

**West Chester University of Pennsylvania
Charcoal and Propane Grill Permit**

Implementation Date: 10/07/04

Revision Dates 4/10/07, 11/28/07, 10/16/08

FOR EHS USE ONLY		
Date Issued:	EHS Initials:	Valid Until:

Location of Grilling: _____

Contact Person Name: _____

Organization Requesting Permit: _____ Telephone Number: _____

Date of Event: _____ Rain Date (If Applicable) _____ Charcoal: ____ Propane ____

The location where the grilling will take place will be examined before the start of any cooking, and all the below precautions will be taken.

WCU Staff/Advisor Signature: _____

Print Name: _____ Date: _____

Mobile Number: _____ Office Extension: _____

Fire Safety Precautions

BEFORE THE GRILLING – All of the following precautions must be taken:

A. Charcoal Grill: *Not allowed during tailgating events.*

- Barbecue grills(s) shall be at least 10 feet away from activity, and combustible materials.
- Area around barbecue grill area roped off. A minimum of ten feet around grill, grill should be at least two (2) feet above any surface.
- Two (2) ten pound ABC fire extinguishers are near the grilling area.
- Trained fire watch and person(s) present at all times during grilling.
- Self-lighting charcoal is only fuel source. (Lighter fluid, wood, paper, etc, shall not be used.)
- Bucket of water and wooden stick present.
- Metal trash can available for charcoal disposal.
- A means of contacting WCU Public Safety (i.e., site, cell telephone or radio) available and accessible to fire watch person(s).

B. Propane Gas Grill(s): *May be used during tailgating events.*

- Propane Gas Grill(s) shall be located a minimum distance of fifteen feet away from all combustible materials.
- Area surrounding propane gas grill(s) is roped off. A minimum of fifteen feet around grill.
- Two (2) ten pound ABC fire extinguishers are near the grilling area.
- Trained fire watch person(s) present at all times during the grilling.
- A means of contacting WCU Public Safety (i.e., site, cell telephone or radio) is available and accessible to fire watch person(s).

AFTER THE GRILLING – *All of the following precautions must be taken:*

Charcoal Grill Only:

- Place charcoal into metal container.
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- Place water into metal container and stir with metal stick until no hot spots remain.
- Place lid on metal container for disposal.

The extinguished charcoal has been deposited in a metal trash can or metal dumpster. Fire watch required for 30 minutes after depositing charcoal.

Fire Watch Signature: _____ Date: _____

I, the undersigned hereby confirm the grilling area has been properly secured as per the university standards and grilling policy.

Fire Watch Signature Date

Fire extinguisher has been returned to EHS Department.

Type of extinguisher: _____ Inventory Number: _____

EHS Signature: _____ Date: _____