

HAROLD D. BRAMMEL

1152 Good Shepherd Lane, Lincoln, PA 19302

(610) 555-5222 – hb76543@wcupa.edu

EDUCATION

Master of Science – Criminal Justice (12/2009 – 5/2011)

- West Chester University, West Chester PA
- Cumulative GPA 3.76

Bachelor of Science - Criminal Justice (8/2006 – 12/2009)

- West Chester University, West Chester PA
- Cumulative GPA 3.60

SPECIAL SKILLS AND QUALIFICATIONS

- Exceptional organizational, time management, communication, leadership, and problem solving skills.
- Proficient in current technological trends such as Excel, Word, PowerPoint, GIS software (crime mapping).
- Strong interest in criminal justice investigation and procedure.
- Basic understanding of Spanish.
- Highly self motivated and independent worker with an excellent work ethic.

WORK EXPERIENCE

Henthorn & Williams Group – West Chester, PA (11/2010 – current)

- Paralegal – Subrogation law
- Preparing and filing legal drafts
- Managing case loads from opening to judgment

Bank of America - Newark, DE (2/2010 – 11/2010)

- Fraud Analyst I
- Proactive fraud protection of pre and post-book consumer accounts
- Quarterly Award of Excellence Recipient, Consecutive Top Performer

Acme Food Store #45 – North Grove, PA (5/2005 – 2/2008)

- Merchandising Associate / Customer Service Representative
- Associate of the quarter 2006

Chester County Detectives – West Chester, PA (5/2008 – 8/2008)

- Non-paid Internship
- Experienced in interviewing and investigative technique