

Tool Box Talk Safety Rules



Some hazards cannot be engineered out or handled specifically through design improvements and standard operating procedures and practices must be established to prevent employee injury or illness. Standard operating procedures and practices-or otherwise known as safety rules- when followed are an effective method to reduce, control, or eliminate potential risks to employees. Safety rules intended to address areas within the control of supervisory management and all operating employees. Some safety rules may be required for regulatory compliance.

Supervisors/Department Heads in each area are responsible for ensuring appropriate safety rules are in place for the hazards their employees may encounter during their work shift. Supervisors/Department heads are accountable for compliance with standards and regulations and they must insist all employees comply with prevailing safety and health standards and regulations.

In addition to university wide safety rules, the Environmental Health and Safety Department is available to assist Department heads with the development of job specific safety rules for their areas.

