

WEST CHESTER UNIVERSITY

Recreation Department

Division of Student Affairs – Sykes Union Fitness Center Employment Application

PLEASE PRINT

Name: _____ WCU ID #: _____

Current Address: _____ Email: _____

_____ Current Phone #: _____

Permanent Address: _____ Permanent Phone #: _____

Anticipated Date of Graduation: _____ Current GPA (cumulative): _____

Major Program of Study: _____ Minor Program of Study: _____

PLEASE CHECK THE POSITION(S) YOU ARE INTERESTED IN APPLYING*

(*If more than one position, rank order with 1=top, 2=middle, 3=bottom)

() Fitness Center Coordinator - Fitness Center Coordinator provides expertise in the areas of physical fitness, weight training, wellness, and nutrition (Required Majors: Bachelor of Science-Exercise Science, Pre-Physical Therapy Concentration in Exercise Science. Preferred Majors: Bachelor of Science-Athletic Training, Bachelor of Science-Health Science, Health and Physical Education-Exercise Science, Health and Physical Education-Teacher Certification, Nutrition and Dietetics, Pre-Occupational Therapy Concentration in Exercise Science, and Public Health. Note: Associated minors also accepted)

() Fitness Center Monitor - Fitness Center Monitor provides the following: 1) instructing and assisting individuals on how to use the equipment and exercise machines, 2) overall monitoring of the activities of the Center, and 3) light maintenance of the equipment (Required Majors: Bachelor of Science-Exercise Science, Pre-Physical Therapy Concentration in Exercise Science. Preferred Majors: Bachelor of Science-Athletic Training, Bachelor of Science-Health Science, Health and Physical Education-Exercise Science, Health and Physical Education-Teacher Certification, Nutrition and Dietetics, Pre-Occupational Therapy Concentration in Exercise Science, and Public Health. Note: Associated minors also accepted)

() Fitness Center Associate - Fitness Center Associate provides quality customer service, clear and concise information, and directs all patrons to appropriate staff member for correct health/fitness/wellness information, via the phone or in person. (All majors accepted)

- Requirements: 1. Respond to the attached questions (no hand written responses will be accepted). 2. Two completed Recommendations are required (see attached sheets). 3. Attach a current resume with your application

Application Deadline: N/A

I hereby authorize complete access to any/all West Chester University academic and judicial records that I may have to the Sykes Student Union Fitness Center. I understand that the Family Rights and Privacy Act of 1974 dictates that my permission must be granted for access to these records to occur. Additionally, by signing below I maintain that the information I provided in this application is completely true.

Applicant's Signature _____

Date: _____

(Please return the completed application to the Sykes Student Union Fitness Center Desk)

Please answer the following questions on an attached sheet.

1. Why are you interested in working in the Sykes Student Union Fitness Center?
2. What skills do you hope to learn by working in the Fitness Center? What do you hope to gain?
3. What do you consider to be the most important aspects of this position?
4. Describe your managerial style.
5. The Fitness Center staff position is part of the Student Union. What role do you see the Student Union having on a campus?
6. Describe an experience you have had with individuals (or groups of individuals) that had different orientation, values, or lifestyles than your own? How did the experience affect you?
7. List and describe relevant training, experience, or work you have had or done that has added to your skills and qualifications for this position.
8. Describe college level educational classes taken that will relate to the position you are applying for.
9. What unique qualifications and skills do you think you could bring to this position? What special contributions could you offer as a student manager, to make the Sykes Student Union and Fitness Center a more effective and efficient operation for the various communities we serve? What would you change?
10. Realizing that you will be investing much of yourself into Sykes Union, what value will this managerial experience have regarding your own personal goals, growth, and development?
11. List all current certifications, including CPR and First Aid, and expiration dates. Attach copies of all certifications
12. Please list the names of the two individuals who will be supplying the reference sheets. Please note, professional references* are required. Make sure that your references receive and complete the attached recommendation form.

*Examples include (but not limited to the following): past or current professors, past or current employers, past high school teachers, etc.
13. Please attach a current resume with your completed application.

Rec and Leisure Programs

Division of Student Affairs – Sykes Union Fitness Center Recommendation Form

Candidate's Name: _____ Desired Position: _____

I waive _____ / retain _____ my right of access to this reference.

Candidate's Signature: _____ Date: _____

The employee above has recently applied for employment at Sykes Student Union Fitness Center and is requesting your assistance in providing a letter of recommendation. By completing this form you will be providing our organization with valuable information about the individual's knowledge, skills, and abilities in the areas below.

1. How long have you known this candidate? _____
2. In what capacity have you known this candidate? _____
3. Please evaluate the applicant in comparison with others of similar age and experience.

Please indicate the applicant's promise as a Fitness Center staff in comparison with others of similar age and experience.	BELOW AVERAGE Lowest 40%	AVERAGE Middle 20%	ABOVE AVERAGE Next 25%	OUTSTANDING Next 5%	TRULY EXCEPTIONAL Top 5%	Inadequate Opportunity to Observe
Responsibility						<input type="checkbox"/>
Intellectual Potential						<input type="checkbox"/>
Verbal Communication						<input type="checkbox"/>
Written Communication						<input type="checkbox"/>
Ability to Work with Others						<input type="checkbox"/>
Maturity				TM		<input type="checkbox"/>
Punctuality						<input type="checkbox"/>
Ability to Analyze a Problem and Formulate a Solution						<input type="checkbox"/>

Please add additional comments about this individual that you feel we should know.

Reference Name: _____ Position: _____

(print)

Reference Signature: _____ Date: _____

Contact Information: _____

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Verbal Communication						<input type="checkbox"/>
Written Communication						<input type="checkbox"/>
Ability to Work with Others						<input type="checkbox"/>
Maturity				TM		<input type="checkbox"/>
Punctuality						<input type="checkbox"/>
Ability to Analyze a Problem and Formulate a Solution						<input type="checkbox"/>

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