

GRAB IT!

QUICK SOFTWARE SOLUTIONS

Protect Yourself!

Phishing emails sent to your WCU Webmail Account!

- 1) Learn to recognize Fake Emails:
 - Spammers attempt to obtain your information by asking you to reply with your username and password and other personal information.
 - **WCU Help Desk attendants will never ask for your personal information via email. This includes your social security number, passwords, date of birth, etc.**
- 2) If you receive a suspicious email, delete the email from your inbox. **DO NOT RESPOND TO THESE EMAILS!**
 - o Our contact info:
 - Phone: (610) 436-3349
 - Email: ACC1@wcupa.edu
- 3) If you accidentally respond to one of these messages, please do the following:
 - o Reset your password immediately
 - o Contact our office as soon as possible: (610) 436-3349

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Junk Mail

Manage Junk Mail in your WCU Webmail

- Your Spam Blocker for WCU Webmail is a system called Postini.
- **Postini only works when you are enrolled in classes.**
- By logging into your Postini account, you can:
 - 1) Review a list of recently quarantined virus-infected messages.
 - 2) Adjust filter sensitivities to determine how aggressively to filter your email for junk email.
 - 3) Maintain allowed and blocked sender lists for individual senders, domains, and mail lists.
- To manage your Postini account:
 1. Go to <http://webmail.wcupa.edu>
 2. Look for the gray box on the right-hand side labeled "Junk Mail Management"
 3. Click the Postini link to log into your account
- The PDF link provides detailed instructions for logging into your account and navigating through the system
- * **We recommend reading through the PDF file before attempting to log in!**

