The broad role of the Committee will be to provide guidance, support and assistance to the University Community in moving forward the Strategic Plan’s objectives and action steps. In addition, the Committee will insure that qualitative and quantitative measures are in place for assessment reports to be developed by the Committee and shared with the Cabinet and University Community. The specific task of the Committee will include:

- The Committee will use the designated technology and other data collection methods to track and assess the progress being made toward achieving Phase 1 Strategic Plan objectives and outcome measures.

- The Committee will reach out to the University community, including Cabinet, to obtain information that could assist in advancing achievement of Phase 1 goals and objectives.

- The Committee will assign its members to one of five sub-groups to monitor the Theme’s progress through interaction with related offices, and/or groups, and the use of report tracking information.

- Each year the Committee will consult with Divisions and units to identify their additional objectives and outcome measures to be pursued in the upcoming year.

- While functioning as an autonomous group, the current Committee will develop, submit and present to the President and Cabinet an annual report no later than May 15th each year. The report will outline the progress made, issues needing to be addressed and recommendations.

- Each fall semester, the Committee will prepare and share with the University an executive summary of their report including a summary of accomplishments.

- A Cabinet member will be identified to serve as a liaison between Cabinet and the Committee Co-Chairpersons.