

Template for Submitting
Final Technical and Financial Reports of Funded Programs

In submitting both final technical and financial reports of the Multicultural Faculty Commission (MFC) grant-funded project/programs, the principal investigator is expected to adhere to the following criteria:

- Name(s) of Investigator(s)**
 - Academic Department(s) and Academic College (s)**
 - Faculty Rank(s) of Investigator(s)**
- Title of Funded Project**
- Funded Period – to include Day, Month, & Year**
- Amount Funded – Amount expended**
- Project Summary**
- Outcomes** - Any product (presentations, publications, external grants submitted or received, performances, etc.) resulting from the funded project.
- Impact on Faculty Development** – to include implications of the funded project beyond the approved specific objectives.

All final reports are due no later than two months following the end of the funding period and should be submitted to the attention of Dr. LaTonya Thames-Taylor, Chair of the Multicultural Faculty Commission, 309 Main Hall. E-Mail: lthamestaylor@wcupa.edu

NOTE: Failure to comply with the checklist above will result in non-approval of future MFC grant proposals submitted for funding.