



Fluorescent Lamp Loading Storage Trailer Procedure

Employees assigned to placing fluorescent bulbs inside permitted storage trailer must comply with the following procedures. Failure to follow these procedures is considered a violation of Federal, State, Local and University Universal Waste Regulations.

NOTE: Under no circumstances should fluorescent bulbs or lamps of any kind be placed outside the storage trailer.

Correct Procedure:

1. Insure that all boxes are taped closed and a "Universal Waste Label" is applied to the box and filled out properly.
2. Place boxes on pallets horizontally across the back of the trailer.
3. Stack the boxes up to the roof of the trailer.
4. Continue filling the trailer working from the back of the trailer to the front. Place HID, FB40, Compact, U-tube and other small lamps inside small boxes or 5 gallon pails (provided inside storage trailer).
5. Store small boxes inside the left door near the front of the storage trailer.
6. Place 8-foot-long boxes along the right side of the trailer.
7. NO Light Ballast or Batteries may be stored with fluorescent tubes.

To arrange for proper disposal or for more information contact:

- West Chester University, Environmental Health & Safety
 - Jeff Groves ext: 1719
 - 610-436-3333