

WCU Faculty Senate Meeting Minutes

Date: Friday, September 9, 2022

Facilitator: Julie Wiest, President

Time: 3:00pm-5:00pm

Note Taker: Dan Forbes, Recording Secretary

Location: Zoom teleconference

Type of Meeting: Scheduled meeting

Attendees

Senators

| | | | |
|----------------------|---------|---------------------------|---------|
| ❖ Bolton, David | Absent | ❖ Mishra, Vipanchi | Present |
| ❖ Brenner, Jim | Present | ❖ Mraz, Megan | Present |
| ❖ Chen, Tianran | Present | ❖ Panagiotidou, Eirini | Present |
| ❖ Cherry, Dan | Present | ❖ Panichelli, Meg | Present |
| ❖ Childs, Gary | Present | ❖ Park, Innhwa | Present |
| ❖ Cooke, Laquana | Present | ❖ Pierlott, Matt | Present |
| ❖ Daltrey, Rachel | Present | ❖ Razon, Selen | Present |
| ❖ Forbes, Dan | Present | ❖ Riley, Kathleen | Absent |
| ❖ Grasseti, Stevie | Present | ❖ Ruchti, Simon | Present |
| ❖ Guerriero, Tara | Present | ❖ Saboe, Matt | Present |
| ❖ Hill, Erin | Present | ❖ Sanz-Sánchez, Israel | Present |
| ❖ Hodes, Jackie | Present | ❖ Schugar, Heather | Present |
| ❖ Houser, Mary | Present | ❖ Smidt, Esther | Present |
| ❖ Junius, Premalatha | Absent | ❖ Studlien-Webb, Gretchen | Present |
| ❖ Kolasinski, Kurt | Present | ❖ Tennille, Julie | Present |
| ❖ Lawton, Bessie | Present | ❖ Wade, Michelle | Present |
| ❖ Lightner, Sarah | Present | ❖ Wiest, Julie | Present |
| ❖ Mandel, Deborah | Present | ❖ Wilbur, Veronica | Present |
| ❖ Metz, Stacie | Present | ❖ | |

Representatives

| | |
|--|---------|
| ❖ Adjunct Faculty Representative: Bill Sawyer | Present |
| ❖ Adjunct Faculty Representative: Priya Selvarathinam | Absent |
| ❖ APSCUF Representative: Israel Sanz-Sánchez and Julie Wiest (for Bessie Lawton during Fall 2022 sabbatical) | Present |
| ❖ Student Government Association Representative: Sarah Leszczewski | Absent |
| ❖ Graduate Student Association Representative: No current representative | Absent |
| ❖ ROTC Representative: No current representative | Absent |

Senate Proxies

| | |
|----------------------|---------|
| ❖ Kaulback, Michelle | present |
| ❖ Mohajeri, Orkideh | present |
| ❖ O'Brien, Lia | |

- ❖ Tully, Greg
- ❖ Whidden, Melissa

present
present

Guests In Attendance

John Hess, Omoshehin Moyebi, Margaret Ervin, Angela Guerriero, Kim Doan, LaTisha Griffin, Paul Gargiulo, Lauren Keefe, Marcos Campillo-Fenoll, Daniela Johannes

Agenda

Welcome to Senators, Proxies, and Guests

Senate Business and Announcements

1. Approval of minutes from Faculty Senate meeting on April 29, 2022.
2. Updates from meetings with President Fiorentino, Provost Bernotsky, and Deputy Provost Osgood
 - a. Julie: We asked them similar questions. We asked about fall outlook, and all noted had the largest incoming first-year class, but enrollment overall is down, including fewer transfers. The Provost thought that the numbers will be where we'll stay.
 - b. Julie: We asked about the student housing issue. They are used to seeing students show initial interest in housing but drop out, so they overbook. But not many students dropped out this time. Laurie and Jeff said all students who actually had commitments received housing, and only waitlisted students did not get housing; Chris said that some students with firm offers were offered tuition reductions if they volunteered to commute. Simon: So we're getting information from students and academic advising that they are having trouble with coming to class because they did not get housing and have to commute. Julie: Chris hinted that they tentatively would be pursuing building a new residence hall. They think they would be able to fill another one easily.
 - c. Julie: We asked about relations with the borough. Chris said things are good. He noted student behavior in the borough might test that. The mayor is an alum and participated in welcome activities. We asked about the possibility of closing Church Street. Chris says discussions have occurred lately and he was optimistic. His ideal scenario is closing Church Street at University Avenue and making University one way running toward High Street. Between classes there's a lot of student foot traffic at the intersection because of the new SECC building that makes navigating it impossible.
 - d. Julie: We asked about staffing changes and reorganization, and Chris said he thought things were going well. Dr. Davenport is in a new position and doing well. There's a lot of staff turnover still.
 - e. Julie: We asked about COVID-19 updates and monkeypox. They did send out a list of procedures and protocols. We shared that there's a lot of inconsistent information on the website. The student information on the Student Health Services website is consistent and up to date, but the faculty side is out of date. Jeff committed to updating it. Jeff said that monkeypox is not seen as a big risk for faculty, so they've been targeting students concerning that.

- f. Julie: We asked for a PASSHE update. The new allocation formula sailed through the legislature, which resulted in \$19 million for WCU. Laurie noted that this was not a windfall, but money we were supposed to be getting for years. Money had been taken from WCU for multiple years; this is almost the equivalent of what we should have had all along. So that money will be put in places where it would have gone in the past. Most of the new allocation formula (75%) is based on enrollment. 25% is based on “core components,” and we’re not getting a lot of that money. If enrollment dropped we would get more of that. Laurie detailed the plan: tuition is frozen for this year and next. \$7 million is going to personnel (raises and benefits); \$4-5 million for direct aid for students (scholarship and grants); \$1 million invested in coordinating care for students with student support services; the rest will be used to put “escalators” into the budget to account for cost increases in the future (for example, library costs for subscriptions continually increase).
 - g. Julie: If you’ve noticed the academic calendar is missing the winter session for 2023-24, it will happen but has not been finalized yet.
 - h. Julie: We asked for an update on administrative searches. I think the Dean of the Libraries has concluded. Ronnie: I’m on that search committee; that’s ongoing. Julie: Jeff noted that all faculty hires submitted by the deans were approved. Our 11F (temporary faculty percentage) is currently at 21%.
 - i. Julie: We asked about the Navigate app. We will get a report from Megan Jerabek; they are working on the planning this year, and won’t roll everything out until we switch to Banner. It won’t be sprung on this this year.
 - j. Julie: We asked about the new Disruptive Behavior Policy. Jeff said Josh Auld is working on that as part of his new role in the Provost’s office.
 - k. Simon: When will they start hiring for those new student support positions? Julie: I’ll ask; it is part of the Moonshot plan. Rachel: Did mental health resources come up? We’re back at pre-pandemic levels of demand. They are accepting students with higher need; putting students in triples in housing impacts mental health. There’s only so many of us. Julie: I’ll put that down to ask.
3. Discussion
- a. Campus climate at start of new academic year
 - i. Simon: Did we have a lower rejection rate this year for admission? Julie: In the last few years we have had a higher acceptance rate. We are still test-optional for applications. Matt Pierlott: At the Council of Chairs retreat Jeff made a point to say that the profile of the students we have is much higher than we’ve had in the past. But COVID is such a weird time it’s hard to know what GPAs mean now. Selen: I’ve heard the same thing from our dean, that standards are not lower.
 - ii. Bessie: Simon, what sort of help are students needing? Simon: Students who are struggling to come to class, or take notes, or have housing issues—you can report that. For Moonshot they’ll be hiring people to do academic counseling. I teach almost only first-years, and I’m noticing there’s more struggling than I’ve seen in the past. Bessie: LARC has sixteen graduate students available to work

- with undergraduates on a weekly or biweekly basis; I didn't know about this until recently. These students can help, so you might want to look into that.
- iii. Gary: I'm a student as well as a faculty member. I've encountered students looking for my textbooks, but there was only a two-week window for students to get textbooks. Inclusive Access seems to be a factor. Israel: My experience this semester has been bad. I think there's a change in who is overseeing this at the bookstore. Some of the information has not been consistent or communicated clearly. Julie Tennille: Ilona Drames is the new manager and agreed to extend the opt out to Monday as long as students email her directly and reference the course I.D. Ronnie: They need to let students know in their bills which courses have Inclusive Access. Julie Wiest: Students are confused because their book is available for another class, but my book is not eligible for Inclusive Access. Julie Tennille: Could we invite someone from the bookstore come talk to Senate about this? One of my texts is same price on Inclusive Access as if you bought it new on Amazon, which shouldn't be.
 - iv. Israel: Does the library look at whether specific services/databases/etc. are never used, and if so, are there any criteria re: discontinuation of these services? Gary: Use is a large component when examining cancellations. This type of review is continual. Just a good reminder: if items such as journal articles are attached instead of linked in D2L, the libraries can't see the usage. Israel: Do departments/programs get contacted before a specific service or subscription is cancelled (e.g. in case a program hasn't used a service in a while but might be planning it on using it again)? Gary: That's a complicated situation. If we have a package of books, journals, etc. some items can be moved to a different publisher, platform, etc. by the vendors vs. our direct action.
- b. Priorities and goals for the year
- i. Julie Wiest: Concerning liaison and committee reporting, I'd like to open for discussion two operational changes for Senate. One is that we restart committee work. We suspended it during the pandemic, but this was intended to be temporary. The exec committee has taken on a lot of work that would have gone to committees, which increases workload and also decreases the voice of these committees. The committees should meet at least once between regular Senate meetings, at least check in. We rarely had time to meet in committees at the end of Senate meetings. The committees can identify issues for exec to bring up with administration. Bill: So moved. Israel: Seconded. Dan Cherry: Do we have a set committee list? Julie: We'll start from scratch. Communications is chaired by the Corresponding Secretary. Erin Hill: I don't really need a committee at this time, unless there's a lot of work that needs to be done on the website. Julie: The website looks great! Erin: If you see errors, let me know! Julie: Membership and Elections is chaired by the Vice President, and Israel says he does not need a committee. So we have the other three committees. Bill: How would signing up for membership work? Julie: We'll do breakout rooms that you can go to. Someone should compile a list of everyone who shows up in the breakout room. The committees can decide however they

want to meet—virtually, in person, etc. [All present vote in favor.] [Committee membership was established at the conclusion of the meeting; see listing under Committee Reports below.]

- ii. Julie: The second proposal concerns liaison reporting: we formalize liaison roles a little bit. At least 24 hours before a regular Senate meeting, I will have a Google Doc ready, and each liaison and committee chair go on to the document to post the report. Dan Forbes: A lot of reports are time-sensitive, such as campus events, and by the time the minutes are approved and posted the information is well out of date. Also, if you have website links it's hard for me to get that information into the minutes in real time. So to have this in a document makes the information easier to disseminate in a timely fashion. Ronnie: So moved. Gary: Seconded. [All present vote in favor.]
 - iii. Julie: We need liaisons for the Campus Climate Intervention Team, the Multicultural Faculty Commission, and Military Veterans Coordinating Committee. Let me know if you are interested! Simon: I can be liaison for the Campus Climate Intervention Team.
4. Additional announcements
- a. Senate is cosponsoring an event on workplace bullying in academia; please consider attending the keynote presentation 3:30-5:30pm on Friday, October 7, in BPMC 101 (Zoom option)!
 - b. University Libraries has licensed the UpToDate healthcare tool (Senator Gary Childs)
 - i. Gary: If you go to the Resources section on the WCU Library homepage, if you look under databases under "U" you will find UpToDate. This is something that the Nursing and Physician Assistance program really needed. Anyone who wants to use it can, and there's a lot of useful patient information and calculator tools, drug interaction tools so you can compare medications. It's a great resource, and using it for disease-lookup gives you great clinical summaries. There's a mobile app for it too; you'll need to create a personal account for that, and we have tutorials available.

Guest: Paul Gargiulo, Director of EdTech and User Services; Lauren Keefe, Assistant Director of EdTech and User Services; and LaTisha Griffin, Instructional Technologies Lead

- 1. Paul: Please reach out to us if you have start-of-term concerns. We send out a newsletter at the start of the semester; check it out at the IS&T website.
- 2. Paul: A new ServiceNow Mobile App was rolled out in August, and was the result of our efforts to make interactions with us more seamless and convenient. It's a one-time login, you can get pushed updates including phishing alerts. You can order equipment and browse services. We've improved the Knowledge Base articles. We're doing a lot to stay on top of service requests.
- 3. Paul: We've got equipment loaning initiative as part of the Moonshot for Equity. We are also starting a loaner equipment program for adjunct faculty.
(<https://www.wcupa.edu/infoServices/serviceNow/resourceLinks.aspx>)
- 4. LaTisha: We have some updates to D2L. Users can choose to display pronouns in the D2L classlist. There is a new Quiz Creation Experience, which you can opt into until Summer 2023 when it becomes required. It is now more consistent with the Assignment tool. Turnitin

integration has been updated, so “originality check” is now called a “similarity report” and Grademark is now called “Online Grading.” (https://wcupaprod.service-now.com/kb_view.do?sysparm_article=KB0011408)

5. Lauren: Panopto is now our primary video storage solution. We’ve migrated videos from Kaltura. We’re now migrating media from MediaSite. We have a classroom technology directory on the website. All Zoom recordings are now automatically saved to Panopto.
6. Paul: Zoom recordings created on or before December 17, 2021 are not in Panopto but stored with Zoom. Please download or delete those recordings from Zoom. If you download them, you can upload them to Panopto. There are PASSHE limits on Zoom storage, and WCU’s storage is very high, so it’s important to clean the storage out. We have some Knowledge Base articles that walk you through how to do this.
7. Paul: We have FAST trainings, and we can do “Roadshow” training for specific groups that can be customized for your department’s needs.
8. Ronnie: If I see recordings in Zoom and Panopto, what happens if I delete the recordings from Zoom? Lauren: If you delete your Zoom recordings that are also in Panopto, they will stay in Panopto, which is our long-term storage.
9. Selen: Should you use recording in Panopto, or something else? Paul: If you use other recording software you can still upload your raw recording file into Panopto. Lauren: Panopto is integrated into D2L.
10. Simon: Does D2L give you feedback about faculty requests? LaTisha: They do have product ideas exchanges and a system for reviewing them. (<https://community.brightspace.com/s/> - Look for the product ideas exchange; you’ll have to create an account.) Simon: So we can check up with you? LaTisha: Yes. Paul: These requests live on the D2L community website, and they can be upvoted.

Guest: Dr. Daniela Johannes, Chair-Elect of the Multicultural Faculty Commission

1. Daniela: Janet Chang and I are co-directors. She will go on administrative leave and I will serve as full director. We started at a point where the group was fragmented. So we started rearticulating goals, principles, and by-laws. We reached out to faculty, and learned that the lack of participation was due to a disconnect between faculty and administration. MFC wasn’t well-known to the administration. So we got to know needs and started planning. Faculty of color and multicultural faculty face barriers and experience a feeling of isolation. The resources are out there, and we want to make them visible and available.
2. Daniela: Faculty of color and multicultural faculty face greater burdens of service, bullying, and other issues, and feel that they are not addressed. There’s skepticism that representation will work in our favor.
3. Daniela: We decided that every MFC directorship will have a guiding principle. Ours is institutional racism and inequity. We also want to find a way for faculty to feel identified and committed to the principles of the MFC. Our relationship with ODEI, the office we get our resources from, we want to respond to them and ensure our principles are on the same page. So we want to serve as mediators between faculty and the institution. We wanted to gain more autonomy for the office, and more direct contact with faculty. We cannot access a list of faculty or a listserv, and so we can’t have direct communication with those we are serving, cater to faculty needs rather than the needs of the office.

4. Daniela: We want to build more spaces for real leadership on campus, and develop mechanisms for strategic development of leadership positions. We want to start roundtable series on professional advancement. We want to generate spaces for solidarity and community, by co-sponsoring existing activities on campus and encourage other initiatives of this sort. The directors want to make themselves more available to faculty. We have a retreat, but want to create more confidential spaces in order to learn the needs of our faculty and understand why they feel so disconnected.
5. Ronnie: What is the interaction between MFC and the Council on Diversity? Daniela: We have a long list of offices to reach out to. That could be one of them. Julie Wiest: We're looking to fill our liaison position with MFC. Janet had been liaison, but she is no longer a Senator. Ronnie: I'm on the Council on Diversity; Dr. Tracey Robinson runs this.
6. Daniela: We cannot reach out directly, so we are trying to find ways to help people to reach out to us. We want to work with the Dowdy Multicultural Center, and we need more ways to advertise this.

Liaison Reports

1. ADA Committee – Senator Matt Pierlott – Has not met yet; no report. See Dan's report on Digital Accessibility Committee.
2. Alumni Association – Adjunct Faculty Representative Bill Sawyer – No report.
3. APSCUF Exec Representative – Senators Israel Sanz-Sánchez & Julie Wiest – Israel: There was an announcement of a voter registration event for students, sometime around mid-October; this will be at all PASSHE universities. There will be a Solidarity Picnic on September 22. Information will come about that soon. There was discussion of concerns about support from OSSD for services required. Some faculty feel OSSD is asking faculty to come up with resources. For example OSSD could not help one instructor with captioning.
4. Budget Review Committee – Senator Kurt Kolasinski – No report.
5. Sustainability Advisory Council – Senator Kurt Kolasinski – No report.
6. Campus Climate Intervention Team – No current liaison
7. Council for Diversity, Inclusion, and Academic Excellence – Senator Ronnie Wilbur – No report.
8. Faculty Mentoring Committee – Senator Vipanchi Mishra – No report.
9. IS&T and LMS Advisory Committees – Senator Dan Forbes – IS&T Faculty Advisory met at the end of the Spring 2022 semester. Rui Li has left ODLI, and Jordan Schugar is the current interim. The position will be replaced by the new Associate Provost for Learning and Teaching Innovation. There is a new Chief Information Security Officer, Steve Saffronek; this is a totally remote position. The Panopto transition is complete and Kaltura and MediaSite are no longer available as of June 30. Hopefully you have migrated any content from MediaSite to Panopto that wasn't migrated automatically, and have changed embed codes for any video content in your D2L courses. Cybersecurity training will be rolling out to students at some point soon. Students are vulnerable to email phishing scams because they have been in locked-down email systems in K-12 environments. IS&T is working with FYE to develop a cybersecurity module for FYE courses. LMS Advisory has not met in a while, but Lauren Keefe intends to schedule meetings once the new Associate Provost for Learning and Teaching Innovation has settled in. I have also been asked to participate on a subcommittee of the ADA Committee, the Digital Accessibility Committee. Amber Grove and Bonnie Young are heading this up. The committee will develop a centralized information resource on the WCU website on accessibility resources,

since a lot of them live in different places (OSSD, ODLI, ODEI, libraries, IS&T knowledge base, etc.). They seek faculty input at least after they have something provisional in place (the aim is to have an accessibility website live in January 2023). If you know of a WCU accessibility resource that the committee should be aware of, let me know.

10. LGBTQIA+ University Caucus – Senator Julie Tennille – No report.
11. Military Veterans Coordinating Committee -No current liaison
12. Multicultural Faculty Commission – No current liaison
13. President’s Commission on the Status of Women – Senators Michelle Wade, Meg Panichelli, and Sarah Lightner – No report.
14. Strategic Plan – Senator Heather Schugar – No report.
15. Student Government Association – Sarah Leszczewski – Not present.
16. Search committees:
 - a. Associate Provost for Health and Wellness – Senator Debi Mandel – We have seven candidates going to referencing at this point. We’ll then decide on campus visits.
 - b. Executive Director and Registrar – Senator Simon Ruchti – We worked hard but were unable to hire anyone, so we’re restarting the search. This position will be responsible for rolling out Banner.

Committee Reports

1. Faculty Welfare/Ethics – Senators Tara Guerriero, Erin Hill, Mary Houser, Bessie Lawton, Eirini Panagiotidou, Meg Mraz, Stacie Metz, Matt Pierlott, Esther Smidt, Michelle Wade, Ronnie Wilbur
2. Student Welfare – Senators Selen Razon (chair), Dan Cherry, Rachel Daltry, Dan Forbes, Jackie Hodes, Jim Brenner, Meg Panichelli, Simon Ruchti
3. Membership & Elections – Senator Israel Sanz-Sánchez (chair)
4. Communications – Senator Erin Hill (chair)
5. Research and Creative Activities – Senators Matt Saboe (chair), Bill Sawyer, Gary Childs, Laquana Cooke, Debi Mandel, Stevie Grassetti, Heather Schugar, Israel Sanz-Sánchez, Sarah Lightner, Innhwa Park, Gretchen Studlien-Webb, Julie Tennille, Tienran Chen

Faculty Senate Executive Committee

- ❖ President – Senator Julie Wiest
- ❖ Vice President – Senator Israel Sanz-Sánchez
- ❖ Recording Secretary – Senator Dan Forbes
- ❖ Corresponding Secretary – Senator Erin Hill
- ❖ At-Large Members – Senators Kurt Kolasinski and Julie Tennille
- ❖ Immediate Past President – Senator Bessie Lawton
- ❖ Past Presidents – Senators Jim Brenner and Heather Schugar

Senate Meetings 2022-23

Fall 2022
(all meetings via Zoom)

- ❖ Friday, September 9, 3-5pm
- ❖ Friday, October 14, 3-5pm
- ❖ (Open Forum) Monday, October 31, 2-3pm
- ❖ Friday, December 9, 3-5pm

Spring 2023
(all meetings via Zoom)

- ❖ Friday, February 10, 3-5pm

- ❖ (Open Forum) Thursday, March 2, 2-3pm

- ❖ Friday, March 24, 3-5pm

- ❖ Friday, April 28, 3-5pm