



Twardowski Career Development Center
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Tips for Interviewing Attire

Carefully consider the following guidelines for appropriate interview attire. Please note that these suggestions were prompted by recruiters, who expect all candidates to present themselves in “formal” interview attire-both on-campus and at their site. Contact the Twardowski Career and Development Center if you have any questions.

Men

- Dark suit, well fitted, freshly pressed (trousers not bagging around ankles)
- Pressed, long-sleeved white dress shirt with collar
- Conservative tie
- Dark socks, executive length (to the knee)
- Polished leather wing tips or business type shoes only
- No casual loafers, suede shoes etc...
- Neat haircut and clean-shaved neck (front and back)
- Remove earring(s) and all piercings for the interview
- Beards and facial hair neatly trimmed
- Very light or no cologne
- Neat/clean nails
- Professional looking portfolio and pen to match
- Copies of resume on resume paper and writing pad

Women

- Conservative business suit (skirt should not be too short)
- Pants are acceptable even though skirts are traditional attire
- Coordinating blouse in a classic/traditional style, tucked in!
- No low cut, bows, ruffles, lace, etc. Keep it simple
- Low heeled pump shoe (avoid ornaments, thick soles, high heels)
- Minimum jewelry-watch, small earrings, etc. (Nothing that clangs; remove piercings other than earrings)
- Light makeup, neat nails (natural or polished-conservative color, not chipped)
- Very light or no cologne
- Attaché or small purse and professional portfolio for resume, pad of paper, and pen

Beat the competition! Remember that your attire is a reflection of your professionalism. It is about image and NOT fashion. Don't lose a job opportunity because you didn't wear the right interviewing outfit. You never get a second chance to make a first impression!