

WEST CHESTER UNIVERSITY

Outside Entity Intent to Apply for Grant Funding or Request for Letter of Support

This form must be completed and submitted prior to applying for any grant proposal requiring West Chester University's (WCU) involvement for which WCU is not the Lead Applicant.

For research proposals please provide the following attachments:

- *An abstract of your research proposal which clearly states the purpose of the research, description of methods to be utilized.*

Outside Entity Contact

Outside Entity Name: _____

Address: _____

Name and Title of Contact Person _____

Phone Number _____ Fax Number _____ e-mail Address: _____

Funding Agency Information

Name of Funding Agency or Organization: _____

Funding Agency Address: _____

Funding Agency Telephone Number: _____

Information about the Proposal/Grant/Request

Title of Grant Opportunity: _____

Due date of proposal: _____

Is this proposal a response to a specific Request for Proposals (Y/N)? _____

If no, how did you learn of this grant opportunity? _____

How much money are you requesting from this particular funding agency? _____

What are the proposed starting and ending dates for the project? _____

Please provide a brief description of the project/activities for which funding or letter of support is being sought, WCU's involvement, benefits to WCU, and if there is any cost to WCU, or services that would necessitate compensation to WCU, i.e. salary compensation for participants, etc.:

Please submit this form electronically to WCU's Office of Sponsored Research.

(E-MAIL: jking@wcupa.edu)

May 2006