



Fluorescent Lamp Packaging Procedure

The following disposal procedures are designed to minimize work area contamination and protect employees, students and visitors from potential fluorescent lamp chemical releases and exposures.

Correct Procedure:

1. Wear personal protective equipment (PPE) including, at a minimum, safety goggles and protective gloves.
 2. Place used lamps in boxes in a tight, compact fashion without separators or any packaging material.
 3. Keep bulbs separated by size
 4. Apply "Universal Waste Label" to the outside of the box
 5. Label must be filled out with:
 - "Accumulation start date" (date when FIRST used bulb was placed in box)
 - Department name
 - Initials of employee
- *Labels are available from your supervisor*
6. When box is FULL; tape box shut with clear packing tape.
 7. Maintenance Department, Custodial Services supervisors or designated personnel shall carefully transport sealed boxes to the storage trailer located at **201 Carter Drive**.
 8. Place all boxes inside locked storage trailer in accordance to the "Loading of Fluorescent Lamp Storage Trailer Procedure".

Things NOT to do:

1. Stack the boxes over 5' high
2. Tape the lights together
3. Place articles in the box other than lights
4. Place two different lamp lengths into one box.
5. NO boxes are to be left outside storage trailer

For more information contact:

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