, Kathleen Riley, Julie Wiest, Barbara Harrison (McPherson), Michael Burns, Rachel Daltry, Tim Sestrack</p>	

	<p><i>Communications</i> - Chair: Kurt Kolasinski</p> <p><i>Research</i> - Chair: Israel Sanz-Sanchez, Members: Kurt Kolasinski, Erin Hill, Bill Sawyer, Anne Krulikowski, Kristopher Benedict, Dan Cherry</p> <p><i>Membership</i> – Chair: Bessie Lawton</p>	
Senate Exec Committee	<p>President: Heather Schugar  Vice President: Bessie Lawton  Recording Secretary: Dan Forbes  Corresponding Secretary: Kurt Kolasinski  At-Large Members: Matthew Pierlott and Erin Hill  Immediate Past President: Jim Brenner</p>	
	5 pm adjournment	
<b>NEXT MEETING</b>		
<b>Day and Time:</b>	Thursday, Oct. 19, 3-5 pm	
<b>Topics/ Presenters:</b>	Peter Loedel; APSCUF, Resource Pantry	