



West Chester University
Student Health Services

Dear Student:

West Chester University Student Health Services provides Allergy Injections to students who are required to get them on a regular basis. WCU follows guidelines according to the *"American Academy of Allergy, Asthma and Immunotherapy."*

Students who want to get their allergy injections at Student Health Services are required to make an appointment with a nurse to review the policies and guidelines. You need to bring your paperwork (allergist's orders) and allergy serum with you to this appointment. Only after the paperwork is complete and in order will we set you up for an appointment for your allergy injection/s. This review appointment must be made each time you receive new serum from your allergist. There is no fee for the review visit/s. **SERUM IS NOT TO BE MAILED TO THE STUDENT HEALTH CENTER. ALL MAILED SERUM WILL BE RETURNED TO SENDER**

Attached, you will find the "Guidelines for students receiving Allergy Injections at Student Health Services." Please review the guidelines prior to your visit. Please give the attached "Required Information Needed from Allergists Office" to your allergist. This information is necessary and needed for coordination of your care to our service.

As with all services we provide at Student Health Services, we look forward to providing our students with the best quality and care. We look forward to working with you.

The Staff of West Chester University's Student Health Services



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Student Health Services

Required Information Needed from Allergists Office

Dear Allergist:

Student Health Services provides allergy injections for students within the guidelines of our practice. We follow the guidelines according to the American Academy of Allergy, Asthma and Immunotherapy. Our goal is to administer these injections in a consistent, safe, and timely manner. For your patient to receive allergy injections at Student Health Services, we require the information below. We require this every time there are new orders and new serum. Please feel free to contact us at anytime with any questions you may have. We look forward to working with you.

1. Patient name on allergy order instruction sheet
2. Each vial must be labeled with the following:
 - a. Patient name
 - b. Serum Identification/Concentration
 - c. Expiration Date
3. Dosage information-volume to be administered, frequency of injections
4. Date and reaction of last injection (if no reaction, please document same)
5. Instructions for missed, late injections
6. Instructions for local reactions (reactions charted in mm's)
(All systemic reactions are managed by the Student Health Services Physician)
7. Physician's name address phone and fax on paperwork
- 8. Physician signature must be on each allergy order instruction sheet. No stamped signatures are accepted**
- 9. All verbal orders must be obtained and signed by a physician. We cannot take verbal orders from anyone other than a physician**
10. If there are pre-injection procedures such as peak-flow, student has to carry emergency kit with him/her, premedication with allergy medication, etc. please review with your patient
11. Peak flow readings will be done pre-injection on all students with a history of asthma. Allergist will be contacted for further orders if peak flow reading is 20% below best baseline peak flow

12. Please be advised that we only give allergy injections when a physician is present. We have the following items available at Student Health Services if a systemic reaction should occur:

- a. Epinephrine, Benadryl, IV fluids
- b. O2
- c. Physician on premises
- d. Rapid Emergency Response with local Emergency Department within 2 miles of University

Thank You,

The Staff of West Chester University's Student Health Services