

# Print Reserve Materials Submission Form

**Please allow one week for processing course reserve materials.**

A maximum of 20 items per course will be accepted for placement on reserve.

In accordance with U.S. copyright law, the Library will place only one (1) copy of a copyrighted work on reserve. If you wish to place more than one copy on reserve, you must obtain the publisher's permission.

**Instructor:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Ext.:** \_\_\_\_\_

**Course:** \_\_\_\_\_ **Dates Needed-From:** \_\_\_\_\_ **To:** \_\_\_\_\_

**Loan period desired:**

\_\_\_\_\_ Library use only

\_\_\_\_\_ Overnight

\_\_\_\_\_ Three days

\_\_\_\_\_ One week

**Other:** \_\_\_\_\_

**Call number  
If applicable**

**Author**

**Title**

Call number If applicable	Author	Title
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**Questions?** Call 610-436-2611 or email: [cwilliams2@wcupa.edu](mailto:cwilliams2@wcupa.edu)