West Chester University of Pennsylvania
Theme Team Charge for Strategic Planning
Fall 2012

- Implementation Teams (Theme Teams) will be established for each Theme and to be composed of the following members: Cabinet Member (VP as one Co-Chair); Additional Co-Chair from President’s Council (or designee); Two Liaison Member from SPAAC; any additional members as needed and requested by the Co-Chairs.

- The Implementation Teams or Theme Teams will be tasked with the following:
  a. Consider all designated Theme objectives and objectives recommended by Cabinet;
  b. Seek feedback and suggestions for each if the Plan’s objectives from appropriate internal and external constituencies;
  c. Draft recommended implementation outline for each objective reflecting SPAAC’s annual and mid-year reports as well as revised outcome leaders, outcome actions, and financial resources needed.

- Cabinet will consider the recommended Implementation Plans submitted by the Theme Teams, and upon any needed revisions, approve a final draft document for the upcoming year’s objectives.