GUIDANCE RECORD FORM
Bachelor of Arts in Political Science
Elective Social Studies Teacher Certification Program
Revised for Fall 2009 New PA Requirements (for students starting Fall 2009 and thereafter)

NAME: ________________________________  WCU Student ID # ____________________
Telephone: ___________________________  E-mail: ____________________________

A Note to the Student
For Education Courses Requiring Field Experiences/Observations in Public Schools, you must obtain:
1. PA Criminal Background Check
2. PA Child Abuse Clearance
3. FBI Criminal Background Check
4. Tuberculosis Test
*These clearances will need to be on file with the Teacher Education Center-FHG Library 251.

Academic Preparation for Teaching Social Studies in Secondary Schools

Education is a constantly changing field, with requirements to be met by the PA Dept. of Education, as well as local districts, let alone university graduation requirements. Be sure to consult your advisor each semester regarding updates of courses, as well as any other program changes.

To satisfy Pennsylvania Department of Education, National Council for the Social Studies, and West Chester University standards and to prepare for teaching positions, prospective citizenship education teachers must complete subject matter content courses in
• United States history
• World history (including both western and non-western civilizations)
• Economics
• Geography
• Political science (including United States government)
• Psychology
• Sociology

Forty percent of your courses must be Social Studies content courses (not “how to teach”). You must also have a major in an academic discipline of at least 21 credit hours. When you complete the program, you should possess the knowledge, capabilities, and disposition to organize and provide instruction for the study of the following ten Themes set out by the National Council for the Social Studies (NCSS):
1. Culture and Cultural Diversity
2. Time, Continuity, and Change
3. People, Places, and Environment
4. Individual Development and Identity
5. Individuals, Groups, and Institutions
6. Power, Authority, and Government
7. Production, Distribution, and Consumption
8. Science, Technology, and Society
9. Global Connections
10. Civic Ideals and Practices

The above statement should guide you in the selection of courses in your academic major and all of your electives, including those under General Education requirements. See the booklet Curriculum Standards for Social Studies: Expectations for Excellence, by the National Council for the Social Studies (NCSS), for in-depth information on the Ten Themes, and Appendix A of this form for current WCU courses for more information.

If you seek employment in this field, you probably will be teaching United States history, geography, world history and/or world cultures in secondary schools. You need to select courses that will prepare you specifically for these fields, especially those in the non-western world. Courses listed in Appendix B of this form include many in this area. In addition, courses which enable you to use computers and the new technology in the classroom will add significantly to your resume.
Fluency in a foreign language, especially Spanish, will also enhance your employment prospects.
CURRICULUM REQUIREMENTS

Note to Students: While you are bound by the General Education requirements in force the semester you entered in the University, you may take advantage of changes in your major which occur during your enrollment. Your advisor should be aware of any changes. Contact your advisor at least once a semester. In case of discrepancy, the college catalog supercedes this form.

Note to Students and Advisors: In the spaces below, record the grade of the course and the semester in which it was taken (ex: ENG 120 A Fall ’99). Use “T” for transferred courses.

Note to Transfer Students: “TRN” courses may only be used as Free Electives. Disciplinary 199 courses (e.g. MAT 199, LIT 199) may be used to satisfy general education requirements. Interdisciplinary and Writing Emphasis designations may not be transferred.

GENERAL EDUCATION
(48 credits exclusive of the Writing Emphasis and Technology requirements)

I. ACADEMIC FOUNDATIONS: 18 Credits: The University requires two Effective Writing (WRT) courses and one Math requirement* to be completed within your first 64 credits.

Admission to the teacher education program requires that these courses be completed within your first 48 credits. Applications are available in the Teacher Education Center, FHG Library, Rm 251.

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<tr>
<th>Abbreviation</th>
<th>Number</th>
<th>Grade</th>
<th>Semester</th>
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<tr>
<td>Effective Writing I</td>
<td>WRT ___ ___ ___ ___</td>
<td>(120 or equivalent)</td>
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<tr>
<td>Effective Writing II</td>
<td>WRT ___ ___ ___ ___</td>
<td>(200 level or above)</td>
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<tr>
<td>Mathematics*</td>
<td>MAT 103 ___ ___ ___ ___</td>
<td>(a course above 103 is acceptable)</td>
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<td></td>
<td>MAT 104 ___ ___ ___ ___</td>
<td>(or course above 103 level)</td>
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<tr>
<td>Communication</td>
<td>SPK 208 or 230 ___ ___ ___ ___</td>
<td>(Public Speaking rec’d.; other 200 levels acceptable)</td>
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<tr>
<td>Diverse Communities (J)</td>
<td>LAN/ENG 382, PSC 301, 323, 340, OR 343 ___ ___ ___ ___</td>
<td>(Recommended because they can double-count for “J” and EDU or PSC requirements)</td>
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<tr>
<td>Interdisciplinary (I)</td>
<td>EDF 300 or PSC 318 ___ ___ ___ ___</td>
<td>(Rec’d. to double for ED or PSC requirement). The Interdisciplinary (I) course may not be used to fulfill a Gen. Ed. Distributive requirement, diverse communities or foreign culture course requirement.</td>
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*Six credits of math are required for Social Studies Teacher Certification; the second course counts under ‘free electives,’ as noted on a latter page of this document.

II. DISTRIBUTIVE REQUIREMENTS: 21 Credits

A. Sciences: Select two courses from two of the following disciplines (except for BIO 102 and ESS 102, which are (I)): Biology, Chemistry, Computer Science (No CSW; CSC 101 or 110 recd.), Astronomy/Geology (ESS), and Physics.

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B. Behavioral and Social Sciences: Select two courses from two of the following disciplines: Economics, Geography, Psychology, and Sociology. We strongly recommend PSY 100 and SOC 200 for Citizenship Ed. subject matter content, described in the 10 themes.

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C. Humanities: Select one Literature course (CLS 165 *Intro to Lit.* recommended, doubles as “W” course) and best to start with History 101, of the four required History courses for Citizenship Education.  

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<thead>
<tr>
<th>Course Title</th>
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<th>Grade</th>
<th>Semester</th>
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<tbody>
<tr>
<td><strong>LIT/CLS</strong></td>
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<tr>
<td><strong>HIS 101 History of Civilization I</strong></td>
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D. **THE ARTS:** Select one course from art history, or music history (these two areas recd.); or art, cinematography, dance, music, photography, theater.  

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III. WRITING EMPHASIS CHECK LIST:  
- These need not be additional courses. Writing emphasis courses may simultaneously fulfill another degree or certificate requirement.  
- Students who take their entire general education program at West Chester University must complete three approved writing emphasis courses.  
- Transfer students who enter with fewer than 40 credits must complete three approved writing emphasis courses at WCU. Transfer students who enter with 40-70 credits must complete two writing emphasis courses. Transfer students who enter with more than 70 credits must take one writing emphasis course.  
- All students **MUST** complete one writing emphasis course at the 300-400 level, regardless of time of entrance into the University.  
- Only courses with the “W” attribute fulfill this requirement.  
  
  1) **LIT/CLS 165** (Rec’d. – double-counts for W and Gen. Ed. Requirements)  
  2) **EDS 306** (can fulfill W and ED requirement simultaneously)  
  3) **SSC 331** (can fulfill W and ED requirement simultaneously)  

IV. **Foreign Language:** 12-15 credits  
Political Science majors must successfully complete a language other than English through the 202 level, or the 102 level if taking three additional Culture Cluster courses. **We strongly recommend Spanish.**  
12-15 credits, depending on option chosen:  

Language__________________________  

Option 1: Chosen language through the 202 level  
101____ ____, 102____ ____, 201____ ____, 202____ ____  

Option 2: Chosen language through the 102 and three culture clusters. If taking Spanish, PSC340 is recommended as a culture cluster.  
101____ ______, 102____ ______, CC1____ ______, CC2____ ______, CC3____ ______
POLITICAL SCIENCE CORE

REQUIRED POLITICAL SCIENCE COURSES: 18 Credits

PSC 100 ______ PSC 200 ______ PSC 213 ______ PSC 230 ______
(American Govt.) (Political Analysis) (Intro. to Intl. Relations) (Intro. to Pol. Thought)

PSC 240 or 202 ________ PSC 401 (research paper on educational issue) _______
(Comparative Politics, Public Administration) (Senior Project)

POLITICAL SCIENCE GENERAL CONCENTRATION: 15 Credits

The following areas must be completed for the Political Science general concentration:

American or Behavioral Area (PSC 301 or 323 from Diversity requirement recd.)

course title abbrev. number grade semester

Comparative Politics (Any additional course in the PSC240-249 or 340-349 range. PSC 340 is suggested for those doing a Spanish culture cluster)

course title abbrev. number grade semester

Electives (Any three additional PSC courses at the 200 level and the PSC Interdisciplinary course here. Electives should be chosen to reflect the themes from the Social Studies Standards – on back of this page)

course title abbrev. number grade semester

1)_______________________________________ ________ _____ ______
2)_______________________________________ ________ _____ ______
3)_______________________________________ ________ __________

PSC COGNATES (Related areas): 9 Credits

course title number grade semester

GEO 101 or 103 World or Human Geography ______ _____ ___
ECO 101 or 111 or 112 Principles of (Survey) or Macro or Micro ______ _____ ___
HIS 151 US History 1 ______ _____ ___

‘Free Electives’: (check carefully with advisor) (9 credits min.)

Take enough free electives to complete the 120 credits needed for graduation. These cannot be used to fulfill other General Education requirements. You may also use some free electives to complete a minor. The actual number of free elective credits needed to reach 120 will vary depending on your course selection and requirements. Remember that college preparatory courses (those whose numbers begin with “0”) do not count toward graduation. AP courses can count toward fulfilling your requirements or as electives.

NOTE: In relation to the “Note to the Student” on the first page, the electives you choose should reflect the ten themes from the National Council for Social Studies (NCSS) Standards sheet.

Grade Semester

Elective 1: MATH 104 Intro to Applied Math _______ _______ (or other higher-level math course)
Elective 2 _______ _______
Elective 3 _______ _______

Minor (if applicable):_______________________________
Professional and Secondary Ed. Teacher Certification

Two Additional History Courses

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Grade</th>
<th>Semester</th>
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<tbody>
<tr>
<td>HIS 102</td>
<td>History of Civ. II.</td>
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<tr>
<td>HIS 152</td>
<td>US History II.</td>
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Professional and Secondary Ed. Social Studies Courses (39 credits, #1-12)

(listed in recd. sequence; * denote required sequence)

1. EDP 250  Educational Psychology _____ _____ (prereq. for EDR 347, EDP 355)
2. EDF 300 (I) Democracy and Education _____ _____ (prereq. for EDR 347, EDP 355)
3. EDA 103  Foundations of Special Education _____ _____ (prereq. for EDA 103, (2 credits))
4. EDA 303  Special Education Processes & Procedures _____ _____
5. EDM 349  Educational Technology _____ _____ (1 credit)
6. LAN/ENG 382 (J) Teaching English Language Learners _____ _____
7. EDR 347  Lit. Dev. in Inclusive Classrooms _____ _____
8. EDP 355  Assessment for Learning, 7-12 _____ _____

MUST COMPLETE THE FOLLOWING TO BE ABLE TO CONTINUE COURSES #9-12):

* PRAXIS I Exams (reading, writing and math) needed in order to apply for “Formal Admission” to Professional and Secondary Education (recd. soon after completing 48 credits) For more information on PRAXIS exams go to the Teacher Education Center, FHG Library 251 (x3063), or for locations, dates and times: http://www.ets.org/

** “Formal Admission” form may be obtained and should be submitted to the Teacher Education Center, in FHG Library 251, (610-436-3063), before registering for EDS 306. After approval, you will be assigned and should meet with an additional ADVISOR from the Department of Professional and Secondary Education.

ESSENTIAL NOTES: ****EDS 306 is a prerequisite for SSC 331 and must be taken the semester before you take SSC 331. When you are in 306, please pre-register with the History Dept. Chair for Student Teaching. SSC 331 must be taken the semester immediately prior to student teaching.

9) ****EDS 306 (W) Principles of Secondary Ed. _____ _____ prereq: Formal Admission to Teacher Ed
10) **** SSC 331 (W) Teaching Citizenship Ed. In Sec. Schools _________ _______ prereq: EDS 306
11) *******EDS 411 Student Teaching (6 credits) _____ _____ prereqs: courses 1-10
12) *******EDS 412 Student Teaching (6 credits) _____ _____

Student teaching will be your full course load in your last semester (you will be in the school full-day!).

***** PRAXIS II Exams (social studies content) needed to obtain your Teaching Certificate – must be taken prior to Student Teaching, and must be passed in order to obtain certification.

** REQUIREMENTS for FORMAL ADMISSION to TEACHER EDUCATION PROGRAM, Qualifying for STUDENT TEACHING and Completing TEACHER CERTIFICATION

“Formal Admission” to Professional and Secondary Teacher Education:

1. Completed at least 48 credits
2. An overall GPA of 2.8 or higher in all courses and in all history and social studies courses. Overall GPA____
3. Achieved a passing score (established by Pennsylvania Department of Education) on the following National Teacher Examination PPST series:
   - Reading (PPST paper 10710; web 5710) Date taken ________ Passed ______
   - Math (PPST paper 10730; web 5730) Date taken ________ Passed ______
   - Writing (PPST paper 20720; web 5720) Date taken ________ Passed ______
4. Obtained a recommendation for admission from the Department of Political Science
5. Earned six credits of English Composition and Literature _______ _______
6. Earned six credits of Mathematics __________________________

For admission to Student Teaching (EDS 411/412), you must:

1. Maintain the GPA required for admission (see # 2 above)
2. Complete the following courses with a grade of “C” (not “C-“): EDP 250, EDF 300, EDA 103 and 303, EDM 349, LANENG 382, EDR 347, EDP 355, EDS 306, and SSC 331.

For certification in Citizenship Education [Social Studies], complete the curriculum AND:

1. Attain a GPA of 3.0 or higher upon graduation.
2. Pass the Praxis II examinations on:
   a. Principles of Learning and Teaching--#30524 Date passed___________
   b. Social Studies Content Knowledge--#10081 Date passed__________
   (Recommended in semester before Student Teaching semester; required by graduation)
3. Complete both halves of Student Teaching with a grade of “C” (NOT C-) or better
Appendix A: Courses Addressing National Council for the Social Studies Themes

The National Council for the Social Studies identifies ten themes or standards about which you should be knowledgeable. Listed below are courses that will help you gain the needed skills and knowledge. Judicious selection of your history and social science courses will ensure that you meet the standards. You may circle the numbers of the courses you have taken. Note that many courses address more than one theme or standard; you can use a course to meet more than one standard.

1. **Culture and Cultural Diversity**
   - **ANT** 120, 202, 224, 321, 322, 324, 326, 327
   - **GEO** 101, 103, 200, 301, 302, 303
   - **PHI** 204, 205
   - **PSC** 319, 323, 340, 343, 348
   - **SOC** 200, 335

2. **Time, Continuity, and Change**
   - All **History** courses.

3. **People, Places, and Environment**
   - **GEO** 101, 103, 200, 204, 230, 232, 301, 302, 303, 310, 312

4. **Individual Development and Identity**
   - **ANT** 224, 321, 324, 326, 327
   - **PSY** 100, 254, 257, 365, 375, 382, 384

5. **Individuals, Groups, and Institutions**
   - **GEO** 204, 214, 301, 302, 303, 310, 312
   - **PHI** 204, 205
   - **PSC** 213, 316, 317, 322, 324
   - **SOC** 200, 240, 369, 379

6. **Power, Authority, and Governance**
   - **GEO** 214, 252, 312, 322
   - **PSC** 100, 101, 200, 213, 217, 252, 324, 341

7. **Production, Distribution, and Consumption**
   - **ANTE** 324, 326, 327
   - **ECO** 101, 111, 112, 301, 302, 303, 344
   - **GEO** 220, 301, 302, 310, 312

8. **Science, Technology, and Society**
   - **GEO** 324
   - **ECO** 301, 344

9. **Global Connections**
   - **ECO** 301, 335
   - **GEO** 101, 200, 220, 252, 301, 302, 303, 310
   - **PSC** 213, 217, 311, 316, 317, 318.

10. **Civic Ideals and Practices**
    - **GEO** 214, 320, 336
    - **PSC** 100, 101, 200, 213, 217, 252, 319, 322, 323, 324, 340, 341, 343, 348
Appendix B: Courses Relating to Non-Western World and New Technologies

Anthropology: ANT 202 World Ethnology
       ANT 322 Ethnology of Central America
       ANT 326 Cultures and Peoples of Sub-Saharan Africa
       ANT 327 Cultures and Peoples of India

Economics: ECO 302 Latin American Economies
           ECO 328 Computer Graphics

Geography: GEO 302 Latin American Geography
           GEO 324 Geographic Information Systems

History:   HIS 301 South Asia
           HIS 302 Modern India
           HIS 306 Chinese Civilization
           HIS 308 Introduction to the Islamic World
           HIS 312 Africa Since 1875
           HIS 314 Latin American Women
           HIS 316 Latin America Since 1825
           HIS 317 Mexico
           HIS 406 20th Century Japan
           HIS 412 Middle East Since 1600
           HIS 445 Oral History
           HIS 480 Computer Applications in Historical Research

Philosophy: PHI 204 Philosophies and Religions of India
            PHI 205 Philosophies and Religions of the Far East

Political Science: PSC 200 Foundations of Political Science (computer-based sections only)
                  PSC 316 World Order: Problems, Approaches and Prospects
                  PSC 317 Contemporary International Relations
                  PSC 340 Latin American Culture and Politics
                  PSC 343 Culture and Politics of Asia
                  PSC 348 African Culture and Politics

Updated by Linda Stevenson, 12/17/09